

Michelle van Straalen

From: official information
Sent: Tuesday, 2 June 2020 14:53
To: [REDACTED]
Cc: official information
Subject: LGOIMA 20094 - Inaugural Council Minutes
Attachments: Council Minutes - 27 Oct 2007.pdf; Minutes Open - Extra Council First Meeting - 9-11-2010.pdf; Extraordinary Meeting Minutes - 3 November, 2004.pdf; Special Council - 7 November 2001.pdf

Importance: High

Kia ora

Further to your information request of 11 May 2020 in respect of Inaugural Council Meetings, I am now able to provide Hamilton City Council's response.

You requested:

*I would like to request the following information under the LGOIMA Act:
Inaugural Council Minutes from the following years:
2001, 2004, 2007, 2010*

Our response:

Please find **attached** the information responsive to your request.

We trust this information is of assistance.

Please feel free to contact me if you have any further queries regarding your request.

Kind regards,

Michelle van Straalen

Official Information Advisor | Legal Services

DDI: 07 974 0589 | Michelle.vanStraalen@hcc.govt.nz



Hamilton City Council | Private Bag 3010 | Hamilton 3240 | www.hamilton.govt.nz

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From: official information
Sent: Monday, 11 May 2020 1:38 PM
To: [REDACTED]
Cc: official information <officialinformation@hcc.govt.nz>
Subject: LGOIMA 20094 - Inaugural Council Minutes

Kia ora

I write to acknowledge your information request of 11 May 2020 in respect of *Inaugural Council Minutes*.

Please be advised that your request has been passed on to the relevant team within Council and you will be informed of the outcome.

The Local Government Official Information and Meetings Act 1987 requires that we advise you of our decision on whether the Council will provide the requested information or not "as soon as reasonably practicable", no later than 20 working days after the day we received your request. We will respond to you no later than **9 June 2020**.

Kind regards,

Michelle van Straalen

Official Information Advisor | Legal Services

DDI: 07 974 0589 | Michelle.vanStraalen@hcc.govt.nz



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From: "Leo Barnett" [REDACTED]

Sent: Monday, 11 May 2020 11:01 AM

To: "info@adc.govt.nz" <info@adc.govt.nz>, "info@bdc.govt.nz" <info@bdc.govt.nz>, "info@cdc.govt.nz" <info@cdc.govt.nz>, "customerservice@chbdc.govt.nz" <customerservice@chbdc.govt.nz>, "info@codc.govt.nz" <info@codc.govt.nz>, "Info@cic.govt.nz" <Info@cic.govt.nz>, "help.desk@cluthadc.govt.nz" <help.desk@cluthadc.govt.nz>, "dcc@dcc.govt.nz" <dcc@dcc.govt.nz>, "ask.us@fndc.govt.nz" <ask.us@fndc.govt.nz>, "service@gdc.govt.nz" <service@gdc.govt.nz>, "info@goredc.govt.nz" <info@goredc.govt.nz>, "info@greydc.govt.nz" <info@greydc.govt.nz>, "info@hcc.govt.nz" <info@hcc.govt.nz>, "customerservice@hdc.govt.nz" <customerservice@hdc.govt.nz>, "info@hauraki-dc.govt.nz" <info@hauraki-dc.govt.nz>, "enquiries@horowhenua.govt.nz" <enquiries@horowhenua.govt.nz>, "info@hurunui.govt.nz" <info@hurunui.govt.nz>, "contact@huttcity.govt.nz" <contact@huttcity.govt.nz>, "service@icc.govt.nz" <service@icc.govt.nz>, "kdc@kaikoura.govt.nz" <kdc@kaikoura.govt.nz>, "council@kaipara.govt.nz" <council@kaipara.govt.nz>, "kapiti.council@kapiticoast.govt.nz" <kapiti.council@kapiticoast.govt.nz>, "office@kaweraudc.govt.nz" <office@kaweraudc.govt.nz>, "info@mackenzie.govt.nz" <info@mackenzie.govt.nz>, "public@mdc.govt.nz" <public@mdc.govt.nz>, "mdc@marlborough.govt.nz" <mdc@marlborough.govt.nz>, "mdc@mstn.govt.nz" <mdc@mstn.govt.nz>, "nfo@mpdc.govt.nz" <nfo@mpdc.govt.nz>, "info@napier.govt.nz" <info@napier.govt.nz>, "enquiry@ncc.govt.nz" <enquiry@ncc.govt.nz>, "Enquiries@npdc.govt.nz" <Enquiries@npdc.govt.nz>, "info@odc.govt.nz" <info@odc.govt.nz>, "info@otodc.govt.nz" <info@otodc.govt.nz>, "info@pncc.govt.nz" <info@pncc.govt.nz>, "enquiries@porirua.govt.nz" <enquiries@porirua.govt.nz>, "informationrequest@qldc.govt.nz" <informationrequest@qldc.govt.nz>, "info@rangitikei.govt.nz" <info@rangitikei.govt.nz>, "info@rotorualc.govt.nz" <info@rotorualc.govt.nz>, "info@ruapehuc.govt.nz" <info@ruapehuc.govt.nz>, "contactus@selwyn.govt.nz" <contactus@selwyn.govt.nz>, "contact@stdc.govt.nz" <contact@stdc.govt.nz>, "info@southwaikato.govt.nz" <info@southwaikato.govt.nz>, "enquiries@swdc.govt.nz" <enquiries@swdc.govt.nz>

<enquiries@swdc.govt.nz>, "sdcsouthlanddc.govt.nz" <sdcsouthlanddc.govt.nz>,
"stratforddc@stratford.govt.nz" <stratforddc@stratford.govt.nz>, "info@tararua.govt.nz"
<info@tararua.govt.nz>, "info@tasman.govt.nz" <info@tasman.govt.nz>, "info@taupo.govt.nz"
<info@taupo.govt.nz>, "info@tauranga.govt.nz" <info@tauranga.govt.nz>, "customer.services@tcdc.govt.nz"
<customer.services@tcdc.govt.nz>, "enquiry@timdc.govt.nz" <enquiry@timdc.govt.nz>, "askus@uhcc.govt.nz"
<askus@uhcc.govt.nz>, "info@wairarapa.govt.nz" <info@wairarapa.govt.nz>, "office@wmk.govt.nz" <office@wmk.govt.nz>,
"council@waimatedc.govt.nz" <council@waimatedc.govt.nz>, "info@waipahi.govt.nz" <info@waipahi.govt.nz>,
"customerservices@waioata.govt.nz" <customerservices@waioata.govt.nz>, "service@waitaki.govt.nz"
<service@waitaki.govt.nz>, "info@wcc.govt.nz" <info@wcc.govt.nz>, "Customer.Service@westernbay.govt.nz"
<Customer.Service@westernbay.govt.nz>, "council@westlanddc.govt.nz" <council@westlanddc.govt.nz>,
"info@whakatane.govt.nz" <info@whakatane.govt.nz>, "yourcouncil@whanganui.govt.nz"
<yourcouncil@whanganui.govt.nz>, "mailroom@wdc.govt.nz" <mailroom@wdc.govt.nz>, "help@horizons.govt.nz"
<help@horizons.govt.nz>, "info@waikatoregion.govt.nz" <info@waikatoregion.govt.nz>, "info@boprc.govt.nz"
<info@boprc.govt.nz>, "customerservices@orc.govt.nz" <customerservices@orc.govt.nz>, "info@nrc.govt.nz"
<info@nrc.govt.nz>, "media@ecan.govt.nz" <media@ecan.govt.nz>, "info@wrc.govt.nz" <info@wrc.govt.nz>,
"info@trc.govt.nz" <info@trc.govt.nz>, "info@hbrc.govt.nz" <info@hbrc.govt.nz>, "service@es.govt.nz"
<service@es.govt.nz>

Subject: LGOIMA Request - Inaugural Council Minutes

Hello,

I would like to request the following information under the LGOIMA Act:

Inaugural Council Minutes from the following years:

2001, 2004, 2007, 2010

This should easily be achieved and should not require any cost. I have that the due date for a response as the 8 June 2020. However, I am happy to have this extended for a short period of time due to Covid-19.

