

From: official information
Sent: Tuesday, 8 February 2022 5:17 pm
To: [REDACTED]
Cc: official information
Subject: Final Response: LGOIMA 21374 - [REDACTED] - Spend/Budget re EM Personal and Professional Development
Attachments: Copy of Elected member PD General By Res Expenditure 2019 - 2022 Triennium.pdf

Kia Ora,

I refer to your **information request below**, Hamilton City Council is able to provide the following response.

- 1. Can you please detail how much each elected member has spent on professional and personal development since the 2019 election. What council budget does this spending come from?**
Please find attached a document that outlines the spend on professional and personal development for each Elected Member for this triennium.
- 2. How much funding is budgeted for elected members' professional and personal development for each financial year?**

As is outlined in Council's Elected Members Support Policy:

"Each member is entitled up to a maximum of \$6,000 per annum. This includes the cost of travel, accommodation and meals (excluding alcohol), noting that the cost of accommodation and meals should not exceed a midrange, reasonable and justifiable level."

For the 2021 financial year Elected Members agreed to decrease the maximum entitlement to \$3000.00 to deliver a saving of approximately \$51,600 for the year.

There are two other associated budgets. There is a budget titled 'Conference by Resolution' for conferences that Members attend following the resolution of the Council or relevant Committee generally these conferences relate to the Member portfolio. For the 2020 financial year the 'Conference by Resolution' budget was \$21,900.00, for 2021 it was \$0.00, for 2022 it is \$22,904.00.

In addition there is a 'Training and Development' budget for trainings that all members take part in, for example Health and Safety training. For the 2020 financial year the 'Training and Development' budget was \$31,296.00, for 2021 was \$32,000.00, and for 2022 it is \$32,004.00.

- 3. What courses/conferences have elected members enrolled or attended as part of their professional and/or personal development? Can you please detail when these courses/conference were, where they were held, their duration and the cost?**

This information is included in the attached document.

What was the justification given for elected members attending or enrolling in each course/conference?

Since 23 June 2021 an Elected Member Conference and Training Request Form was implemented to enable great transparency as to reason Members were attending Conferences and/or Training sessions. This information is included in the attached

- 4. Who approves an elected member attending a course/conference as part of their professional or personal development?**

As is outlined in Council's Elected Members Support Policy:

"If elected members wish to attend professional development training or conferences of their own choice, they must make a written request to the Governance Manager for funding from the Elected Members' professional development discretionary budget."

You have the right to seek an investigation and review by the Ombudsman of this decision. Information about how to make a complaint is available at www.ombudsman.parliament.nz or freephone 0800 802 602.

Kind Regards,

Official Information Team

Legal Services & Risk | People and Organisational Performance

Email: officialinformation@hcc.govt.nz

From: Hamilton City Council <do.not.reply@hcc.govt.nz>

Sent: Thursday, 30 December 2021 7:56 pm

To: official information <officialinformation@hcc.govt.nz>

Subject: HCC Website - Official Information Request ref: HCC-QF-211230-BN4G2-194C

HCC Website - Official Information Request

Reference: HCC-QF-211230-BN4G2-194C

Attachment: not attached

Name: [REDACTED]

Email address: [REDACTED]

Phone number: [REDACTED]

Detailed Description of Request

[REDACTED]
500 Anglesea Street

Hamilton

Waikato Times/Stuff

Email: aaron.leaman@stuff.co.nz

December 31, 2021

[REDACTED]
Official Information Act Request

Dear Sir/Madam

This is an Official Information Act request for information relating to elected members' personal and professional development spend.

I want to ask:

1. Can you please detail how much each elected member has spent on professional and personal development since the 2019 election. What council budget does this spending come from?
2. How much funding is budgeted for elected members' professional and personal development for each financial year?
3. What courses/conferences have elected members enrolled or attended as part of their professional and/or personal development? Can you please detail when these courses/conference were, where they were held, their duration and the cost? What was the justification given for elected members attending or enrolling in each course/conference?
4. Who approves an elected member attending a course/conference as part of their professional or personal development?

I request this information within 20 working days dated from December 31, 2021.

Could you please acknowledge receipt of this request.

Also, if all or part of the information requested cannot be provided I would like a written reason why.

Thank you.

Yours sincerely

[REDACTED]

Reporter

Waikato Times

Organisation: Stuff

<EM Personal and Professional Development 2019 - 2022 Triennium.pdf>

All Elected Member Training			
Date(s)	Description	Purpose of Training	Cost
6/12/2019	Finance Training Day for Elected Members	Post Election Induction Session	\$3,809.33
20/03/2020	Waikato Joint Council Induction	Post Election Induction Session	\$501.10
TOTAL			\$4,310.43

Personal Development Summary up to \$8,000 per Annum							2019 - 20 FY YTD					
Date(s)	Description	Cost Code	Meetings/ Conferences/ Training/ Registration	Mileage (for Council business) (\$1825 max/year, 75c per	Taxi/ Parking Any Council Business	Airfares	Accom.	Internet	Meals & Drinks	Other		
11/12/2020	Waikato Chamber of Commerce Lunch with Hon. Grant Robertson speaking on Economic Recovery		75									
1/07/2020	Zonta Women's Event/Guest Speaker Aqum Rahman/NZ Muslim Community Leader & Human Rights Activist		37.72									
15/09/2020	Property Council NZ - Placing Together the Planning Puzzle		35									
TOTAL	\$	147.72	\$ 147.72	\$ -	-	-	-	-	-	-		

