

Michelle van Straalen

From: Michelle van Straalen
Sent: Wednesday, 19 August 2020 10:16
To: [REDACTED]
Cc: official information
Subject: LGOIMA 20175 - Claudelands Bridge conversion to accommodate Cycles.
Attachments: D-3412810 Claudelands Bridge Post Construction RSA Report - Close-out workshop.pdf for LGOIMA 20202(3).pdf

Dear [REDACTED]

RE: CLAUDELANDS BRIDGE CONVERSION TO ACCOMMODATE CYLCES – LGOIMA 20202

Further to your request received on 30 July 2020 regarding additional information relating to the breakdown of the costs of \$10,000 under the heading **Post construction monitoring work**, I am now able to provide Hamilton City Council's response.

You requested (1):

A breakdown of the costs of the \$10,000 under the heading Post construction monitoring work and the nature of such works.

Our response (1):

The activities undertaken as part of the Post-construction monitoring work involve a road safety audit (RSA) of the completed work by our nominated consultant (WSP Consultants) who is independent of the project team. The RSA is a formal examination of the completed project that identifies (and ranks) safety audit findings that the project team uses to consider any final project works that needs to be undertaken.

To date the project team has received the completed RSA (which is attached) and have met with the consultant who completed the RSA and City Transportation staff to identify the final project works to be completed. The completion of this work is currently in progress and the status of the RSA is 'In Progress'.

Project component	Budget	Year to Date (YTD) Actuals (8 August 2020)
Post construction Road Safety Audit (RSA) of Claudelands Cycleway - completed by WSP consultant	\$7,500	\$7,500
Post construction workshop and response to safety audit items	\$2,500	\$2,500
Total post construction monitoring work	\$ 10,000	\$10,000

You requested (2):

Process in reporting back of this work.

Our response (2):

Further to the explanation above of what an RSA is. Once the identify project works are completed the RSA is updated with the commentary from the project's Designer, HCC's Transportation Safety Engineer and HCC's City Transportation management (i.e. the Client), with the corresponding action(s) taken recorded in it. Once completed this document will form part of the project documentation and allow the project to be closed out.

You requested (3):

A copy of such reports.

Our response (3):

Please find **attached** the report titled "Claudelands Cycleway Post Construction Road Safety Audit" issued November 2019 by Bridget Feary – WSP Consulting.

If you have any concerns with the decision referred to in this response, you have the right to request an investigation and review by the Ombudsman under section 27(3) of the Local Government Official Information and Meetings Act 1987.

For your information, the Ombudsman's contact details are:

Email: info@ombudsman.parliament.nz

Post: PO Box 10152, Wellington 6143

Telephone: 0800 802 602

Yours sincerely

Michelle van Straalen

Official Information Advisor | Legal Services | Governance Unit

DDI: 07 974 0589 | Michelle.vanStraalen@hcc.govt.nz



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From: official information

Sent: Wednesday, 29 July 2020 5:07 PM

To: [REDACTED]

Cc: official information <officialinformation@hcc.govt.nz>

Subject: HPE CM: FW: LGOIMA 20175 - Claudelands Bridge conversion to accommodate Cycles.

Kia ora

I write to acknowledge your information request of 29 July 2020 in respect of the Claudelands Bridge conversion to accommodate Cycles.

Please be advised that your request has been passed on to the relevant team within Council and you will be informed of the outcome.

The Local Government Official Information and Meetings Act 1987 requires that we advise you of our decision on whether the Council will provide the requested information or not "as soon as reasonably practicable", no later than 20 working days after the day we received your request. We will respond to you no later than 26 August 2020.

Kind regards,

Michelle van Straalen

Official Information Advisor | Legal Services

DDI: 07 974 0589 | Michelle.vanStraalen@hcc.govt.nz



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From: Tony Dixon [REDACTED]

Sent: Wednesday, 29 July 2020 12:57 PM

To: official information <officialinformation@hcc.govt.nz>

Subject: RE: LGOIMA 20175 - Claudelands Bridge conversion to accommodate Cycles.

Thank you very much for the thorough reply to my request.