I look forward to hearing from you.

Regards,

[Redacted Signature]

Minutes of a meeting of the **Triennial Council — OPEN**

Time and date:	9.10am, Saturday, 27 October 2007.
Venue:	Ground Floor Reception Lounge, Municipal Building, Garden Place, Hamilton.
Present:	His Worship the Mayor Mr R Simcock (Chairperson) Councillors D L Bell P A Bos G D Chesterman G Di Maio J R Gower K L H Gregory R E Hennebry D G Macpherson P M Mahood A R O'Leary G M Saunders M J Westphal
In Attendance:	Chief Executive, General Manager Community Services and Finance & Administration Manager.
Secretaries:	Mr A J Dick, Ms S J Thorpe & Ms F M Yates.

The meeting was opened with a prayer and blessing by Mr Hare Puke, Council's Kaumatua.

BUSINESS

- 1. Introduction by the Chief Executive**
Mr Redman extended a welcome to those present and outlined the format for the Triennial Meeting.
- 2. a) Installation of His Worship the Mayor**
His Worship the Mayor Mr R Simcock, made and signed the Statutory Declaration, which was witnessed by the Chief Executive.

b) Installation of Councillors

Members of Council made and signed the Statutory Declaration, which were witnessed by His Worship the Mayor.

3. Explanation of Statutory Matters affecting Members of Council

Members of Council to receive a general explanation from the Chief Executive concerning:

- a) Local Government Official Information and Meetings Act 1987
- b) Local Authorities (Members' Interests) Act 1968
- c) Crimes Act 1961
- d) Secret Commissions Act 1910
- e) Securities Act 1978

Resolved: (Crs Mahood/Gower)
That the information be received.

4. Confirmation of the Date of an Extraordinary Meeting of Council to consider various Appointments and Delegations

His Worship the Mayor will propose that an Extraordinary Meeting of Council be held on Friday, 2 November 2007 commencing at 9.00am in the Council Chamber.

Resolved: (His Worship the Mayor/Cr Saunders)
That an Extraordinary Meeting of Council be held on Friday, 2 November 2007 commencing at 9.00am in the Council Chamber to consider various appointments.

5. Appointment of Deputy Mayor

The Council to appoint a Deputy Mayor.

Resolved: (His Worship the Mayor/Cr Bos)
That Councillor Mahood be appointed to the position of Deputy Mayor.

The Triennial Meeting was declared closed at 9.50am.

Minutes of an
Extraordinary Meeting of Council - OPEN

Time and date: 2.00pm, Tuesday, 9 November 2010.

Venue: Council Chamber, Council Building, Garden Place, Hamilton.

Her Worship the Mayor Ms J M Hardaker (Chairperson)

Councillors D L Bell
P A Bos
G D Chesterman
M H Forsyth
M O Gallagher
J R Gower
R E Hennebry
D G Macpherson
P M Mahood
A R O'Leary
M J Westphal
E A D Wilson

In Attendance: Acting Chief Executive, General Manager City Planning & Environmental Services, Acting General Manager Programme & Finance, General Manager Public Affairs, General Manager Works and Services, Community Development Unit Manager, Strategy & Research Unit Manager, Communication & Marketing Unit Manager, Communication Manager and FT Senior Strategic Advisor.

Committee Advisors: Mr A J Dick & Ms F M Yates

1. Confirmation of the Agenda

Resolved: (Her Worship the Mayor/Cr Hennebry)
That the agenda be confirmed.

2. 13/16. Report from Her Worship the Mayor

The Extraordinary Council to consider a report and recommendations from Her Worship the Mayor concerning:

- Committee Structure
- Subcommittees, Project Steering Groups and Working Parties

- Membership of Committees, Subcommittees, Project Steering Groups and Working Parties
- Membership of Outside Organisations and Joint Committee Representatives
- Council Delegations
- Meeting Cycle
- Elected Members Remuneration and Expenses
- Code of Conduct
- Standing Orders

Her Worship the Mayor, in presenting her report, addressed members of Council providing a brief outline of the reasons for her proposed recommendations. She also advised that she would deal with Item 3 initially (Her Worship the Mayor's report and Parts A-F excluding Standing Orders) and then consider Standing Orders and Items 4, 5 and 6 separately.

Her Worship the Mayor further advised that she had a number of small changes to make to her recommendations.

Motion: (Her Worship the Mayor/Cr Chesterman)
That:

- a) the report as circulated be received, and
- b) Her Worship the Mayor's Report and Parts A to F incorporating the following amendments be approved:

Environment Waikato — Middle Waikato Subcommittee (Project Watershed)
Councillor Bos to replace Councillor Gower.

Statutory Management Committee
Councillor Bos not be appointed a member of this Committee.

Infrastructure Subcommittee
9 j.1 "To monitor and recommend on matters concerning" be deleted from role.

Environment Waikato (Transport Matters)
Chairperson of City Planning and Development Committee (as first alternate with substitute of Deputy Chairperson if not available or other Infrastructure Subcommittee Chairperson) be replaced with:
Chairperson of City Planning and Development Committee as first alternate but if not available, substitute to be Chairperson of Infrastructure.

Committee Meetings
The City Planning and Development Committee meeting be now held on Tuesday, 30 November 2010 and the Statutory Management Committee meeting date to be advised.

Deputy Chairperson Finance and Audit Committee
The appointment of the Deputy Chairperson of the Finance and Audit Committee remain vacant.

Councillors in turn proposed the following amendments:

Review of Committee Structure

Amendment: (Crs Wilson/Hennebry)
That the Committee Structure be reviewed at the beginning of the financial year commencing 1 July 2011.

Following discussion and with the leave of the Council, the Amendment was withdrawn.

It was noted that Her Worship the Mayor is to include in the motion that the Committee Structure be reviewed in a year's time to ensure that the structure is delivering the best outcomes for the City.

Chief Executive's Performance Assessment Panel

Amendment: (Crs Mahood/Westphal)
That there be four members of Council appointed to the Chief Executive's Assessment Panel.

Those for the Amendment: Her Worship the Mayor, Councillors Bell, Chesterman, Forsyth, Gallagher, Gower, Hennebry, Mahood, O'Leary, Westphal, and Wilson.

Those against the Amendment: Councillors Bos and Macpherson.

The Amendment was declared carried on the voices.

Amendment: (Crs Mahood/Chesterman)
That Councillor Westphal be appointed to the Chief Executive's Performance Assessment Panel.

The Amendment was declared carried on the voices.

Event Sponsorship Committee

Amendment: (Crs Westphal/Gallagher)
That Councillor Mahood be appointed to the Event Sponsorship Subcommittee.

Following discussion and with the leave of the Council, the amendment was withdrawn.

Further Amendment: (Crs Bell/Mahood)
That Councillor Bos be appointed to the Event Sponsorship Subcommittee.

The Further Amendment was declared carried on the voices.