Personal Development Summary up to \$6,000 per Annum				2020 - 21 FY YTD						
Date(s)	Description	Cost Code	Meetings/ Conferences/ Training/ Registration	Mileage (for Council business) (\$1025 max/way, 70c per	Taxi/ Parking Any Council business	Airfares	Accom	Internet	Meals & Drinks	Other
18/02/2021	Ming Foon - journey and goats of true diversity for Koorara (Mingo Paula) was not able to attend the event due to family benevolence)		27.32							
27/10/2021	Virtual Roadshow of the Australian Water Reform Journey - Module 1									
	Virtual Roadshow of the Australian Water Reform Journey - Module 2									
28/10/2021										
TOTAL	\$	27.32	\$ 27.32	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

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Conference by Resolution				2020-21 FY FYTD							
Date(s)	Date of Resolution	Description	Cost Code	Meetings/ Conferences/ Training/ Registration	Mileage (for Council business) (\$1625 max/year, 76c per	Taxi/ Parking Any Council Business	Airfare	Accom	Internet	Meals & Drinks	Other

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Personal Development Summary up to \$6,000 per Annum											
Date(s)	Description (Event/Location)	Purpose of Conference/Training (Relates to my Training Development Plan/Relates to my portfolio/Other- Explain)	Cost Code	Meetings/Conferences/ Training/ Registration	Mileage (for Council business) (\$1825 max/year, 70c per km)	Taxi/ Parking Any Council Business	Airfares	Accom	Internet	Meals & Drinks	Other
16-18/06/2020	Water NZ Conference & Expo - Hamilton		W1114.0020.0342		1,470.85						
TOTAL	\$	1,470.85		\$	-	\$	-	\$	-	\$	-

Personal Development Summary up to \$6,000 per Annum											
Date(s)	Description	Purpose of Conference/Training (Relates to my Training Development Plan/Relates to my portfolio/Other- Explain)	Cost Code	Meetings/Conferences/ Training/ Registration	Mileage (for Council business) (\$1825 max/year, 70c per km)	Taxi/ Parking Any Council Business	Airfares	Accom	Internet	Meals & Drinks	Other
16/11/2021	Building Nations 2021 - Virtual Conference	Relates to my portfolio	W1114.0020.0342		\$85.00						
TOTAL	\$	85.00		\$	85.00	\$	-	\$	-	\$	-

Personal Development Summary up to \$6,000 per Annum											
Date(s)	Description	Purpose of Conference/Training (Relates to my Training Development Plan/Relates to my portfolio/Other- Explain)	Cost Code	Meetings/Conferences/ Training/ Registration	Mileage (for Council business) (\$1825 max/year, 70c per km)	Taxi/ Parking Any Council Business	Airfares	Accom	Internet	Meals & Drinks	Other
TOTAL	\$	-		\$	-	\$	-	\$	-	\$	-

Personal Development Summary up to \$6,000 per Annum											
Date(s)	Description	Purpose of Conference/Training (Relates to my Training Development Plan/Relates to my portfolio/Other- Explain)	Cost Code	Meetings/Conferences/ Training/ Registration	Mileage (for Council business) (\$1825 max/year, 70c per km)	Taxi/ Parking Any Council Business	Airfares	Accom	Internet	Meals & Drinks	Other
TOTAL	\$	-		\$	-	\$	-	\$	-	\$	-

Conference by Resolution - Elected Member has been delegated to attend on behalf of Council											
Date(s)	Date of Resolution	Description	Cost Code	Meetings/Conferences/ Training/ Registration	Mileage (for Council business) (\$1825 max/year, 70c per km)	Taxi/ Parking Any Council Business	Airfares	Accom	Internet	Meals & Drinks	Other
11-13/11/2019		Trafalce Conference - Hamilton	W1114.0020.0343		\$667.30						
TOTAL	\$	567.30		\$	567.30	\$	-	\$	-	\$	-

Conference by Resolution - Elected Member has been delegated to attend on behalf of Council											
Date(s)	Date of Resolution	Description	Cost Code	Meetings/Conferences/ Training/ Registration	Mileage (for Council business) (\$1825 max/year, 70c per km)	Taxi/ Parking Any Council Business	Airfares	Accom	Internet	Meals & Drinks	Other
21/11/2021		Tafelce Conference - Cancellation Fee	W2016.0020.0343		180.35						
TOTAL	\$	180.35		\$	180.35	\$	-	\$	-	\$	-

Conference by Resolution											
Date(s)	Date of Resolution	Description	Cost Code	Meetings/Conferences/ Training/ Registration	Mileage (for Council business) (\$1825 max/year, 70c per km)	Taxi/ Parking Any Council Business	Airfares	Accom	Internet	Meals & Drinks	Other
TOTAL	\$	-		\$	-	\$	-	\$	-	\$	-

Conference by Resolution											
Date(s)	Date of Resolution	Description	Cost Code	Meetings/Conferences/ Training/ Registration	Mileage (for Council business) (\$1825 max/year, 70c per km)	Taxi/ Parking Any Council Business	Airfares	Accom	Internet	Meals & Drinks	Other
TOTAL	\$	-		\$	-	\$	-	\$	-	\$	-

Other EM Expenses											
Date(s)	Date of Resolution	Description	Conference by Resolution	Cost Code	Meetings/Conferences/ Training/ Registration	Mileage (for Council business) (\$1825 max/year, 70c per km)	Taxi/ Parking Any Council Business	Airfares	Accom	Internet (maximum \$400 communication allowance per week)	Meals & Drinks
TOTAL					\$	-	\$	-	\$	-	\$

Other EM Expenses											
Date(s)	Date of Resolution	Description	Conference by Resolution	Cost Code	Meetings/Conferences/ Training/ Registration	Mileage (for Council business) (\$1825 max/year, 70c per km)	Taxi/ Parking Any Council Business	Airfares	Accom	Internet (maximum \$400 communication allowance per week)	Meals & Drinks
26/8/2021		Travel Out of District (J. Waters Reform) 109km		W1114.0020.1071		\$85.11					
TOTAL	\$	85.11			\$	85.11	\$	-	\$	-	\$