I now request a breakdown of the costs of \$10,000 under the heading Post Construction Monitoring work., and the nature of such work and the process involved in reporting back of this work and a copy of such reports.

[REDACTED]

From: official information [mailto:officialinformation@hcc.govt.nz]

Sent: Friday, 24 July 2020 4:37 PM

To: [REDACTED]

Cc: official information

Subject: LGOIMA 20175 - Claudelands Bridge conversion to accommodate Cycles.

Dear [REDACTED]

RE: Claudelands Bridge conversion to accommodate Cycles late 2019 - 20175

Further to your request received on 6 July 2020 for information relating to the inclusion of cycling facilities on Claudelands Bridge in 2019 (known as the Claudelands Road Biking project), I am now able to provide Hamilton City Council's response.

You requested:

Who designed the changes to the road bridge?

Our response:

Council engaged the services for engineering consultancy Beca to design the Claudelands Road Biking project. This included the changes to Claudelands Bridge.

You requested:

Who approved it and when?

Our response:

Council approved the project concept through the adoption of the Hamilton Biking Plan (11 August 2015) and Central City Transformation Plan (8 December 2015). The project was then discussed with elected members through the Access Hamilton Taskforce meeting, where project details can be discussed further and clarified, if required.

You requested:

The costs of design work and consultancy?

Our response:

The table below sets out the total project cost (and project budget) by various project components. For design work and consultancy, the actual costs were \$115,000 against a budget of \$120,000.

Table 1.0 – Claudelands Road Biking Project Budget and associated Costs (as at 21 July 2020)

Project Component	Budget	YTD (21 July 2020)
Physical works	\$ 625,320.35	\$ 625,320.35
Design and consultant fees/stage 3 road safety audit	\$ 120,000.00	\$ 115,000.00
Media and communications	\$ 50,000.00	\$ 49,000.00
Internal time costs	\$ 60,000.00	\$ 58,500.00
Radar installation	\$ 35,000.00	\$ 32,785.00
Post construction monitoring work	\$ 10,000.00	\$ 10,000.00
Contingency – physical works	\$ 62,300.00	\$ 40,000.00
Total	\$ 962,620.35	\$ 930,605.35

You requested:

Total cost of the work?

Our response:

Referring to the table above, the total cost of the project was \$930,605.35 against a budget of \$962,620.35

You requested:

The evidence that such a project was needed? And when was it presented to Council?

Our response:

As noted above, the project concept was approved through the adoption of the relevant Hamilton Biking and Central City Transformation Plans.

Below is a list (including synopsis) of the Committee meetings (in chronological order) when the Claudelands Road Biking Project was discussed, and the adoption of the Hamilton Biking and Central City Transformation plans. Of note: the project officially known as the Claudelands Road Biking Project, was delivered as one of our Low Cost, Low Risk (i.e. less than \$1M) projects for 2019/20.

Projects delivered under this programme (i.e. Low Cost, Low Risk) are discussed with elected members through the Access Hamilton Taskforce meeting, where project details may be discussed further and clarified, if

required. Discussions from the Access Hamilton Taskforce meetings are summarised and reported back to the Growth and Infrastructure Committee through the General Managers report.

26 May 2015: Strategy & Policy Committee

Draft Hamilton Biking Plan was adopted, and a period of public engagement was approved.

Agenda – Item 6, page 15

<https://www.hamilton.govt.nz/AgendasAndMinutes/Strategy%20and%20Policy%20-%20Open%20Agenda%20-%2026%20May%202015.pdf>

Agenda – Item 6

Council Report – The Biking Plan

[https://www.hamilton.govt.nz/AgendasAndMinutes/Strategy%20and%20Policy%20-%20Open%20Agenda%20\(Item%206\)%20-%2026%20May%202015.pdf](https://www.hamilton.govt.nz/AgendasAndMinutes/Strategy%20and%20Policy%20-%20Open%20Agenda%20(Item%206)%20-%2026%20May%202015.pdf)

Minutes – Item 6, page 2

<https://www.hamilton.govt.nz/AgendasAndMinutes/Strategy%20and%20Policy%20Committee%20-%20UNCONFIRMED%20Minutes%20-%2026%20May%202015.pdf>

11 August 2015: Strategy & Policy Committee

Hamilton Biking Plan adopted. Plan included a list of 10 Major Projects. One of these projects reference the central city:

- Project 7 Central City – Provide cycleways to connect to and through the central city.