Elected Members Expenses & Allowances Policy

Items of Possible Private Benefit

Amendment: (Crs Wilson/Bos)
That Clause 1.9 (c) Staff Discounts be amended to read:
Elected members are not permitted to access discounts for their own personal purchases through the use of Council's purchasing power concerning Council, Council controlled organisations or Council organisations.

Those for the Amendment: Her Worship the Mayor, Councillors Bell, Bos, Chesterman, Forsyth, Gallagher, Gower, Hennebry, Macpherson, O'Leary, Westphal and Wilson.

Those against the Amendment: Councillor Mahood.

The Amendment was declared carried.

Finance & Audit Committee — Chairperson

Amendment: (Crs Wilson/O'Leary)
That Councillor Hennebry be appointed Chairperson of the Finance & Audit Committee.

Those for the Amendment: Councillors Hennebry, O'Leary and Wilson.

Those against the Amendment: Her Worship the Mayor, Councillors Bell, Bos, Chesterman, Forsyth, Gallagher, Gower Macpherson, Mahood and Westphal.

The Amendment was declared lost.

Finance & Audit Committee — Deputy Chairperson

Amendment: (Crs Wilson/Forsyth)
That Councillor Hennebry be appointed Deputy Chairperson of the Finance & Audit Committee.

Following discussion and with the leave of the Council, the Amendment was withdrawn.

Further Amendment: (Crs Westphal/Bell)
That Councillor Bos be appointed Deputy Chairperson of the Finance & Audit Committee.

Those for the Further Amendment: Her Worship the Mayor, Councillors Bell, Bos, Chesterman, Gallagher, Gower, Hennebry, Macpherson, Mahood and Westphal.

**Those against
the Further
Amendment:**

Councillor Forsyth, O'Leary and Wilson.

The Further Amendment was declared carried.

Her Worship the Mayor then restated the Motion incorporating the above Amendments.

It was resolved:

Receipt of Report

That the report as circulated be received.

Committee Structure

That Council adopt the committee structure outlined in Part B of the Delegations Policy as attached in the report before Council noting the above amendments and that the Committee Structure will be reviewed in one year's time to ensure that the structure is delivering the best outcomes for the City. The recommendation incorporates the committees' roles, fields of activity and membership.

**Delegations — Committees, Subcommittees, Outside Organisations, Joint Committees
Representation and Officers**

That:

- a) the revised Delegations Policy as detailed in Parts A, B, C & D attached in the report before the Council be adopted noting the above amendments,
- b) the membership of the committees, subcommittees, outside organisations, joint committees, project steering groups and working parties as outlined in the Delegations Policy and noting the above amendments be adopted, and
- c) the Maori and Pacific report as circulated be adopted together with the recommendations which are as follows:
 - i. based on the discussion outlined in Section 2 of the report before Council, Council endorse the proposed public nomination process for membership to the allocation committee.
 - ii. the Te Runanga o Kirikiriroa (TeRok) Board of Trustees and Allocation Committee be provided with a clear outline of the process going forward allowing them to participate in the nomination process.

Meeting Cycle

That:

- a) the Council operate under the following six weekly meeting cycle:

Week 1	Free
Week 2	Council Workshops — (Tuesday 9.00am)
Week 3	Free
Week 4	Committee Meetings — (9.30am)
Week 5	City Planning and Development Committee — (Tuesday 9.30am)
Week 6	Ordinary Council — (Wednesday 9.00am)
As and when required	Statutory Management Committee Meetings — (9.00am) and Finance and Audit Committee (for Contracts)

and

- b) the first round of meetings be scheduled as follows:

Council Workshop

Thursday	11 Nov	Annual Plan 2011/12 — Strategic Context & Issues	Cttee Room 1	9.00am
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Subcommittee Meeting

Tuesday	16 Nov	Events Sponsorship Subcttee	Cttee Room 1	9.00am
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Committee Meetings

Wednesday	24 Nov	Community Development Cttee	Cttee Room 1	9.30am
Tuesday	30 Nov	City Planning and Development Cttee	Cttee Room 1	9.30am
Tuesday	To be Advised	Statutory Management Cttee		
Monday	06 Dec	Finance and Audit Cttee	Cttee Room 1	9.30am

Council Meetings

Tuesday	07 Dec	Ordinary Council	Council Chamber	9.00am
Friday	10 Dec	Extraordinary Council (Civic Awards)	Council Chamber	10.00am

Remuneration and Expenses

That:

- a) the Council request the Remuneration Authority to confirm the following remuneration system for the Hamilton City Council:
 - i. no meeting payments be payable,
 - ii. all elected members receive a salary of \$70,884 per annum,
 - iii. the Deputy Mayor and Standing Committee Chairperson of Major Committees receive an additional remuneration of \$7,000 per annum in recognition of the role they undertake, and
 - iv. the Standing Committee Chairperson of the Minor Committee receive an allowance of \$3,500 per annum in recognition of the role they undertake.
- b) Council request the Remuneration Authority to determine the expenses and allowances for elected members of the Hamilton City Council in accordance with the Elected Members' Expenses and Allowances Policy attached in Part E of the report before Council, and
- c) all claims for reimbursement of expenses be:
 - i. submitted to the Democratic Support Services Manager on an expense claims form and be signed by the elected member,
 - ii. supported by a tax invoice or receipt, and
 - iii. approved by the Democratic Support Services Manager to ensure all expenses claimed are in accordance with Council's policy on Remuneration, Expenses and Allowances, with the exception of any claims that are unusual and items outside Council's policy, which must be approved by the Chief Executive Officer.

Code of Conduct

That all elected representatives comply with the principles of the Code of Conduct.

The Motion incorporating the Amendments was declared carried unanimously.

Standing Orders

Additional Item

Prior to considering the quorum provisions in the Standing Orders, Councillor O'Leary advised that she wished to raise the possibility of scheduling Public Forums prior to Committee Meetings as stated in the current Standing Orders adopted by Hamilton City Council.

Motion: (Crs Wilson/Hennebry)
That Public Forums be considered by Council at this meeting.

Those for the Motion: Her Worship the Mayor, Councillors Chesterman, Forsyth, Hennebry, Macpherson, O'Leary and Wilson.

Those against the Motion: Councillors Bell, Bos, Gallagher, Gower, Mahood and Westphal.

The Motion was declared carried.

Public Forums

Motion: (Crs O'Leary/Wilson)
That a Chairperson of Council Committee or Subcommittee Meeting that is open to the public must consider holding a public forum for a maximum of 30 minutes at the commencement of each meeting as referred to in the Hamilton City Council Standing Orders.

Those for the Motion: Her Worship the Mayor, Councillors Bell, Bos, Chesterman, Forsyth, Gallagher, Gower, Hennebry, Macpherson, O'Leary and Wilson.

Those against the Motion: Councillors Mahood and Westphal.

The Motion was declared carried.

Quorum

Motion: (Her Worship the Mayor/Cr Wilson)
That:
a) Council amend and adopt provision 2.4.4(b)(i) & 3.4.4(b)(i) to read:

The quorum of a meeting of —

(b) *a committee —*

(i) *is not fewer than 50% of the members of the committee (as determined by the local authority or committee that appoints the committee), and*

b) Council amend and adopt provision 2.9.4 to read:

the minimum number of members is 3 for a committee and is 3 for a subcommittee.

The Motion was declared carried unanimously.

4. 13/16. Recording and Broadcasting Council and Committee Meetings

The Extraordinary Council to receive a report from the Acting Chief Executive concerning the above.

Motion: (Crs O'Leary/Gower)
That:

- a) the report as circulated be received,
- b) Council install a camera in Committee Room One to trial the recording and on-demand broadcasting of meetings, and
- c) Council notes the cost of purchasing and operating this system is unbudgeted, and will need to be funded initially by the forecast, via Democratic Support Services.