Other EM Expenses											
Date(s)	Date of Resolution	Description	Conference by Resolution	Cost Code	Meetings/Conferences/ Training/ Registration	Mileage (for Council business) (\$1825 max/year, 70c per km)	Taxi/ Parking Any Council Business	Airfares	Accom	Internet (maximum \$400 communication allowance per week)	Meals & Drinks
TOTAL	\$	-			\$	-	\$	-	\$	-	\$

Other EM Expenses											
Date(s)	Date of Resolution	Description	Conference by Resolution	Cost Code	Meetings/Conferences/ Training/ Registration	Mileage (for Council business) (\$1825 max/year, 70c per km)	Taxi/ Parking Any Council Business	Airfares	Accom	Internet (maximum \$400 communication allowance per week)	Meals & Drinks
TOTAL	\$	-			\$	-	\$	-	\$	-	\$

Personal Development Summary up to \$5,000 per Annum										
Date(s)	Description	Purpose of Conference/Training (Relates to my Training/Development Plan/Relates to my portfolio/Other/Explain)	Cost Code	Meetings/ Conferences/ Training Registration	Mileage (w/ Council business) (\$1925 max/year, 20c per km)	Hotel/ Parking Travel/ Conferences	Food	Internet	Meals & Drinks	Other
14-17/7/2021	LGHZ Conference Registration - Birmenham	Relates to my portfolio	W115.0020.342	\$1,386.17						
14-17/7/2021	LGHZ Conference - Birmenham	Relates to my portfolio	W115.0020.342			\$76.83	\$162.50	\$326.17		
19-20/7/2021	Christchurch Trip - Cycleways Tour/Transport, Meeting with Wairarapa and Christchurch City Council transport and planning staff	Relates to my portfolio	W115.0020.342			\$211.75	\$244.34		\$45.69	
TOTAL				\$1,386.17	\$-	\$288.58	\$408.83	\$326.17	\$-	\$45.69

Personal Development Summary up to \$6,000 per Annum										
2021 - 22 FY YTD										
Date(s)	Description	Purpose of Conference / Training (Relates to my Training Development Plan/Relates to my portfolio/Other - Explain)	Cost Code	Meetings / Conferences / Training / Registration	Mileage for Council business / Tax Paid Any Council Business	Airfare	Accom	Internet	Meals & Drinks	Other
TOTAL	\$ -	-		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

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Conference by Resolution - Elected member has been designated to attend on behalf of Council					2020-21 FY YTD					
Date(s)	Date of Resolution	Description	Cost Code	Meeting/ Conference/ Training/ Registration	Mileage @ Council Rate/ Parking Any Council Business	Airfare	Accom	Internet	Meals & Drinks	Other
22-29/06/21		CNZ Zone Two Meeting - Taupo	WY115 0320 0343	\$80.00						
TOTAL	\$ 80.00			\$ 80.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

Conference by Resolution				2021-22 FY YTD							
Date(s)	Title of Resolution	Description	Cost Code	Meetings/ Conferences/ Training/ Registration	Mileage (for Council business) (\$1825 max/year, \$100 max/mo.)	Taxi/ Parking Any Council Business	Airfare	Accom	Internet	Meals & Drinks	Other
TOTAL	\$ - =	=		\$ - \$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

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Personal Development Summary up to \$6,000 per Annum							2019 - 20 FY FTD							
Category	Description	Purpose of Conference (Family Relations or Training Development Plan/Relates to my portfolio/Other-Explain)	Cost Code	Conference/Training Registration	Mileage (for Council Business) (\$1825 max/year 75¢ per mile)	Parking (for Council Business)	Airfare	Accom.	Internet	Meals & Drinks	Other			
TOTAL	\$	-		\$	\$	-	\$	-	\$	-	\$			

Personal Development Summary up to \$6,000 per Annum											
Date	Description	Purpose of Conference/Training (Relates to my Training Development Plan/Relates to my portfolio/Other - Explain)	Cost Code	Meeting/Conference/Training Registration	Mileage Rate	Self Parking	Airfare	Accom.	Internet	Meals & Drinks	Other
						Any Council Business					
						(\$1025 max/year, 75¢ per					
TOTAL	\$	=	\$	=	\$	=	\$	=	\$	=	\$

Confidence by Resolution - Elected Member has been delegated to attend on behalf of Council						2019-20 FY YTD						
(Name)	Date of Election	Description	Court Costs	Meeting/Conference Registration	Mileage (for Council business) (\$182 may/may, 76c per km)	Taxi Parking Any Council Business	Airfare	Accom	Internet	Meals & Drinks	Other	
TOTAL						\$ -	-	\$ -	\$ -	\$ -	\$ -	\$ -

Conference by Resolution				2021-22 FY YTD									
Date(s)	Date of Resolution	Description	Cost Code	Meetings/Conferences/Training/Registration	Mileage (for Council business) (\$1825 max/year, 75¢ per km)	Taxi/Parking/Any Council Business	Airfare	Accom	Internet	Meals & Drinks	Other		
TOTAL				\$ -		\$ -	\$		\$ -	\$ -	\$ -	\$ -	\$ -

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Personal Development Summary up to \$4,000 per Annuity			2021 - 2022 FYFID							
Date(s)	Description	Cost Code	Meditation/ Conference/ Training/ Registration	Message (or Council business) (if not max/year: 70%)	Talk/ Parley/ Any Council Business	Affairs	Account	Internal	Meals & Drinks	Other
TOTAL	\$	-		\$	\$	\$	\$	\$	\$	\$

