

## Laura Bowman

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**From:** official information  
**Sent:** Monday, 8 November 2021 10:23 am  
**To:** [REDACTED]  
**Cc:** official information  
**Subject:** FINAL RESPONSE: LGOIMA 21315 - [REDACTED] - Health, Safety and Wellbeing Policy from 1 Jan 2021.

Morena [REDACTED]

Essentially this is an entirely new request, due to the change in subject matter.

As such, we will consider your original request for "Would you be good enough to supply copies of all reports, briefing notes, correspondence, emails and any other information from January 1 2021 to date regarding **Hamilton City Council's current Health, Safety and Wellbeing Policies**, legislation or regulation, and any proposed updates or changes" closed.

If you have any issues with this, please let me know.

In addition, we will most definitely process your new request below as LGOIMA # 21328. You will receive an acknowledgement email shortly.

Kind regards,

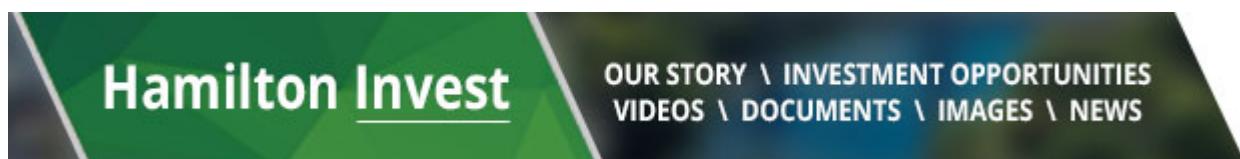
**Tatiyana Taunoa** (*Pronouns: she/her*)

Official Information & Legal Support Advisor | Legal Services & Risk  
People and Organisational Performance

DDI: +6478386455 | [Tatiyana.Taunoa@hcc.govt.nz](mailto:Tatiyana.Taunoa@hcc.govt.nz) or [officialinformation@hcc.govt.nz](mailto:officialinformation@hcc.govt.nz)

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**From:** [REDACTED]  
**Sent:** Friday, 5 November 2021 9:18 am  
**To:** official information <[officialinformation@hcc.govt.nz](mailto:officialinformation@hcc.govt.nz)>  
**Subject:** Re: Clarification Request: LGOIMA 21315 - [REDACTED] - Health, Safety and Wellbeing Policy from 1 Jan 2021.

Hello Tatiyana,

In that case, I'd like to shorten the time period and subject requested, as the deadline date will be expanded, as you mention.

Please could I receive copies of all reports, briefing notes, correspondence, emails, meeting notes and any other information from **June 1 2021** to date regarding Hamilton City Council's current **venue hire and booking practice** policies, legislation or regulation, and any proposed updates or changes.

Thank you for your assistance

[REDACTED]

On Thu, 4 Nov 2021, 16:43 official information, <[officialinformation@hcc.govt.nz](mailto:officialinformation@hcc.govt.nz)> wrote:

Kia Ora,

As per our right under LGOIMA – we are requesting clarification around your request.

Your request, as it currently stands, will require substantial collation and review and as such may be refused. However, we have provided here:

1. A copy of our current Health and Safety Policy, and all
2. Strategic Risk and Assurance Committee reports, related to our current policy.

Can you please confirm, is this all that you are after? If no, can you please narrow your request or clarify what it is exactly that you are after?

If we do not hear back from you **12 November 2021**, we will follow up and may consider this request closed.

Please note, under LGOIMA 13 (7) and (8) – our deadline date will be extended from the date that you reply to this request for clarification.

You have the right to seek an investigation and review by the Ombudsman of this decision. Information about how to make a complaint is available at [www.ombudsman.parliament.nz](http://www.ombudsman.parliament.nz) or freephone 0800 802 602.

Kind Regards,

**Tatiyana** | Official Information & Legal Support Advisor

Legal Services & Risk | People and Organisational Performance

Email: [officialinformation@hcc.govt.nz](mailto:officialinformation@hcc.govt.nz)



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**From:** official information <[officialinformation@hcc.govt.nz](mailto:officialinformation@hcc.govt.nz)>

**Sent:** Wednesday, 27 October 2021 3:37 pm

**To:** [REDACTED]

**Cc:** official information <[officialinformation@hcc.govt.nz](mailto:officialinformation@hcc.govt.nz)>

**Subject:** LGOIMA 21315 - [REDACTED] - Health, Safety and Wellbeing Policy from 1 Jan 2021.

Kia Ora,

I write to acknowledge your information request of Wednesday 27 October 2021 as below.

Please be advised that your request has been passed on to the relevant team within Council and you will be informed of the outcome.

The Local Government Official Information and Meetings Act 1987 requires that we advise you of our decision on whether the Council will provide the requested information as soon as reasonably practicable, and no later than 20 working days after the day we received your request. We will respond to you no later than Wednesday 24 November 2021.

In light of the recent announcement regarding COVID-19 and New Zealand's Alert level 3, the safety of our employees is paramount. We've made necessary changes to our working environment and operations that may result in limited availability of some of our staff members. We appreciate your patience during this time. Please allow some extra time for a response to your request as we are all doing our best to accommodate the new circumstances.

Kind Regards,

**Tatiyana** | Official Information & Legal Support Advisor

Legal Services & Risk | People and Organisational Performance

Email: [officialinformation@hcc.govt.nz](mailto:officialinformation@hcc.govt.nz)



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**From:** [REDACTED]

**Sent:** Wednesday, 27 October 2021 11:24 am

**To:** Governance <[HCC.Governance@hcc.govt.nz](mailto:HCC.Governance@hcc.govt.nz)>

**Subject:** Health, Safety and Wellbeing Policy - Request for information under the Local Government and Official Information and Meetings Act (LGOIMA)

27 October 2021

Dear Hamilton Council

**Request for information under the Local Government and Official Information and Meetings Act (LGOIMA)**

Would you be good enough to supply copies of all reports, briefing notes, correspondence, emails and any other information from January 1 2021 to date regarding Hamilton City Council's current Health, Safety and Wellbeing Policies, legislation or regulation, and any proposed updates or changes.

Thank you