Amendment: (Her Worship the Mayor/Cr Mahood)
That this item be referred back to a Council workshop to discuss further and enable staff to investigate options and provide additional information.

The Amendment was declared carried unanimously.

The Amendment as the Motion was then put and declared carried on the voices.

5. 13/16. Elected Members' "Off-Network" IT Option

The Extraordinary Council to receive a report from the Acting Chief Executive concerning the above.

Motion: (Crs Westphal/Gower)
That:

- a) the report as circulated be received,
- b) an Elected Members IT "Off-Network" provision be approved as an alternative to Elected Members "On Network" provision as presented in Appendix A of the report before Council and
- c) the Elected Members IT Policy as amended in Appendix C of the report before Council be approved.

The Motion was declared carried unanimously.

6. 13/16. Review of Criteria for Gambling Trust Funding Applications

At a meeting held on 15 September 2010, the Community and Environment Committee resolved that Council reviews the criteria around applying for gambling trust money through the Funding Applications Subcommittee at the time of the Triennium meeting in November 2010.

Resolved: (Her Worship the Mayor/Cr O'Leary)
That the item be referred to the next meeting of the Finance and Audit Committee.

7. Resolution to Exclude the Public

Section 48, Local Government Official Information and Meetings Act 1987

Resolved: (Crs Gower/Wilson)

That the public be excluded from the following parts of the proceedings of this meeting, namely consideration of the public excluded agenda.

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under Section 48 (1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered	Reasons for passing this resolution in relation to each matter.	Ground(s) under section 48 (1) for the passing of this resolution
1. 2010 Civic Awards	To protect the privacy of natural persons.	Subsection 1(a)

This resolution is made in reliance on Section 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by Section 6 or Section 7 of that Act which would be prejudiced by the holding of the whole or the relevant part of the proceedings of the meeting in public are as follows:

Item 1	To protect the privacy of natural persons and to enable Council to carry out negotiations.	Section 7 (2) (a) & Section 7 (2) (h)
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Hamilton City Council
Te kaunihera o Kirikiriroa

minutes

Minutes of an **Extraordinary Meeting of Council - OPEN**

Time and date: 9.00am, Wednesday, 3 November 2004

Venue: Council Chamber, Municipal Building, Garden Place, Hamilton.

Committee Members: His Worship the Mayor Mr M G Redman (Chairperson)

Councillors

- D L Bell
- P A Bos
- G D Chesterman
- G Di Maio
- J R Gower
- R E Hennebry
- D G Macpherson
- P M Mahood
- G M Saunders
- R Simcock
- G E Thomas
- M J Westphal
- E A D Wilson

In Attendance: Chief Executive, General Manager Community Services, General Manager Corporate, General Manager Environmental Services, General Manager Works & Services and Committee Secretaries (2).

Secretary: Mr M A Hall

1. 13/4 & 13/5. Report from His Worship the Mayor

The Extraordinary Council to consider a report and recommendations from His Worship the Mayor concerning:

- Deputy Mayor
- Council Committees
- Sub-Committees and Working Parties
- Long Term Council Community Plan
- Annual Plan

His Worship extended a welcome to Councillors and staff in attendance and then presented his report to Council as follows:

A handwritten signature in the bottom right corner of the page.

a) Deputy Mayor

Motion: (His Worship the Mayor/Cr Chesterman)
That Councillor Simcock be appointed as Deputy Mayor.

The Motion was declared **carried** on the voices.

b) Committee Structure

Motion: (His Worship the Mayor/Cr Macpherson)
That the following Committee Structure be adopted:

Committees to meet Six Weekly

- Community and Leisure Committee
- Statutory Management Committee (noting this Committee will meet as and when required to meet Statutory timeframes)
- City Development Committee
- Transport Committee

Committees to meet Quarterly

- Stadiums Management Board
- Finance and Audit Committee

The Motion was declared **carried** on the voices.

c) Sub-Committees and Working Parties

Motion: (His Worship the Mayor/Cr Macpherson)
That the following Sub-Committees/Working Parties be appointed:

- Applications Sub-Committee
- Chief Executive Performance Assessment Panel
- Community Centre Capital Funding Sub-Committee
- Community Well-Being Grant Allocation Sub-Committee
- Contracts Sub-Committee

The Motion was declared **carried** on the voices.

d) Membership of Committees, Sub-Committees and Working Parties and Fields of Activity

Motion: (His Worship the Mayor/Cr Macpherson)
That the following Memberships and Fields of Activity be adopted:

City Development Committee

Role

To consider and recommend policy to Council on all matters that are of either a strategic nature or that relate to the economic development of the city.

Fields of Activity

- Agenda 21 Policy
- Electoral Matters
- Emergency Management
- Environmental Matters
- Infrastructural Requirements (eg: water, wastewater, roading)
- Policy Co-ordination
- Strategic Planning
 - District Plan
 - Urban Design
 - Heritage
 - CBD
 - City Growth
 - Resource Management Policy
- To consider strategies to enhance city and regional economic development.
- To review the performance of all quasi independent activities in which Council has a significant financial involvement, namely:
 - WED (Waikato Economic Development)
 - Waikato Regional Airport Ltd
 - Hamilton Riverview Hotel Ltd (Tainui Novotel)
 - Hamilton Visitor Information Centre
 - New Zealand Local Government Insurance Corporation
- Triennial Agreement

Membership

- Chairperson: ▪ Councillor Chesterman
- Members: ▪ Councillor Gower
- Councillor Hennebry
- Councillor Macpherson
- Councillor Saunders
- Councillor Simcock
- Councillor Westphal
- Councillor Wilson

Community and Leisure Committee

Role

To consider and recommend policy to Council and to monitor the effective and efficient implementation of that policy for the community and leisure fields of activity.

Fields of Activity

- Arts and Culture
- Cemeteries
- Community Development
- Council of Elders
- Employment Programmes
- Ethnic/Multicultural Liaison
- Halls
- Housing for the Elderly
- Libraries
- Museums
- Parks and Gardens
- Recreation and Leisure
- Safety
- Swimming Facilities
- Theatres
- Toilets
- Youth Council
- Zoo

Membership

- Chairperson: ▪ Councillor Mahood
- Members: ▪ Councillor Bell
- Councillor Bos
- Councillor Chesterman
- Councillor Di Maio
- Councillor Simcock
- Councillor Thomas
- Councillor Westphal

Statutory Management Committee

Role

To hear and consider applications under the Health Act 1956, Local Government Act 2002, Reserves Act 1977, Sale of Liquor Act 1989, Building Act 1991, Resource Management Act 1991 and any other act and bylaws, other applications and objections to applications.

To consider and recommend to Council on Regulatory matters.

Fields of Activity

- Animal Control Policy
- Hearing of all applications and objections/appeals relating to:
 - Building Act
 - Dog Control Act
 - Health Act
 - Land Subdivision and Development
 - Reserves Act
 - Resource Management Act
 - Sale of Liquor Act

- Hearing of all notified consent applications
- Hearing of all objections concerning decisions made by staff relating to non-notified applications
- Parking and Traffic Regulation Enforcement
- Public Safety

Membership

- Chairperson: ▪ Councillor Gower
- Members: ▪ Councillor Bell
- Councillor Bos
- Councillor Di Maio
- Councillor Hennebry
- Councillor Mahood
- Councillor Saunders
- Councillor Wilson

Transport Committee

Role

To consider and recommend policy to Council and to monitor the effective and efficient implementation of that policy in the area of integrated transportation.