Conference by Resolution - Elected member has been delegated to attend on behalf of Council					2020-21 FY YTD						
Date(s)	Dates of Resolution	Description	Cost Code	Meetings/ Conferences/ Training/ Registration	Message (for Council business) (\$1029 may/year, 75c per km)	Fuel Parking Any Council Business	Airlines	Accom	Internet	Misc & Drinks	Other
2-3-2021		NMA Commissioners Course - Hamilton	NZS15.0020.0343	\$1,099.00							
TOTAL		\$ 1,099.00		\$ 1,099.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

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202-21 FY YTD															
District	Date of Resolution	Description	Conference & No Resolution	Cost Code	Meeting/Conference/Training/Registration	Mileage for Council Business (\$1825 max/year 75¢ per mile)	Tax Parking Any Council Business	Artist	Accom	Internet (max \$40 comm. allow. per month)	Meals & Drinks	Telephone	Training & Development	Editorial Meetings Forums	Other
TOTAL	\$	-	-	-	-	-	-	-	\$	\$	\$	\$	\$	\$	\$

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Annual Development Summary up to \$1,000 per Annum		Purpose of Conference/Training (Relates to Training Development Plan/Relates to the portfolio/Other-Explain)		Use Code	Mileage/Conference/Training/Registration	Mileage (for Council business) (\$1025 max/year)	Parking Any Council Business	2019 - 2021 FYTD	Activities	Interest	Meals & Drinks	Other
12-13 May 2020	Administrators & City Centres - Virtual Conference			W1102.0020.0342	\$1,635.00							
12-19 May 2020	Administrators & City Centres - Virtual Conference			W1102.0020.0342	\$1,635.00							
26-28 Jun 2020	Victoria Awards - Hamilton			W1102.0020.0342	\$150.00							
13-15 Jul 2020	Victoria Awards Business Awards - Hamilton			W1102.0020.0342	\$250.00							
TOTAL:			\$1,930.00		\$1,455.00							

Personal Development Summary up to \$6,000 per Annum							2021 - 2021 FYTD							
Date(s)	Description	Purpose of Conference/Training (Relates to my Training Development Plan/Relates to my portfolio/Other - Explain)	Cost Code	Meeting/ Conference/ Training Registration	Mileage (for Council business) (\$165 max/year, 70¢/mi.)	Taxi/ Parking Any Council Business	Airfare	Accom.	Internet	Meals & Drinks	Other			
TOTAL	\$	-		\$	-	\$	-	\$	-	\$	-	\$		

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2022-23 FY YTD													
Date(s)	Description	Conference by Resolution	Cost Code	Meetings/Conferences/Training/Registration	Mileage (for Council business) (\$1625 max/year, 2022)	Taxi/ Parking Any Council Business	Airfare	Accom	Internet (maximum \$400 communication allowance per month)	Telephone	Training & Development	External Meetings & Forums	Other
TOTAL	\$	-		\$	-	\$	-	\$	-	\$	-	\$	-

Personal Development Summary up to \$6,000 per Annum										
2020 - 21 FY YTD										
Date(s)	Description	Purpose of Conference/Training (Relates to my Training Development Plan/Relates to my portfolio/Other- Explain)	Cost Code	Mealings/ Conferences/ Training Registration	Mileage (Re Council business) (\$102 max/ per 75c per	Taxi/ Parking Any Council Business	Accom	Internet	Meals & Drinks	Other
14-11/07/2021	LGNC Conference - Bletchley	Relates to my portfolio	W1122 0020-342		\$1,400.71					
14-11/07/2021	LGNC Conference - Bletchley	Relates to my portfolio	W1122 0020-342		\$455.63	\$458.58				
TOTAL		2,397.35		\$1,400.71	\$ -	\$ -	\$ 496.68	\$ -	\$ -	\$ -

Personal Development Summary up to \$5,000 per annum			2021 - 22 FY YTD									
Date(s)	Description	Purpose of Conference/Training (Relates to my Training Development Plan/Relates to my portfolio/Other- Explain)	Cost Code	Meetings/Conferences/ Training/ Registration	Mileage (for Council business) (\$1025 max/year, 75c per	Taxi/ Parking Any Council Business	Airfares	Accom	Internet	Meals & Drinks	Other	
TOTAL	\$	-		\$	-	\$	-	\$	-	\$	-	

2022 - 21 FY YTD										
Date(s)	Description	Cost Code	Meetings/ Conferences/ Training/ Registration	Mileage (for Council business) (\$165 max/per 26/mi)	Taxi/ Parking Any Council Business	Airfare	Accom	Internet	Meals & Drinks	Other
TOTAL	\$	-	\$	-	\$	-	\$	-	\$	-

Conference by Resolution - Elected Member has been delegated to attend on behalf of Council						2019-20 FYTD					
Date(s)	Date of Resolution	Description	Cost Code	Meetings-Conferences Training-Registration	Mileage (for Council business) (\$1925 max/day, .76c per km)	Taxi Parking Any Council Business	Airfare	Accom	Internet	Meals & Drinks	Other
										</	

Conference by Resolution					2020-21 FY YTD						
Date(s)	Date of Resolution	Description	Cost Code	Meetings/ Conferences/ Training Registration	Mileage (for Council business) (\$1925 max/year; 79¢ per km)	Tax Parking/ Any Council Business	Airfare	Accom	Internet	Meals & Drinks	Other

Conference by Resolution					2021-22 FY YTD										
Date(s)	Date of Resolution	Description	Cost Code	Meetings/ Conferences/ Training/ Registration	Mileage (for Council business) (1925 max/year, 79c per km)	Taxi/ Parking Any Council Business	Airfare	Accom	Internet	Meals & Drinks	Other				
TOTAL					\$	-		\$	-	\$	-	\$	-	\$	-

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Other EM Expenses				2021-22 FYTD											
Date(s)	Description	Conference + by Resolution	Cost Code	Meetings/ Trainings/ Registration	Mileage (for Council business) (\$165 max/year; 75c per mi.)	Tax/ Parking Any Council Business	Airfare	Accom.	Internet (maximum \$400 commu- nication allowance per year)	Meals & Drinks	Telephone	Training & Development	External Meetings & Forums	Other	
TOTAL	\$ -	-	-	-	\$ -	-	\$ -	-	\$ -	-	\$ -	-	\$ -	-	