Agenda – Item 10, page 161 – 186

Public consultation outcomes from the public engagement.

<https://www.hamilton.govt.nz/AgendasAndMinutes/20150811%20Strategy%20and%20Policy%20Committee%20Agenda%2011%20August%202015.pdf>

Minutes – Item 10, Page 10

<https://www.hamilton.govt.nz/AgendasAndMinutes/Stratety%20and%20Policy%20Committee%20Minutes%20-%20Open%20-%2011%20August%202015.pdf>

22 September 2015: Strategy & Policy Committee

Approved the draft Central City Transformation Plan (CCTP) for public engagement.

Agenda – Item 9, page 45

<https://www.hamilton.govt.nz/AgendasAndMinutes/20150922%20Strategy%20and%20Policy%20Committee%20-%20Open%20Agenda%20-%2022%20September%202015.pdf>

Agenda – Item 9

Council Report – Central City Transformation Plan Attachment

<https://www.hamilton.govt.nz/AgendasAndMinutes/20150922%20Strategy%20and%20Policy%20Committee%20Open%20Agenda%20-%20Item%209%20Central%20City%20Transformation%20Plan%20Attachment%20-%2022%20September%202015.pdf>

Agenda – Item 9

Council Report – Central City Transformation Plan Report

<https://www.hamilton.govt.nz/AgendasAndMinutes/20150922%20Strategy%20and%20Policy%20Committee%20Agenda%20-%20Item%209%20Central%20City%20Transformation%20Plan%20Report%20-%2022%20September%202015.pdf.pdf>

Minutes – Item 9, Page 6

[https://www.hamilton.govt.nz/AgendasAndMinutes/Strategy%20and%20Policy%20Committee%20Minutes%20-%20Open%20-%2022%20September%202015%20\(Confirmed\).pdf](https://www.hamilton.govt.nz/AgendasAndMinutes/Strategy%20and%20Policy%20Committee%20Minutes%20-%20Open%20-%2022%20September%202015%20(Confirmed).pdf)

8 December 2015: Strategy & Policy Committee

The Central City Transformation Plan (Item 11) was approved. The approved Central City Transformation Plan included the Transformation Strategy 5 Strengthening Connections as one of its outcomes as outlined below:

- Well used biking networking connecting the central city
- Traffic routes that enable easy access to and from the central city.

Key actions noted from this plan include:

- Develop and implement a connectivity plan to Claudelands Event Centre that includes providing for pedestrians on Claudelands Bridge and O'Neill St
- Complete the projects in the Biking Plan that connect to the central city.

Agenda – Item 11, Page 74

<https://www.hamilton.govt.nz/AgendasAndMinutes/20151208%20Strategy%20and%20Policy%20Committee%20Open%20Agenda%208%20December%202015.pdf>

Additional Attachment – Strategy and Policy Committee – Open Agenda Item 11, Attachments 1-8 December 2015

Transformation Strategies – Page 38 to 43

[https://www.hamilton.govt.nz/AgendasAndMinutes/20151208%20Strategy%20and%20Policy%20Committee%20Open%20Agenda%20\(Item%2011%20Attachment%201\)%208%20December%202015.pdf](https://www.hamilton.govt.nz/AgendasAndMinutes/20151208%20Strategy%20and%20Policy%20Committee%20Open%20Agenda%20(Item%2011%20Attachment%201)%208%20December%202015.pdf)

Minutes – Item 11, Page 6

https://www.hamilton.govt.nz/AgendasAndMinutes/SAP_08122015_MIN.pdf

28 March 2017: Growth and Infrastructure Committee

Hamilton Biking Plan Update tabled as part of the General Managers' Report (Item 9). The update included reference to the 10 Major Projects and stated:

- Project 7 Central City – to be considered with Central City Transformation Plan

Minutes – Item 9, Page 3

<https://www.hamilton.govt.nz/AgendasAndMinutes/Growth%20and%20Infrastructure%20Committee%20-%20Open%20Minutes%20-%2028%20March%202017.pdf>

24 October 2017: Growth and Infrastructure Committee

Hamilton Biking Plan Update (Item 9). This update didn't specifically reference the Project 7 Central City.