Fields of Activity

- Access Hamilton
- Footpaths, Cycleways and Verges
- Parking (except enforcement)
- Public Transport
- Traffic Management
- Transport Centre

Membership

- Chairperson: ▪ Councillor Macpherson
- Members: ▪ Councillor Bell
- Councillor Chesterman
- Councillor Gower
- Councillor Mahood
- Councillor Saunders
- Councillor Simcock
- Councillor Thomas

Finance and Audit Committee

Role

To monitor financial performance of Council.



Fields of Activity

- Audit Coordination (financial aspects)
- Funds Management
- Management of commercial properties (purchase, disposal or leasing) funded from the Municipal Endowment Fund and Domain Fund
- Monitoring of performance against the Annual Plan

Membership

- Chairperson: ▪ Councillor Hennebry
- Members: ▪ Councillor Bos
- Councillor Di Maio
- Councillor Macpherson
- Councillor Thomas
- Councillor Westphal
- Councillor Wilson

Stadiums Management Board

Role

- To maximise the multi-purpose use of the facilities.
- To maintain to a high standard the amenities and facilities at both grounds.
- To manage the grounds in an efficient and effective manner.

Membership

- Chairperson: 1 Council elected member (who will be the Chairman)
- Councillor Saunders
- Members: 1 Representative from the Waikato Rugby Union
- Mark Hammond
- 1 Representative from the Nth Districts Cricket Association
- Gerald Bailey
- 4 Representatives from the community at large
- Ross Brazier
- Margaret Comer
- Peter Henson
- Val Wenham

Applications Sub-Committee – Staff Committee

Reporting to: Statutory Management Committee

Role

To consider and resolve as expediently as possible all minor planning matters where there is agreement of all parties involved in the application.

Membership

- Chairperson: ▪ Chairperson Statutory Management Committee
- Members: ▪ The General Manager Environmental Services or one or two nominees.
 ▪ The General Manager Community Services or one nominee.
 ▪ The General Manager Works & Services or one nominee, with a quorum
 of three members.

Chief Executive's Performance Assessment Panel

Reporting to: Council

Role

To maintain an overview of the performance of the Chief Executive.

Membership

- Chairperson: ▪ His Worship the Mayor
- Members: ▪ Deputy Mayor
 ▪ Councillor Saunders
- Meets:** As Required (approximately 4 times a year)

Community Centre Capital Funding Sub-Committee

- Reporting to:** Community and Leisure Committee
- Membership:** ▪ Chairperson Community and Leisure Committee
 ▪ Deputy Chairperson Community and Leisure Committee
 4 community representatives appointed for a 3 year term (term expires
 2006)
 ▪ Ken Eru
 ▪ Lisa Hayes
 ▪ Jenny McGhee
 ▪ Sandra Thompson
- Function:** To disburse capital grants on behalf of Council.
 To recommend operational grants to the Annual Plan.
- Performance Monitoring:** Minutes to Community and Leisure Committee
- Meets:** Twice per year

Community Well-being Grant Allocation Sub-Committee

- Reporting to:** Community and Leisure Committee
- Membership:**
- Chairperson Community and Leisure Committee
 - Deputy Chairperson Community and Leisure Committee
 - 5 community representatives appointed for a 3 year term (term expires 2007)
 - Suzanne Grant
 - Cecilia Hotene
 - Sandra Thompson
 - Muhammed Khalif
 - Tracey Daniels
- Function:** To disburse grants on behalf of Council.
- Performance Monitoring:** Minutes to Community and Leisure Committee
- Meets:** Three times per year

Contracts Sub-Committee

- Reporting to:** Finance and Audit Committee

Role

To approve all contracts for supply and services in excess of the delegated sum (\$500,000 excluding GST) and when the amount of work involved in a decision not to go to tender exceeds \$100,000 (GST excluded).

- Meets:** As required (approximately 10 times a year)

Membership

- Chairperson:**
- Chairperson Finance and Audit Committee
- Members:**
- Chairperson City Development Committee
 - Deputy Chairperson City Development Committee
 - Chief Executive

Event Sponsorship Sub-committee

- Reporting to:** City Development Committee

Membership

- Members:**
- Councillor Chesterman
 - Councillor Thomas
 - 5 Representatives from the community at large
 - Geoff Balme
 - John Rassmussen

- Peter Stubbs (Chairperson)
- Chris Williams
- Vacancy

Function: To evaluate and make recommendations on which events should receive Council funding and to what value.

Meets: Three Times Each Year

The Motion was declared **carried** on the voices.

e) Delegations

Motion: (His Worship the Mayor/Cr Mahood)
That:

- i) Council continue with the Delegations to Committees as detailed in the Policy Manual, and
- ii) current Delegations to Committees be reviewed as part of the review of Council's Policy Manual.

The Motion was declared **carried** on the voices.

f) Long Term Community Plan/Annual Plan/Annual Report

Motion: (His Worship the Mayor/Cr Gower)
That full Council assume the responsibility for consideration and adoption of the Long Term Community Plan, Annual Plan and Annual Report.

The Motion was declared **carried** on the voices.

g) Outside Organisations Representation

Motion: (His Worship the Mayor/Cr Westphal)
That the following Outside Organisations Representation be adopted:

CBD Working Party

Reporting to: City Development Committee

Membership:

- His Worship the Mayor
- Councillor Di Maio
- Councillor Macpherson
- Councillor Mahood
- Councillor Gower
- Chief Executive

Function: To recommend a CBD upgrade programme to Council



Performance Monitoring: Minutes presented to City Development Committee
Meets: As required

Community Arts Council

Reporting to: Community and Leisure Committee
Membership:

- Councillor Bell

Function: To promote the performing arts in the community

Performance Monitoring: Quarterly reports to Community Development Unit and Community and Leisure Committee
Meets: Monthly

Environment Waikato (Transport Matters)

Reporting to: Transport Committee
Membership 1: ***Regional Land Transport Committee***

- His Worship the Mayor
- Chairperson of Transport Committee

Meets: Quarterly
Membership 2: ***Regional Passenger Transport Sub-Committee***

- Deputy Mayor
- Chairperson Transport Committee
- Deputy Chairperson Transport Committee
- Chairperson City Development Committee
- Chairperson Community and Leisure Committee

Meets: Quarterly
Membership 3: ***Regional Road Safety Sub-Committee***

- Councillor Gower

Meets: Monthly
Function: To represent City interests in transport matters administered by Regional Council.
Performance Monitoring: Minutes presented to Transport Committee

Environment Waikato - Middle Waikato Sub-Committee (Project Watershed)

Reporting to: City Development Committee
Membership:

- Councillor Gower
- Mr L Leach, staff member

Function: Council representation requested

Performance Monitoring: Discretionary, as required
Meets: Six monthly

Environment Waikato/Hamilton City Council Liaison Committee

Reporting to: Council
Membership:

- His Worship the Mayor
- Deputy Mayor
- Councillor Chesterman
- Councillor Macpherson
- Councillor Saunders
- Councillor Thomas

Function: To act as a forum for issues of significance to both Councils
Performance Monitoring: Minutes presented to Council
Meets: Quarterly or as required

Envirofund Allocation Committee

Reporting to: Not applicable
Membership:

- Councillor Macpherson

Function: To be a member of the Envirofund Trust Allocation Committee to distribute Envirofund grants to community environmental groups.
Performance Monitoring: Not applicable
Meets: Once per year

Hamilton Creative New Zealand Fund Allocation Committee

Reporting to: Community and Leisure Committee
Membership:

- Councillor Bell

Function: To be a member of the Hamilton Community Arts Council Funding Allocation Committee who disburse Creative New Zealand grants to the local arts community
Performance Monitoring: Annually report to Community and Leisure Committee
Meets: April to June

Hamilton Riverview Hotel Limited

Reporting to: City Development Committee
Membership:

- Councillor Bos

	<ul style="list-style-type: none">▪ Mr A J Marryatt
Function:	To represent Council's interests in the Joint Venture Company operating the Tainui Novotel.
Performance Monitoring:	6 month and annual report is presented to City Development Committee
Meets:	Quarterly

Joint Resource Management Working Party with Waikato and Waipa District Councils

Reporting to:	City Development Committee
Membership:	<ul style="list-style-type: none">▪ Councillor Bos▪ Councillor Gower▪ Councillor Wilson▪ General Manager Strategic▪ Chairperson City Development (Alternate)▪ Chairperson Community and Leisure Committee (Alternate)
Function:	To meet with representatives of Waikato and Waipa District Councils to consider a number of cross boundary issues.
Performance Monitoring:	Minutes are presented to City Development Committee
Meets:	As required

Keep Hamilton Beautiful

Reporting to:	City Development Committee
Membership:	<ul style="list-style-type: none">▪ Councillor Saunders
Function:	A small but established group dedicated to improving the visual appearance of the city through improved gardens, reduced rubbish, and increasingly environmental initiatives. Organises and runs the city annual garden competition.
Performance Monitoring:	Annual plan is presented to City Development Committee. Annual report is circulated to Councillors.
Meets:	Monthly

Lake Rotokauri Advisory Committee

Reporting to:	Community and Leisure Committee
Membership:	<ul style="list-style-type: none">▪ Councillor Di Maio
Function:	To work with Waikato District Council on matters related to Lake Rotokauri.
Performance Monitoring:	Annual report to Community and Leisure Committee
Meets:	Monthly

Liaison Representative with New Zealand Police

Reporting to:	Not applicable
Membership:	<ul style="list-style-type: none">▪ Councillor Gower▪ Chief Executive
Function:	Liaison concerning central city safety
Performance Monitoring:	Not applicable
Meets:	Six weekly

Local Government Association Zone 2 Representatives

Reporting to:	Not applicable
Membership:	<ul style="list-style-type: none">▪ His Worship the Mayor▪ Deputy Mayor▪ Councillor Chesterman▪ Councillor Macpherson▪ Councillor Mahood▪ Chief Executive
Note:	All other Councillors will be given the agendas for these meetings and are able to attend if interested.
Function:	To represent Council at Local Government Zone 2 meetings.
Performance Monitoring:	Not applicable
Meets:	Quarterly

New Zealand Defence Force and Returned Servicemen Club Liaison

Reporting to:	Not Applicable
Membership:	<ul style="list-style-type: none">▪ Councillor Bos
Function:	Liaison with New Zealand Defence Force and Returned Servicemen Club for the arrangement of civic functions as required.
Performance Monitoring:	Not applicable
Meets:	As required

Te Runanga o Kirikiriroa Joint Committee

Reporting to:	Community and Leisure Committee
Membership:	<ul style="list-style-type: none">▪ His Worship the Mayor▪ Councillor Mahood▪ Councillor Bell▪ Councillor Macpherson (Alternate)



Function:	▪ Deputy Mayor (Alternate)
	The Committee considers matters of relevance to Maori in the city and to the development of Council's partnership with Te Runanga. The Committee also receives regular reports on the operation of Community Houses from a Maori perspective, and administers, through Te Runanga, the Maori Project Fund.
	Note: The JV Committee has debated for some time its re-embodiment, either as a standing committee with a mixture of Councillors and appointed Maori representatives, or as an Iwi/ Maori Council, as a body to which all significant policy matters are reported to.
Performance Monitoring:	Minutes presented to Community and Leisure Committee
Meets:	Six weekly

University of Waikato Biological Safety Committee

Reporting to:	Not Applicable
Membership:	▪ Councillor Wilson
Function:	To represent the interests of the wider community
Performance Monitoring:	Not applicable
Meets:	Quarterly

University of Waikato Council

Reporting to:	City Development Committee
Membership:	▪ His Worship the Mayor
Function:	Constitution requires appointment of His Worship the Mayor
Performance Monitoring:	Annual budget & audited accounts publicly available
Meets:	Monthly

University of Waikato Ethics Committee - On The Welfare Of Experimental Animals

Reporting to:	Not Applicable
Membership:	▪ Councillor Wilson
Function:	Council representation requested.
Performance Monitoring:	Not Applicable
Meets:	Quarterly

Waikato Valley Emergency Operations Area Committee

Reporting to:	City Development Committee
Membership:	<ul style="list-style-type: none">▪ Councillor Bos▪ Councillor Gower▪ Councillor Mahood
Function:	Operational meeting of key emergency stakeholders within the Waikato Valley Emergency Operations area
Performance Monitoring:	Minutes presented to City Development Committee
Meets:	Three times a year

WEL Energy Trust Joint Territorial Capital Beneficiaries Working Party

Reporting to:	City Development Committee
Membership:	<ul style="list-style-type: none">▪ His Worship the Mayor▪ Councillor Saunders
Function:	Jointly with representatives from Waikato and Waipa District Councils to monitor and influence WEL Trust and to act in the best interests of the capital beneficiaries and the communities they represent.
Performance Monitoring:	Reports to City Development Committee, although no formal report is presented.
Meets:	As required – usually twice each year

The Motion was declared **carried** on the voices.

h) Meeting Cycle

Motion: (His Worship the Mayor/Cr Di Maio)
That the following Six Weekly Meeting Cycle be adopted:

(i)

Week 1	Free
Week 2	Councillors Workshop (Tuesday am)
Week 3	Free
Week 4	Committee Meetings
Week 5	City Development Committee (Tuesday am)
Week 6	Council (Wednesday Evening)

Waikato Civil Defence Emergency Management Group

Reporting to:	City Development Committee
Membership:	▪ Councillor Mahood
Function:	The eleven Councils in the Waikato region have established a civil defence emergency management group for the region. The group works together to minimise the potential effects of emergencies.
Performance Monitoring:	Minutes presented to City Development Committee
Meets:	4 times a year

Waikato Economic Development (WED)

Reporting to:	City Development Committee
Membership:	▪ Councillor Wilson
Function:	Waikato Economic Development Board is an economic development agency formed with the goal of accelerating economic growth in Hamilton and the Waikato, through increased investment in strategic industries, small business and tourism.
Performance Monitoring:	To report annually to Council through the City Development Committee on performance for the previous year and its business plan for the coming year.
Meets:	Monthly

Waikato Institute of Technology

Reporting to:	City Development Committee
Membership:	▪ Councillor Westphal
Function:	Constitution requires Hamilton City Council representative
Performance Monitoring:	Annual budget & audited accounts publicly available
Meets:	6 weekly

Waikato SPCA Trust

Reporting to:	Not Applicable
Membership:	▪ Councillor Wilson
Function:	Representation requested on their board
Performance Monitoring:	Not Applicable
Meets:	Twice each year

- (ii) That the first round of committee and Council meetings be:

Special Meetings		
Friday December 10 th	10.00am	Hamilton City Council Awards to unsung Heroes
Workshop		
Monday November 15 th	1.00pm	
Committee Meetings		
Monday November 22 nd	9.00am	Statutory Management
Monday November 22 nd	4.00pm	Stadium Management Board
Thursday November 25 th	9.00am	Transport
Wednesday November 24 th	1.00pm	Community and Leisure
Monday November 29 th	9.00am	Finance and Audit
Tuesday November 30 th	9.00am	City Development
Council Meetings		
Wednesday December 8 th	2.00pm	Council Meeting (includes Civic Trust Awards)

- (iii) at the initial committee meeting, members of that committee agree the appropriate day of the week on which the meeting will be held and also the meeting commencement time, and
- (iv) the meeting cycle for 2005 commence with a Council Workshop on February 1st 2005.

The Motion was declared **carried** on the voices.

i) Remuneration

Motion: (His Worship the Mayor/Cr Thomas)

- (i) Council request the Remuneration Authority to confirm the following remuneration system for the Hamilton City Council.

That:

- no meeting payments be payable;
- all elected members receive a salary of \$49,419 per annum;
- the Deputy Mayor and standing Committee Chairperson of Major Committees receive an allowance of \$7,000 per annum in recognition of the role they undertake;
- standing committee chairpersons of minor committees receive an allowance of \$3,500 per annum in recognition of the role they undertake;
- no mileage or taxi costs be paid to elected members for travel within the City boundaries, or if they reside outside of the city boundary for travel to the city boundary.

(ii) Council also request the Remuneration Authority to determine the following allowances for elected members of the Hamilton City Council:

- reimbursement of 50% of a domestic telephone line and handset rental per household (currently \$18.60 per month);
- reimbursement of Council related phone calls made on private phones (including cell phones);
- reimbursement of the total cost of an Xtra Jet-Stream Home 500 Full Speed plan connection;
- reimbursement of up to \$100.00 per annum to cover the cost of consumables (paper, printer, etc) used on private computers.

The Motion was declared **carried** on the voices.

The Extraordinary Council Meeting was declared closed at 9.10am.

Confirmed:



Chairperson 25 Feb 2005

Date

HAMILTON CITY COUNCIL MINUTES

SPECIAL OPEN MEETING

TIME AND DATE: 2.00PM, WEDNESDAY, 7 NOVEMBER 2001.

VENUE: COUNCIL CHAMBER, GARDEN PLACE, HAMILTON.

COUNCIL MEMBERS: His Worship the Mayor Mr D J Braithwaite
(Chairperson)
Councillors E T Armstrong
P A Bos
J A Garrett
J R Gower
M M Hamilton
R E Hennebry
B J C Impson
D G Macpherson
P M Mahood
J M Marshall
G E Thomas
W H Ward
E A D Wilson

IN ATTENDANCE: Chief Executive, General Manager Community Services, General Manager Environmental Services, General Manager Works and General Manager Marketing.

SECRETARY: Messrs M A Hall & A J Dick

Prior dealing with the agenda His Worship the Mayor extended a welcome to members of Council, staff and public in attendance.

He then commented on the growth of the City, noting this was currently well ahead of the national average, and the slowing of a growth in employment, which the Council would need to address. His Worship then commented on the financial situation of the City, mentioning the amount collected from rates and the current level of debt. In closing his comments His Worship also mentioned the achievements of the previous Council and paid tribute to the efforts of Russ and Edwina Rimmington.

The meeting then dealt with the agenda before it in the following order:

1. 13/5/2. Adoption of Standing Orders

Motion: (His Worship the Mayor/Cr Impson)
That Council reconfirm New Zealand Standard 9202:1989 as the Standing Orders for Hamilton City Council.

The Motion was declared **carried** on the voices.

2. 13/7. Protocol Agreement

Motion: (His Worship the Mayor/Cr Wilson)
That Council adopt the protocol agreement as circulated, appropriately amended to reflect approved Committee structures.

The Motion was declared **carried** on the voices.

3. 13/4. Appointment of Deputy Mayor

Motion: (His Worship the Mayor/Cr Impson)
That Councillor Thomas be appointed Deputy Mayor.

Amendment: (Crs Marshall/Macpherson)
That Councillor Mahood be appointed Deputy Mayor.

The nomination was **declined** by Councillor Mahood.

Councillor Thomas was then declared **appointed** Deputy Mayor.

Councillor Thomas thanked members of Council for their support and pledged to work with them during the next three years in the best interests of the City. He also paid tribute to the contribution made by Councillor Impson during his term as Deputy Mayor.

4. 13/4 & 13/5. Council Committees, Sub-Committees and Working Parties

In presenting his recommendation His Worship invited members of Council to identify any specific matters they wished to discuss.

The following matters were identified for discussion and were excluded from His Worship's Motion:

- Pokie/Casino Bars Working Party
- Cycle Advisory Group

- Stadium Committee
- Dog Control Sub-Committee
- Stadium Working Party
- Strategic Planning and Policy Co-ordination Committee

Motion:

(His Worship the Mayor/Cr Ward)

That with the exception of those items identified for further discussion the following recommendations be adopted:

- i) The Economic and Audit Committee, Parking Management Task Force, Hamilton CBD Traffic Management and Streetscape Working Party be disestablished and a new Economic Development Sub-Committee be established.
- ii) **Social and Community Committee** membership be as follows:
Councillor Mahood (Chairperson),
Councillor Ward (Deputy Chairperson),
Councillors Garrett, Gower, Hamilton, Hennebry, Macpherson and Marshall.

Works and Services Committee membership be as follows:

Councillor Impson (Chairperson),
Councillor Hennebry (Deputy Chairperson), Councillors Armstrong, Bos, Gower, Macpherson, Thomas and Wilson.

Statutory Management Committee membership be as follows:

Councillor Armstrong (Chairperson),
Councillor Wilson (Deputy Chairperson),
Councillors Bos, Hamilton, Impson, Mahood, Marshall and Ward.

Economic Development Sub-Committee

(reporting to Strategic Planning and Policy Co-ordination Committee) membership be as follows:

Councillor Hamilton (Chairperson),
His Worship the Mayor (Deputy Chairperson), Councillors Gower, Hennebry, Thomas, Ward and Wilson.

Contracts Sub-Committee (reporting to Strategic Planning and Policy Co-ordination Committee) membership be as follows:

Councillor Hennebry (Chairperson),
Councillor Garrett (Deputy Chairperson), Councillor Impson and Chief Executive.

Emergency Management Sub-Committee
(reporting to Strategic Planning and
Policy Co-ordination Committee)
membership be as follows:
Councillor Bos (Chairperson),
Councillors Mahood and Gower.

**Chief Executive Performance Assessment
Panel** (reporting to Strategic Planning
and Policy Co-ordination Committee)
membership be as follows:
His Worship the Mayor (Chairperson),
Deputy Mayor and Chairperson Strategic
Planning and Policy Co-ordination
Committee.

Property Sub-Committee (reporting to
Strategic Planning and Policy Co-
ordination Committee) membership be as
follows:
His Worship the Mayor (Chairperson),
Councillors Garrett, Impson, Armstrong
and Ward.

Event Fund Allocation (reporting to
Chief Executive). That the Economic and
Development Sub-Committee review the
role and composition of this Sub-
Committee.

Applications Sub-Committee (reporting
to Statutory Management Committee)
membership be as follows:
General Manager Environmental Services
or one or two nominees, General Manager
Works & Services or one or two
nominees, General Manager Strategic or
one nominee, General Manager Community
Services or one nominee, with a quorum
of three members and the Chairperson
nominated by the Chief Executive.

- iii) The Role and Fields of activity for the
above to be as circulated and the
Council Policy Manual be amended
accordingly.

The Motion was declared **carried** on the voices.

The meeting then dealt with those matters identified for
further discussion as follows:

i) **Cycle Advisory Group**

Motion: (His Worship the Mayor/Cr Ward)
That the Group be disestablished.

The Motion was declared **carried** on the voices.

ii) Pokie/Casino Bars Working Party

Motion: (Crs Macpherson/Marshall)
That the Pokie/Casino Bars Working Party continue under its remaining existing membership of Councillors Garrett, Macpherson and Mahood, to receive the public survey and legal information already sought and partially prepared and report back to the Strategic Planning and Policy Co-ordination Committee by February 2002 at which time the Working Party will be disbanded.

Those for the Motion: His Worship the Mayor, Councillors Gower, Hamilton, Hennebry, Macpherson, Mahood, Marshall and Wilson.

Those against the Motion: Councillors Armstrong, Bos, Garrett, Impson, Thomas and Ward.

The Motion was declared **carried**.

iii) Waikato Stadium and WestpacTrust Park Management Committee

Motion: (His Worship the Mayor/Cr Ward)
That membership be as follows:

- 1 Council elected member (who will be the Chairman) - Councillor Bos
- 1 representative from the Waikato Rugby Union - Gary Dawson
- 1 representative from the Northern Districts Cricket Association - Gerald Bailey
- 4 representatives from the community at large - Ross Brazier, Margaret Comer, Peter Henson, Val Wenham

The Motion was declared **carried** on the voices.

iv) Dog Control Appeal Sub-Committee
(reporting to Statutory Management Committee.)

Motion: (His Worship the Mayor/Cr Ward)
That membership be as follows:
Councillor Wilson (Chairperson), Councillor Macpherson (Deputy Chairperson), Councillor Gower.

The Motion was declared **carried** on the voices.

v) **Stadium Working Party**

Motion: (His Worship the Mayor/Cr Ward)
That membership be as follows:
Councillors Bos, Garrett, Macpherson and
Chief Executive.

The Motion was declared **carried** on the voices.

vi) **Strategic Planning and Policy Co-ordination Committee**

Motion: (Crs Marshall/Macpherson)
That Councillor Macpherson be appointed
Chairperson of the Strategic Planning and
Policy Co-ordination Committee.

Councillor Macpherson subsequently withdrew his seconding of
the Motion, which then lapsed.

Motion: (His Worship the Mayor/Cr Ward)
That membership of the Strategic Planning
and Policy Co-ordination Committee be as
follows:
Councillor Garrett (Chairperson), Councillor
Gower (Deputy Chairperson), Councillors
Armstrong, Bos, Hamilton, Hennebry, Impson,
Macpherson, Mahood, Marshall, Thomas, Ward
and Wilson, with roles and fields of
activity for this Committee and those in
ii)-v) above, be as circulated and the
Council Policy Manual amended accordingly.

The Motion was declared **carried** on the voices.

5. **13/6. Appointment of Outside Organisations Representatives**

In presenting his recommendation His Worship invited members
of Council to identify any specific matters they wished to
discuss.

The following matters were identified for discussion and
were excluded from His Worship's Motion:

- Waikato Institute of Technology
- University of Waikato
- Runanga Partnership
- Pirongia Mountain Afforestation Committee

Motion: (His Worship the Mayor/Cr Thomas)
That with the exception of those items
identified for further discussion the
following recommendations be adopted:

- i) **WEL Energy Trust Joint Territorial Capital Beneficiaries Working Party**
His Worship the Mayor and Councillor Gower
- ii) **Community Assistance Programme**
 - General Community Advisory
Councillors Mahood and Ward
 - Sport, Fitness & Leisure
Councillors Macpherson and Mahood
 - Maori Allocation Committee
Councillor Macpherson
- iii) **Safer Communities Council**
Councillor Gower
- iv) **Road Safety Working Group**
Councillor Hennebry
- v) **Environment Waikato**
 - Regional Land Transport Committee
Chairperson and Deputy Chairperson of Works and Services Committee
 - Regional Passenger Transport Sub-Committee
Chairperson and Deputy Chairperson Works and Services Committee
 - Regional Road Safety Sub-Committee
Councillor Hennebry
- vi) **Local Government Association Zone 2 Representatives**
His Worship the Mayor, Councillors Armstrong, Garrett, Macpherson, Mahood and Chief Executive.
- vii) **Enterprise Hamilton Trust Board**
Councillors Hamilton and Hennebry
- viii) **Community Environmental Programme**
Councillor Impson
- ix) **Waikato University Ethics Committee - On the Welfare of Experimental Animals**
Councillor Wilson
- x) **Tourism Waikato Advisory Board**
Councillor Ward
- xi) **Tourism Waikato : Management Board**
Councillor Hamilton

The Amendment as the Motion was then put and declared carried on the voices.

ii) **University of Waikato**

Motion: (Crs Thomas/Ward)
That His Worship the Mayor represent Council.

The Motion was declared carried on the voices.

iii) **Runanga Partnership**

Motion: (His Worship the Mayor/Cr Thomas)
That His Worship the Mayor, Chairpersons Strategic Planning and Policy Co-ordination and Social and Community Committees represent Council.

The Motion was declared carried on the voices.

iv) **Pirongia Mountain Afforestation Committee**

Motion: (His Worship the Mayor/Cr Macpherson)
That Councillor Thomas represent Council.

The Motion was declared carried on the voices.


6. 13/5 & 13/6. Mid Term Review

Motion: (His Worship the Mayor/Cr Hennebry)
That in 18 months Council carry out a review of all representation on Committees, Sub-Committees, Working Parties and Outside Organisations.

The Motion was declared carried on the voices

7. 13/7/3. Elected Members Remuneration

Motion: (His Worship the Mayor/Cr Wilson)
That Council continue paying at the remuneration levels being paid by the previous Council with the exception of the salary for the Chairperson of the Waikato Stadium and WestpacTrust Park Management



Committee moving to a full Committee Chairperson's allowance.

The Motion was declared **carried** on the voices.

8. 13/5/2-2. Meeting Cycle

Motion: (His Worship the Mayor/Cr Ward)
That:

- i) Council operate under a six weekly meeting cycle as follows:

Week 1	Free
Week 2	Councillors Workshop (Tuesday PM)
Week 3	Free
Week 4	Committee Meetings
Week 5	Strategic Planning and Policy Co-ordination Committee (Tuesday AM)
Week 6	Council (Wednesday evening)

- ii) the first round of Committee and Council meetings as follows be confirmed:

Special Meetings		
Thursday, 13 December	10.00am	Hamilton City Council Awards to Unsung Heroes
Council Meetings		
Thursday, 6 December	2.00pm	Council Meeting (includes Civic Trust Awards)
Committee Meetings		
Monday, 19 November	4.00pm	Stadium Management Board
Tuesday, 20 November	9.00am	Works and Services
Wednesday, 21 November	1.00pm	Social and Community
Tuesday, 27 November	9.00am	Strategic Planning and Policy Co-ordination
As required		Statutory Management

- iii) at the initial Committee meeting, members of that Committee agree the appropriate day of the week on which the meeting will be held and also the meeting commencement time, and

- iv) the meeting cycle for 2002 commence with a Council Workshop on 29 January 2002.

The Motion was declared **carried** on the voices.

9. Disposal of Mayoral Car

Motion: (His Worship the Mayor/Cr Marshall)
That the vehicle be offered to Mr Rimmington for \$19,000.00 (GST inclusive) being the firm price offered for the vehicle and which is within the predicted auction price range.

The Motion was declared **carried** on the voices.

The meeting was declared closed at 3.15pm.

Confirmed

Chairperson

b. December 2001.