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Conference by Resolution - Elected Member has been delegated to attend on behalf of Council									2018-20 FYT YTD
Currency	Date of Resolutions	Description	Cost Code	Mutings/ Conferences/ Training Registration	Airfare for Council business (\$123) rental plane 76c per	Tax Parking Any Council Business	Accom.	Dinner	Rental & Drinks
TOTAL:	\$			\$	-	\$	-	\$	-

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Other EM Expenses														2021-22 FY YTD	
Dates	Description	Conference by Resolution	Cost Code	Meetings/ Conferences/ Training/ Registration	Mileage (for Council business) (\$1825 max/year, 75¢ per mi.)	Taxi Parking Any Council Business	Airfare	Accom.	Internet (maximum \$400 communication allowance per year)	Meals & Drinks	Telephone	Training & Development	External Meetings & Forums	Other	
TOTAL	\$ -	-	-	-	\$ -	-	\$ -	-	\$ -	-	\$ -	-	\$ -	-	

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Annual Development Summary up to \$6,000 per Annum			2017-2019 FYO								
Date(s)	Description	Purpose of Conference/Training Relates to my Training Development Plan/Relates to my portfolio(Other - Explain)	Cost Code	Mentor/Conference/Training Registration	Mileage Per Hour	Tax Preparing Any Council Business (\$152/mo; 7% per hr.)	Airfare	Accom.	Internet	Meals & Drinks	Other
04/17/2018	UNL Conference - Barnham	Relates to my portfolio	D0017-0202-0342	\$1,421.54							
	UNL Conference - Barnham	Relates to my portfolio	D0017-0202-0342			\$11.83	\$244.34	\$177.04			
03-20-2019	Crowshorne Trip - Crowdsyore Tour Transport, Meeting with WSP and Crowshorne City Council transport and planning staff.	Relates to my portfolio	D0017-0202-0342			\$97.89	\$162.60	\$219.00		29.19	

Personal Development Summary up to \$6,500 per Annum											
Date(s)	Description	Purpose of Conference/Training (Relates to my Training Development Plan/Relates to my portfolio/Other - Explain)	Cost Code	Miscellaneous Conference/Training Registration	Miscellaneous (per Council business) (\$1000 max/year, 7% per	Tax Parking Any Council business	Airfare	Accom	Internet	Meals & Drinks	Other
TOTAL	\$	-	\$	-	\$	-	\$	-	\$	-	\$

Personal Development Summary up to \$6,000 per Annum											
Date(s)	Description		Cost Code	Mitrolog Conference/ Training/ Registration	Mission for Council business) (\$1825 max/year, 7% per	Tax Parking Any Council Business	Airfare	Accom	Internet	Meals & Drinks	Other
TOTAL	\$	-		\$	-	\$	-	\$	-	\$	-

Confidence by Resolution - Elected Member has been designated to attend on behalf of Council						2019-20 FYD					
Category	Date of Resolution	Description	Council Code	Meeting/Conference/Training/Registration	Mileage (for Council business) (\$1825 max/year; 75¢ per km)	Fuel	Airfare	Accom	Internet	Meals & Drinks	Other
	</										

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Conference by Resolution				2021-22 FY YTD							
Delays	Date of Resolution	Description	Cost Code	Meetings/Conferences/Training/Registration	Mileage (for Council business) (\$1625 max/year, 70¢ per km)	Taxi/Parking Any Council Business	Airfare	Accom	Internet	Meals & Drinks	Other
TOTAL	\$ -		\$ -	\$ -	-	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

Conference by Resolution				2022-21 FY YTD						
Date(s) of Resolution	Description	Cost Code	Meetings/ Conferences/ Training/ Registration	Mileage (for Council business) (\$1625 max/year; 79¢ per km)	Taxi/ Parking Any Council Business	Airfare	Accom	Internet	Meals & Drinks	Other
TOTAL	\$ -	\$ -	\$ -	-	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

Other E-Expenses					2019-2021 FYTD										
Date(s)	Size of Resolution	Description	Conference &/or Resolution	Cost Code	Multiple Conference/Resolution Training	Mileage Reimbursement Council business (\$1025 max/mile)	Taxi Parking Any Council Business	Airlines	Accom	Internet maximum \$400 reimbursement allowance per month	Meals & Drinks	Transport	Training & Development	External Meetings	Other
2/10/2020		Bio Fuel Parking/Guesting Meal (Housing Symposium)		17-17 0002 0571			\$65.00				\$33.50				
TOTAL	1	10.00					\$ 65.00	1	1	1	\$ 33.50	1	1	1	

2020-21 FY Expenses					2020-21 FY Totals									
Date	Number	Description	Conference & / or Reimbursement	Cost Code	Membership Registration	Mileage Parking	Taxi / Parking	Airfare	Account	Insurance	Telephone	Training & Development	External Meetings	Other
						(@ \$0.25/mile) (\$100 max/expense)	Business Council Any			\$20 commu- nication exp. only				
1/30/2021		Brechen (Christmas Trip - Petrol)		01261 (0001-567)										
2/03/2021		Christchurch (E-bike Rental)		01261 (0001-567)				\$50.00						\$57.50
2/03/2021		Christchurch (Travel from Auckland to Hamilton 11am)		02061 (0001-567)				\$90.85						
2/03/2021		Christchurch (Travel Lunch)		01261 (0001-567)						\$16.65				
2/03/2021		Christchurch (Travel Dinner)		01261 (0001-567)						\$56.00				
2/03/2021		Christchurch (Travel Breakfast)		01261 (0001-567)						\$14.00				
2/03/2021		Christchurch (Travel Lunch)		01261 (0001-567)						\$12.00				
TOTAL	5	\$ 247.50				\$ 90.85	\$ 55.00		\$ 76.36	\$ 78.65	\$ -	\$ -	\$ -	\$ 57.50