Minutes – Item 9, Page 4

<https://www.hamilton.govt.nz/AgendasAndMinutes/20170912%20-%20Growth%20and%20Infrastructure%20Unconfirmed%20Minutes%20-%2024%20October%202017.pdf>

23 October 2018: Growth and Infrastructure Committee

In the General Managers' Report (Item 8) the Access Hamilton Taskforce update identified the Claudelands Bridge cycle improvements as a key topic covered.

Minutes – Item 8, Page 3

<https://www.hamilton.govt.nz/AgendasAndMinutes/Growth%20and%20Infrastructure%20Committee%20-%20Open%20Confirmed%20Minutes%20-%2023%20October%202018.pdf>

6 December 2018: Growth and Infrastructure Committee

In the General Managers' Report (Item 8) the Access Hamilton Taskforce update identified Bike Connections Programme development as a key topic covered.

Minutes – Item 8, Page 3

<https://www.hamilton.govt.nz/AgendasAndMinutes/Growth%20and%20Infrastructure%20Committee%20-%20Open%20Confirmed%20Minutes%20-%206%20December%202018.pdf>

29 March 2019: Growth and Infrastructure Committee

In the General Managers' Report (Item 14) the Access Hamilton Taskforce update identified the Bike Connectivity - Claudelands Bridge improvement proposal as a key topic covered.

Minutes – Item 14, Page 6

<https://www.hamilton.govt.nz/AgendasAndMinutes/Growth%20and%20Infrastructure%20Open%20Confirmed%20Minutes%20-%2029%20March%202019.pdf>

If you have any concerns with the decision referred to in this response, you have the right to request an investigation and review by the Ombudsman under section 27(3) of the Local Government Official Information and Meetings Act 1987.

For your information, the Ombudsman's contact details are:

Email: info@ombudsman.parliament.nz

Post: PO Box 10152, Wellington 6143

Telephone: 0800 802 602

Kind regards

Michelle van Straalen

Official Information Advisor | Legal Services

DDI: 07 974 0589 | Michelle.vanStraalen@hcc.govt.nz



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From: official information

Sent: Monday, 13 July 2020 2:00 PM

To: [REDACTED]

Cc: official information <officialinformation@hcc.govt.nz>

Subject: HPE CM: LGOIMA 20175 - Claudelands Bridge conversion to accommodate Cycles.

Kia ora

I write to acknowledge your information request of 6 July 2020 in respect of the Claudelands Bridge conversion to accommodate Cycles.

Please be advised that your request has been passed on to the relevant team within Council and you will be informed of the outcome.

The Local Government Official Information and Meetings Act 1987 requires that we advise you of our decision on whether the Council will provide the requested information or not "as soon as reasonably practicable", no later than 20 working days after the day we received your request. We will respond to you no later than 3 August 2020.

Kind regards,

Michelle van Straalen
Official Information Advisor | Legal Services

DDI: 07 974 0589 | Michelle.vanStraalen@hcc.govt.nz



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From: Hamilton City Council <do.not.reply@hcc.govt.nz>
Sent: Monday, 6 July 2020 3:48 PM
To: official information <officialinformation@hcc.govt.nz>
Subject: HCC Website - Official Information Request ref: HCC-QF-200706-97P83-14U5

HCC Website - Official Information Request

Reference: HCC-QF-200706-97P83-14U5

Attachment: not attached

Name: [REDACTED]

Email address: [REDACTED]

Phone number: [REDACTED]

Detailed Description of Request

Claudelands Bridge conversion to accommodate Cycles.Late 2019.

I request information on

- 1) Who designed the changes to the road bridge?
- 2) Who approved it and when?
- 3) The costs of design work and consultancy?
- 4) total cost of the work?
- 5) the evidence that such a project was needed? And when was it presented to Council?

Organisation: Individual



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