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Personal Development Summary up to \$6,000 per Annum										
			2020 - 21 FY T10							
(Date)	Description	Cost Code	Purpose of Conference/Training (Relates to my Training Development Participates to my portfolio/Other Foster)	Meetings/Conferences/Registration	Mileage for Council Business (\$1525 max/year, 75¢ per mi.)	Taxi Parking Any Council Business	Airlines	Internet	Meals & Drinks	Other
TOTAL	\$	-		\$	\$	\$	\$	\$	\$	\$

Personal Development Summary up to \$6,000 per Ann					2021 - 22 FY YTD					
Category	Description	Cost Code	Purpose of Conference/Training (Relates to my Training Development Plan/Relates to my portfolio/Other)	Meetings/Conferences/Training/Registration	Mileage for Council business (\$1625 max/year, 75c per mile)	Taxi Parking Any Council Business	Airfare	Internet	Meals & Drinks	Other
TOTAL	\$	-		\$	-	\$	-	\$	-	\$

Personal Development Summary up to \$6,000 per Annum				2022 - 23 FY YTD							
Date(s)	Description	Cost Code		Meetings/ Conferences/ Training/ Registration	Mileage (for Council business) (\$1925 max/year, 75¢/mi.)	Taxi/ Parking Any Council Business	Airfare	Accom	Internet	Meals & Drinks	Other
TOTAL	\$	-		\$	-	\$	-	\$	-	\$	-

Conference by Resolution - Elected Member has been delegated to attend on behalf of Council						2019-20 FY YTD					
Uses/	Date of	Description	Cost Code	Workshop/ Conference/ Training/ Registration	Mileage (for Council Members \$ 0.25 per mile/year; 70¢ per km)	Fuel	Airfares	Accom	Internet	Meals & Drinks	Other

Conference by Resolution					2020-21 FY YTD						
Date(s)	Date of Resolution	Description	Cost Code	Meetings/ Conferences/ Training/ Registration	Mileage (per Council business \$1325 max/year; 79c per km)	Taxi Parking Any Council Business	Airfares	Accom	Internet	Meals & Drinks	Other
TOTAL	\$ -		\$ -	\$ -	-	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

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Conference by Resolution				2022-23 FY YTD						
Date(s) of Resolution	Description	Cost Code	Meetings/ Conferences/ Training/ Registration	Mileage (for Council business) \$1825 max/year, 79c per km	Taxi/ Parking Any Council Business	Airfares	Accom	Internet	Meals & Drinks	Other
TOTAL	\$ -	\$ -	\$ -	\$ -	-	\$ -	\$ -	\$ -	\$ -	\$ -

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Personal Development Summary up to \$5,000 per Annum											
Date(s)	Description	Purpose of Conference/Training (Relates to my Training Development Plan/Relates to my portfolio/Other - Explain)	Cost Code	Mastering Conference Training Registration	Image for the business	Test Taking Any Count's Business	Artifacts	Assess	Internet	Tools & Books	Other
1/04/2010	Acute NZ updates - Retiree				\$0.00						
20/02/2010	Wakelin Business Summit - Hamilton		011118.0020.0342		\$130.40						
18/11/2009	Wakelin Business Summit - Hamilton		011118.0020.0342		\$130.40						
TOTAL		411.31		431.80							

Personal Development Summary up to \$6,000 per Annum				2020 -21 FY YTD							
Date(s)	Description	Purpose of Conference Training (Relates to my Training Development Plan/Relates to my portfolio/Other - explain)	Cost Code	Mandatory Conference Training Registration	Village for Council business \$1400 max/year; 0% per	Eel raising Any Council business	Artists	Aquarium	Inland	Meals & Drinks	Other

Personal Development Summary up to \$8,000 per Annum							2021 - 22 FYTD				
Date(s)	Description	Cost Code	Mileage/ Confidential Training/ Registration	Mileage for Council Business \$195 max/year, 75¢ per mi.	Tax Parking Any Council Business	Airfare	Internet	Meals & Drinks	Other		
TOTAL	\$		\$	-	\$	-	-	-	-		

Personal Development Summary up to \$6,000 per Account			2022 - 20 FF YTD							
Date(s)	Description	Cash Code	Mastings/ Continental Training/ Registration	Mileage for Council business (@\$.57/mile/year, 75¢ per mile)	Taxi Fares/ Any Council Business	Airfare	Account	Internet	Meals & Drinks	Other
TOTAL	\$		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

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Other EE Expenses							2018-20 FY YTD						
Date(s)	Date of Receipt	Description	Conference + TV + Resolution	Cost Code	Meeting/Conference + Training + Registration	Travel + Airfare + Taxi + Train + Any + Council + Business	Airfare	Room	Travel + Meals + \$400 + Airfare + Other + (see exp)	Telephone	Training & Development	Extended Meeting + Forums	Other
13/08/2018		Subscription Governance NZ		0Y1118-0220-3679									5396.10
16/10/2018		Travel Cambridge Course on "Fiscal in public sector" 60km		0Y1118-0220-3671		247.73							
TOTAL:	£	637.76			£	47.73	£	0	£	0	£	0	£ 5396.10

Other EM Expenses										2020-21 FY TD					
Date(s)	Date of Resolution	Description	Conference & IR Resolution	Cost Code	Meeting/Conference/Training	Image for Council business	Test Training Any Council business	Airfare	Accommodation	Internet (maximum \$400 communications allowance per visit)	Meals & Drinks	Telephone	Training & Development	External Meeting & Forums	Other
20/07/2021		Attending opening Tsukuba Water Plant 150m		011110.0026.0571											
20/07/2021		Tsukuba Meeting Tsukuba		011110.0026.0483											
20/07/2021		Expenses on attendance NZ		011110.0026.0483											
TOTAL	2020-21	\$ 500.00			\$ -	\$ -	\$ 110.00	\$ -	\$ 216.00	\$ -	\$ 40.00	\$ -	\$ -	\$ -	\$ 596.00

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Cr Kesh Naidoo Rauf

Personal Development Summary up to \$1,000 per Annum											
2019 - 2020 FY TD											
Date(s)	Description	Purpose of Conference/Training (Relates to my Training Development Plan/Relates to my portfolio/Other - Explain)	Cost Code	Meetings/ Conferences/ Training/ Registration	Mileage (for Council business) (\$1025 max/year 75c per km)	Taxi Parking Any Council business	Airfares	Accom	Internet	Meals & Drinks	Other
19/11/2019	Selected Member Induction Workshop - Hamilton		W2618.0200.0342		6550.00						
4/03/2020	Confs with Anjum Rahman (International Womens Day) - Hamilton		W2618.0200.0342		\$40.00						
TOTAL	\$	405.00		\$	6590.00	\$	-	\$	-	\$	-

Personal Development Summary up to \$1,000 per Annum				2020-21 FY T10							
Date(s)	Description	Purpose of Conference/Training (Relates to my Training Development Plan/Relates to my portfolio/Other - Explain)	Cost Code	Meetings/Conferences/Training/Registration	Mileage (for Council business) (\$1025 max/year, 75c per km)	Taxi/Parking/Any Council Business	Airfares	Accom	Internet	Meals & Drinks	Other
21/06/2021	Financial Essentials - Online Module Series	Relates to my portfolio	W2618.0200.342		\$469.50						
TOTAL	\$	469.50		\$	6469.50	\$	-	\$	-	\$	-

Personal Development Summary up to \$1,000 per Annum											
2021 - 22 FY 110											
Date(s)	Description	Purpose of Conference/Training (Relates to my Training Development Plan/Relates to my portfolio/Other - Explain)	Cost Code	Meetings/ Conferences/ Training/ Registration	Mileage (for Council business) (\$1025 max/year, 75c per km)	Taxi/ Parking/ Any Council business	Airfares	Accom	Internet	Meals & Drinks	Other
TOTAL	\$	-		\$	-	\$	-	\$	-	\$	-

Personal Development Summary up to \$1,000 per Annum				2022 - 23 FY T10							
Date(s)	Description		Cost Code	Meetings/ Conferences/ Training/ Registration	Mileage (for Council business) (\$1025 max/year, 75c/km)	Taxi/ Parking Any Council business	Airfares	Accom	Internet	Meals & Drinks	Other
TOTAL	\$	-		\$	-	\$	-	\$	-	\$	-

Conference by Resolution - Elected Member has been delegated to attend on behalf of Council											
2019-20 FYTD											
Date(s)	Date of Resolution	Description	Cost Code	Meetings/Conferences/Training/Registration	Mileage (for Council business) (\$1025 max/year, 75c per km)	Taxi/Parking/Any Council Business	Airfares	Accom	Internet	Meals & Drinks	Other

Conference by Resolution											
2020-21 FY YTD											
Date(s)	Date of Resolution	Description	Cost Code	Meetings/ Conferences/ Training/ Registration	Mileage (for Council business) (\$1025 max/year 75c per km)	Taxi Parking Any Council Business	Airfare	Accom	Internet	Meals & Drinks	Other
TOTAL			\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

Conference by Resolution											
2021-22 FY YTD											
Date(s)	Date of Resolution	Description	Cost Code	Meetings/Conferences/Training/Registration	Mileage (for Council business) (\$1025 max/year, 75c per km)	Taxi/Parking/Any Council Business	Airfares	Accom	Internet	Meals & Drinks	Other
TOTAL	\$ -			\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

Conference by Resolution					2022-23 FY YTD						
Date(s)	Date of Resolution	Description	Cost Code	Meetings/Conferences/Training/Registration	Mileage (for Council business) (\$1025 max/year, 75c per km)	Taxi/Parking Any Council Business	Airfares	Accom	Internet	Meals & Drinks	Other
TOTAL	\$ -			\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

Other EM Expenses															
Date(s)	Date of Resolution	Description	Conference by Resolution	Cost Code	Meetings/ Conferences/ Training/ Registration	Mileage (for Council business) (\$1025 max/year, 75c per km)	Taxi/ Parking/ Any Council Business	Airfares	Accom	Internet (maximum \$400 communica- tion allowance per week)	Meals & Drinks	Telephone	Training & Development	External Meetings/ Forums	Other
2019-20 FYTD															

Other EM Expenses														
2020/21 FY YTD														
Date(s)	Description	Conference e by Resolution	Cost Code	Meetings/ Conferences/ Training/ Registration	Mileage (for Council business) (\$1025 max/year, 75c per km)	Taxi/ Parking Any Council Business	Airfares	Accom	Internet (maximum \$400 communication allowance per week)	Meals & Drinks	Telephone	Training & Development	External Meetings & Forums	Other
TOTAL	\$	-		\$	-	\$	-	\$	-	\$	-	\$	-	\$

Other EM Expenses		2021/22 FY YTD													
Date(s)	Date of Resolution	Description	Conference by Resolution	Cost Code	Meetings/Conferences/Training/Registration	Mileage (for Council business) (\$1825 max/year, 75c per km)	Taxi/Parking Any Council Business	Airfares	Accom	Internet (maximum \$400 communication allowance per week)	Meals & Drinks	Telephone	Training & Development	External Meetings & Forums	Other
TOTAL	\$ -				\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

Other EM Expenses															2023 FY YTD									
Date(s)	Date of Resolution	Description	Conference by Resolution	Cost Code	Meetings/Conferences/Training/Registration	Mileage (for Council business) (\$1825 max/year, 75c per km)	Taxi/Parking Any Council Business	Airfares	Accom	Internet (maximum \$400 communication allowance per week)	Meals & Drinks	Telephone	Training & Development	External Meetings & Forums	Other									
TOTAL	\$ -				\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -									

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Personal Development Summary up to \$6,500 per Annum											
Date(s)	Description	Purpose of Conference/Training (Relates to my Training Development Plan/Relates to my portfolio/Other - Explain)	Cost Code	Meetings/Conference/Training/Registration	Mileage (for Council business) (\$1825 max/year, 75¢ per mi.)	Taxi/ Parking/ Any Council Business	Airfare	Accom	Internet	Meals & Drinks	Other
TOTAL	\$	-		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

Personal Development Summary up to \$6,500 per Annum											
Date(s)	Description	Purpose of Conference/Training (Relates to my Training Development Plan/Relates to my portfolio/Other - Explain)	Cost Code	Meetings/Conference/Training/Registration	Mileage (for Council business) (\$1825 max/year, 75¢ per mi.)	Taxi/ Parking/ Any Council Business	Airfare	Accom	Internet	Meals & Drinks	Other
3/11/2021	Resque Business Smart's Infection - Online Webinar				\$1.01						
TOTAL	\$	-		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

Personal Development Summary up to \$6,500 per Annum											
Date(s)	Description	Purpose of Conference/Training (Relates to my Training Development Plan/Relates to my portfolio/Other - Explain)	Cost Code	Meetings/Conference/Training/Registration	Mileage (for Council business) (\$1825 max/year, 75¢ per mi.)	Taxi/ Parking/ Any Council Business	Airfare	Accom	Internet	Meals & Drinks	Other
06/18/11/2021	RMA Commissioner Training "Heart taken place yet due to Covid"	Relates to my portfolio	W2015.0030 (342)		\$1,089.00						
TOTAL	\$	1,089.00		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

Personal Development Summary up to \$6,500 per Annum											
Date(s)	Description	Purpose of Conference/Training (Relates to my Training Development Plan/Relates to my portfolio/Other - Explain)	Cost Code	Meetings/Conference/Training/Registration	Mileage (for Council business) (\$1825 max/year, 75¢ per mi.)	Taxi/ Parking/ Any Council Business	Airfare	Accom	Internet	Meals & Drinks	Other
TOTAL	\$	-		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

Conference by Resolution - Elected Member has been delegated to attend on behalf of Council											
Date(s)	Date of Resolution	Description	Cost Code	Meetings/Conference/Training/Registration	Mileage (for Council business) (\$1825 max/year, 75¢ per mi.)	Taxi/ Parking/ Any Council Business	Airfare	Accom	Internet	Meals & Drinks	Other
TOTAL	\$	-		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

Conference by Resolution											
Date(s)	Date of Resolution	Description	Cost Code	Meetings/Conference/Training/Registration	Mileage (for Council business) (\$1825 max/year, 75¢ per mi.)	Taxi/ Parking/ Any Council Business	Airfare	Accom	Internet	Meals & Drinks	Other
TOTAL	\$	-		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

Conference by Resolution											
Date(s)	Date of Resolution	Description	Cost Code	Meetings/Conference/Training/Registration	Mileage (for Council business) (\$1825 max/year, 75¢ per mi.)	Taxi/ Parking/ Any Council Business	Airfare	Accom	Internet	Meals & Drinks	Other
06/18/11/2021		RMA Commissioner Training "Heart taken place yet due to Covid"	W2015.0030 (342)		\$1,089.00						
TOTAL	\$	1,089.00		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

Conference by Resolution											
Date(s)	Date of Resolution	Description	Cost Code	Meetings/Conference/Training/Registration	Mileage (for Council business) (\$1825 max/year, 75¢ per mi.)	Taxi/ Parking/ Any Council Business	Airfare	Accom	Internet	Meals & Drinks	Other
TOTAL	\$	-		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

Other EM Expenses											
Date(s)	Date of Resolution	Description	Conference City/Resolution	Cost Code	Meetings/Conference/Training/Registration	Mileage (for Council business) (\$1825 max/year, 75¢ per mi.)	Taxi/ Parking/ Any Council Business	Airfare	Accom	Internet maximum \$400 communicatior allowance per year	Meals & Drinks
TOTAL	\$	-			\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

Other EM Expenses											
Date(s)	Date of Resolution	Description	Conference City/Resolution	Cost Code	Meetings/Conference/Training/Registration	Mileage (for Council business) (\$1825 max/year, 75¢ per mi.)	Taxi/ Parking/ Any Council Business	Airfare	Accom	Internet maximum \$400 communicatior allowance per year	Meals & Drinks
17/09/2021		Facilities Tour - 17/09/21		W2015.0020 (227)		\$1.42					
TOTAL	\$	1.42			\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

Other EM Expenses											
Date(s)	Date of Resolution	Description	Conference City/Resolution	Cost Code	Meetings/Conference/Training/Registration	Mileage (for Council business) (\$1825 max/year, 75¢ per mi.)	Taxi/ Parking/ Any Council Business	Airfare	Accom	Internet maximum \$400 communicatior allowance per year	Meals & Drinks
TOTAL	\$	-			\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

Other EM Expenses											
Date(s)	Date of Resolution	Description	Conference City/Resolution	Cost Code	Meetings/Conference/Training/Registration	Mileage (for Council business) (\$1825 max/year, 75¢ per mi.)	Taxi/ Parking/ Any Council Business	Airfare	Accom	Internet maximum \$400 communicatior allowance per year	Meals & Drinks
TOTAL	\$	-			\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -