

## Laura Bowman

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**From:** official information  
**Sent:** Tuesday, 8 February 2022 5:17 pm  
**To:** [REDACTED]  
**Cc:** official information  
**Subject:** Final Response: LGOIMA 21374 - [REDACTED] - Spend/Budget re EM Personal and Professional Development  
**Attachments:** Copy of Elected member PD General By Res Expenditure 2019 - 2022 Triennium.pdf

Kia Ora,

I refer to your **information request below**, Hamilton City Council is able to provide the following response.

- 1. Can you please detail how much each elected member has spent on professional and personal development since the 2019 election. What council budget does this spending come from?**  
Please find attached a document that outlines the spend on professional and personal development for each Elected Member for this triennium.
- 2. How much funding is budgeted for elected members' professional and personal development for each financial year?**  
As is outlined in Council's [Elected Members Support Policy](#):

*"Each member is entitled up to a maximum of \$6,000 per annum. This includes the cost of travel, accommodation and meals (excluding alcohol), noting that the cost of accommodation and meals should not exceed a midrange, reasonable and justifiable level."*

For the 2021 financial year Elected Members agreed to decrease the maximum entitlement to \$3000.00 to deliver a saving of approximately \$51,600 for the year.

There are two other associated budgets. There is a budget titled 'Conference by Resolution' for conferences that Members attend following the resolution of the Council or relevant Committee generally these conferences relate to the Member portfolio. For the 2020 financial year the 'Conference by Resolution' budget was \$21,900.00, for 2021 it was \$0.00, for 2022 it is \$22,904.00.

In addition there is a 'Training and Development' budget for trainings that all members take part in, for example Health and Safety training. For the 2020 financial year the 'Training and Development' budget was \$31,296.00, for 2021 was \$32,000.00, and for 2022 it is \$32004.00.

- 3. What courses/conferences have elected members enrolled or attended as part of their professional and/or personal development? Can you please detail when these courses/conference were, where they were held, their duration and the cost?**

This information is included in the attached document.

**What was the justification given for elected members attending or enrolling in each course/conference?**

Since 23 June 2021 an Elected Member Conference and Training Request Form was implemented to enable great transparency as to reason Members were attending Conferences and/or Training sessions. This information is included in the attached

- 4. Who approves an elected member attending a course/conference as part of their professional or personal development?**

As is outlined in Council's [Elected Members Support Policy](#):

*"If elected members wish to attend professional development training or conferences of their own choice, they must make a written request to the Governance Manager for funding from the Elected Members' professional development discretionary budget."*

You have the right to seek an investigation and review by the Ombudsman of this decision. Information about how to make a complaint is available at [www.ombudsman.parliament.nz](http://www.ombudsman.parliament.nz) or freephone 0800 802 602.

Kind Regards,  
**Official Information Team**

Legal Services & Risk | People and Organisational Performance  
Email: [officialinformation@hcc.govt.nz](mailto:officialinformation@hcc.govt.nz)

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**From:** Hamilton City Council <[do.not.reply@hcc.govt.nz](mailto:do.not.reply@hcc.govt.nz)>  
**Sent:** Thursday, 30 December 2021 7:56 pm  
**To:** official information <[officialinformation@hcc.govt.nz](mailto:officialinformation@hcc.govt.nz)>  
**Subject:** HCC Website - Official Information Request ref: HCC-QF-211230-BN4G2-194C

## **HCC Website - Official Information Request**

**Reference:** HCC-QF-211230-BN4G2-194C

**Attachment:** not attached

**Name:** [REDACTED]

**Email address:** [REDACTED]

**Phone number:** [REDACTED]

### **Detailed Description of Request**

[REDACTED]  
500 Anglesea Street  
Hamilton  
Waikato Times/Stuff  
Email: [aaron.leaman@stuff.co.nz](mailto:aaron.leaman@stuff.co.nz)

December 31, 2021

[REDACTED]  
Official Information Act Request

Dear Sir/Madam

This is an Official Information Act request for information relating to elected members' personal and professional development spend.

I want to ask:

1. Can you please detail how much each elected member has spent on professional and personal development since the 2019 election. What council budget does this spending come from?
2. How much funding is budgeted for elected members' professional and personal development for each financial year?
3. What courses/conferences have elected members enrolled or attended as part of their professional and/or personal development? Can you please detail when these courses/conference were, where they were held, their duration and the cost? What was the justification given for elected members attending or enrolling in each course/conference?
4. Who approves an elected member attending a course/conference as part of their professional or personal development?

I request this information within 20 working days dated from December 31, 2021.

Could you please acknowledge receipt of this request.

Also, if all or part of the information requested cannot be provided I would like a written reason why. Thank you.

Yours sincerely

[REDACTED]  
Reporter  
Waikato Times

**Organisation:** Stuff  
<EM Personal and Professional Development 2019 - 2022 Triennium.pdf>

All Elected Member Training			
Date(s)	Description	Purpose of Training	Cost
6/12/2019	Finance Training Day for Elected Members	Post Election Induction Session	\$3,809.33
20/03/2020	Waikato Joint Council Induction	Post Election Induction Session	\$501.10
<b>TOTAL</b>			<b>\$4,310.43</b>

Mayor Paula Southgate

Conference by Resolution		2019-20 FY YTD									
Date(s)	Date of Resolution	Description	Cost Code	Meetings/ Conferences/ Training/ Registration	Meals/ (for Council business) (\$1625 max/year; 70¢ per	Taxi/ Parking/ Any Council Business	Airfares	Accom	Internet	Meals & Drinks	Other
<b>TOTAL</b>	<b>\$</b>	<b>+</b>	<b>\$</b>	<b>\$</b>	<b>-</b>	<b>\$</b>	<b>-</b>	<b>\$</b>	<b>-</b>	<b>\$</b>	<b>-</b>

Conference by Resolution		2020-21 FY YTD									
Date(s)	Date of Resolution	Description	Cost Code	Meetings/ Conferences/ Training/ Registration	Meals/ (for Council Business) (\$125. max/year; 76c per)	Taxi/ Parking/ Any Council Business	Airfares	Accom	Internet	Meals & Drinks	Other
14-17/07/2021	We are seeking attendance at this event for completeness. However, please note that attendance of the Mayor at these events is considered essential as they involve Mayors across the country working together on joint initiatives, such as considering the Mayor's response to the Government's Three Waters reforms, and putting forward proposals to Government in the form of LGNZ remits.	LGNZ Conference Blenheim	1781.57		524.52	817.39		111.8			
<b>TOTAL</b>	<b>\$ 3,235.28</b>		<b>\$ 1,781.57</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 524.52</b>	<b>\$ 817.39</b>	<b>\$ -</b>	<b>\$ 111.80</b>	<b>\$ -</b>	

Personal Development Summary up to \$6,000 per Annum				2021-22 FFY TTD						
Date(s)	Description	Cost Code	Meetings/ Conferences/ Training/ Registration	Mileage for Council business (\$1825 max + 7% per	Taxi Parking Any Council Business	Airlines	Accom	Internet	Meals & Drinks	Other
<b>TOTAL</b>	<b>\$</b>	<b>-</b>	<b>-</b>	<b>\$</b>	<b>-</b>	<b>\$</b>	<b>-</b>	<b>\$</b>	<b>-</b>	<b>\$</b>

Conference by Resolution - Elected Member has been delegated to attend on behalf of Council				2019-2021 YTD							
Date(s)	Date of Resolution	Description	Cost/Code	Meetings/ Conferences/ Training/ Registration	Meals/ (for Council business) (\$1825 max per day/ per rec)	Local Parking (for Any Council Business)	Airfares	Accom	Internet	Meals & Drinks	Other
11-13/11/2019		Traffic Conference - Hamilton	W1114.0020 (0343)	\$567.35							

Personal Development Summary up to \$4,000 per Annum							2020 - 21 FY YTD				
Date(s)	Description	Purpose of Conference/Training (Relates to my Training Development Plan/Relates to my portfolio/Other - Explain)	Cost Code	Meeting/ Conference/Training/ Registration	Managerial Council Business (\$1825 max/year, 7% per km)	Tax Paving Any Council Business	Airlines	Accom	Internet	Meals & Drinks	Other
16/11/2021	Building Nations 2021 - Virtual Conference	Relates to my portfolio	W1114.0020.0342	\$695.00							

Conference by Resolution - Elected Member has been delegated to attend on behalf of Council					2020-21 FT YTD						
Date(s)	Date of Resolution	Description	Cost Code	Meetings/Conferences/Training/Registration	Meals for Guests/Partners (for Council business) (\$1825 max per Per Diem)	Meals for Guests/Partners (for Other Business)	Airfares	Accom	Internet	Meals & Drinks	Other
2/11/2021		Traffic Conference - Cancellation Fee	W02616.0020.0343	180.33							

Personal Development Summary up to \$6,000 per Annum									2021-22 FY YTD			
Date(s)	Description	Purpose of Conference/Training (Relates to my Training Development Plan/Relates to my portfolio/Other - Explain)	Cost Code	Meetings: Conference/Training/Registration	Manager: (For Council business) (\$1925 per year, \$12 per month, \$12 per day)	Taxi/Parking: Any Council Business	Airfares	Accom	Internet	Meals & Drnks	Other	
<b>TOTAL</b>	<b>\$</b>	<b>-</b>	<b>\$</b>	<b>+</b>	<b>\$</b>	<b>+</b>	<b>\$</b>	<b>+</b>	<b>\$</b>	<b>+</b>	<b>\$</b>	

Conference by Resolution					RESERVE BY YTD						
Date(s)	Date of Resolution	Description	Cost Code	Meetings/ Conferences/ Training/ Registration	Manager (for Council business) \$1800 max/year	Lead Parking (for Any Council Business)	Airfares	Accom	Internet	Meals & Drives	Other
<b>TOTAL</b>	<b>\$</b>	<b>+</b>		<b>\$</b>	<b>+</b>	<b>\$</b>	<b>+</b>	<b>\$</b>	<b>+</b>	<b>\$</b>	<b>+</b>

Cr Martin Gallagher

Conference by Resolution - Elected Member has been delegated to attend on behalf of Council		2019-2021 YTD								
Date(s)	Description	Cost Code	Meals (for Conferences/Training/Registration)	Meals (for Council business)	Taxis/Parking	Airfares	Accom	Internet	Meals & Drinks	Other
28/02/2020	GNZ Zone Two Meeting - Tauranga	W115.020.0343	1,300.00	58.00	1,358.00	5.00	5	5	5	5
		<b>1,300.00</b>	<b>58.00</b>	<b>1,358.00</b>	<b>5.00</b>	<b>5</b>	<b>5</b>	<b>5</b>	<b>5</b>	<b>5</b>

Personal Development Summary up to \$6,000 per Annum			2020-21 FTTFYD								
Date(s)	Description	Purpose of Conference/Training (Relates to my Training Development Plan/Relates to my portfolio/Other - Explain)	Cost Code	Meeting/ Conference/ Training/ Registration	Mileage (for Council business/ maximum year)	Taxi/ Parking Any Council business	Airlines	Accom.	Internet	Meals & Drinks	Other
14-17/07/2021	LGNZ Conference Registration - Bethlehem	Relates to my portfolio	WY15.0200.342	\$1,386.17							
14-17/07/2021	LGNZ Conference - Bethlehem	Relates to my portfolio	WY15.0200.342			\$76.83	\$126.53	\$328.17			
13-20/07/2021	Christchurch Trip - Cycleways Tour/Transport. Meeting with WSP and Christchurch City Council planning and staff	Relates to my portfolio	WY15.0200.342			\$211.75	\$264.34			\$41.63	
<b>TOTAL:</b>	<b>2</b>	<b>2,457.48</b>				<b>\$ 1,386.17</b>	<b>\$ 0</b>	<b>\$ 264.34</b>	<b>\$ 328.17</b>	<b>\$ 41.63</b>	<b>\$ 0</b>

Conference by Resolution - Elected member has been delegated to attend on behalf of Council			2020-21 Fx YTD								
Date(s)	Date of Resolution	Description	Cost Code	Meeting/ Conferences/ Training/ Registration	Mileage (for Council Business \$18.25/mile/year 80% car)	Taxi/ Parking Any Council Business	Antennas	Accom	Internet	Meals & Drinks	Other
22-23/07/2021		GNZ Zone Meeting - Taupo	W115.020/0.143	\$80.00							
<b>TOTAL</b>					<b>\$ 80.00</b>		<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

Personal Development Summary up to \$6,000 per Annum										2019 - 20 FY1 YTD			
Date(s)	Description	Purpose of Conference/Training (Relates to my Training Development Plan/Relates to my portfolio/Other - Explain)			Cost Code	Meetings/ Conferences/ Training/ Registration	Meals (for Council business only \$1025 max/year, 35% gr)	Taxi/ Parking (for Council business only \$1025 max/year, 35% gr)	Allowers	Action	Internet	Meals & Drunks	Other
<b>TOTAL</b>	<b>\$</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>\$</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>\$</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>

Dr Ewan Wilson

Personal Development Summary up to \$6,000 per Annum							2019 - 2021 FY Total					
Date(s)	Description	Purpose of Conference/Training (Relates to my Training Development Plan/Relates to my portfolio/Other - Explain)	Cost Code	Meetings/Conferences/Training/Registration	Message for (if Council/Other) Company/Department/Group	Taxi/Fuel/Meals/Other	Amount	Accom	Internal	Meals & Drinks	Other	
26/11/2020	Kudos Awards - Hamilton		W037-0020-0342	\$150.00								
27/11/2020	Westpac Walkabout Business Awards Dinner - Hamilton		W037-0020-0342	\$150.00								
<b>TOTAL</b>				<b>\$ 450.00</b>			-	-	-	-	-	

Other EXP Expenses										2019-20 FY YTD					
Date(s)	Date of Resolution	Description	Category as per Resolution	Cost Code	Measuring Conference/Training/Registration	Message (for Council Business)	Parking (for Council Business)	Airfare	Accom.	Internet (for council business)	Mobile & Personal (including allowances)	Phone	Training & Development	External Meetings & Forums	Other
23/03/2020		One Rep Workshop - Wellington		0057.030.0342						\$438.00					
23/03/2020		One Rep Workshop - Wellington	Cashed	0057.030.0342						\$438.00					

Deputy Mayor Taylor

Cr Mark Bunting

Personal Development Summary up to \$50,000 per Annum							2019 - 20 FY YTD							
Data(s)		Description		Purpose of Conference/Training (Relates to my Training Development Plan/Relates to my portfolio/Other - Explain)		Cost Code	Meinig/Ref Conferences/Training/Registration	Mileage (for Council business) \$182.50/mile/year, 76% per	Taxi/Parking/Any Council Business	Future	Accum	Internet	Meals & Drinks	Other
11-19-1/2019	Trifirz Conference - Hamilton					W1122.000.0342	559.37							
11/19/2019	Trifirz Conference - Hamilton	\$567.35					\$ 567.35	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	

Other EM Expenses											2020 FY YTD				
Date(s)	Date of Resolution	Description	Conferenc e by Resolution	Cost Code	Meetings/ Conferences/ Training/ Registration	Mileage (for Council business) (\$1825 max/year, 75¢ per)	Taxi/ Parking/ Any Other Council Business	Airlines	Accom.	Internet (maximum \$400 communication allowance per year)	Meals & Drinks	Telephone	Training & Development	External Meetings & Forums	Other
<b>TOTAL</b>	<b>1</b>	<b>2</b>	<b>3</b>	<b>4</b>	<b>5</b>	<b>6</b>	<b>7</b>	<b>8</b>	<b>9</b>	<b>10</b>	<b>11</b>	<b>12</b>	<b>13</b>	<b>14</b>	<b>15</b>

Personal Development Summary up to \$6,000 per Annum				2020-21 FY TTD							
Date(s)	Description	Purpose of Conference/Training (Relates to my Training Development Plan/Relates to my portfolio/Other - Explain)	Cost Code	Meinberg/ Conference/Training Registration	Mileage (for travel outside business) (\$1825 max per day, 75% per)	Taxi/ Parking (for travel outside business)	Airlines	Accom	Internet	Meals & Drinks	Other
14-17/07/2021	ICNZ Conference - Berlin	Relates to my portfolio	W1122.0020.342	\$ 1,400.71							
15-17/07/2021	ICNZ Conference - Berlin	Relates to my portfolio	W1122.0020.342								
<b>7/7/21</b>	<b>\$ 2,307.35</b>			<b>\$ 1,400.71</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 499.68</b>	<b>\$ 496.56</b>	<b>\$ -</b>	<b>\$ -</b>	

Conference by Resolution		2020-21 FY YTD									
Date(s)	Date of Resolution	Description	Cost Code	Meetings/ Conferences/ Training/ Registration	Mileage (for Council business) (\$1825 max/year, 79¢ per km)	Taxi/ Parking/ Avg. Council Business	Airfares	Accom.	Internet	Meals & Drinks	Other
<b>TOTAL</b>	<b>\$ -</b>			<b>\$ - \$ -</b>		<b>\$ - \$ - \$ -</b>	<b>\$ -</b>	<b>\$ - \$ - \$ -</b>			

Conference/By Resolution			2021-22 FY TTD							
Date(s)	Description	Cost Code	Meetings/ Conferences/ Training/ Registration	Mileage (for Council business) \$105cs max/year. 79c per km	Taxi/ Parking/ Any Council Business	Airfares	Accom	Internet	Meals & Drinks	Other
<b>TOTAL</b>	<b>1</b>	<b>-</b>	<b>5</b>	<b>5</b>	<b>-</b>	<b>5</b>	<b>5</b>	<b>5</b>	<b>5</b>	<b>5</b>

Conference by Resolution			2022-23 FY YTD								
Date(s)	Date of Resolution	Description	Cost Code	Meetings/ Conferences/ Training/ Registration	Meals/ (br County business) (\$1625 max/year, 79¢ per km)	Taxi/ Parking/ Any Council Business	Airfares	Accom	Internet	Meals & Drinks	Other
<b>TOTAL</b>	<b>\$ -</b>			<b>\$ -</b>	<b>\$ -</b>		<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

Personal Development Summary up to \$6,000 per Annum												
Date(s)	Description	Purpose of Conference/Training (Relates to my Training Development Plan/Relates to my portfolio/Other - Explain)										
		Cost Code	Meetings/ Conferences/ Training/ Registration	Mileage (for Council business) (\$1025 max/year, 7% per)	Taxi/ Parking Any Council Business	Airfares	Accom.	Internet	Meals & Drinks	Other		
11-13/11/2019	Traffic Conference - Hamilton	W0214.0020.0342		\$651.79								
13/11/2019	Elective Member induction Workshops - Hamilton	W0215.0020.0342		3550.00								
18/11/2019	Green Spaces Walkabout - Hamilton	W0216.0020.0342		\$20.00								
18/11/2019	Green Spaces Walkabout - CHAD	W0217.0020.0342		\$20.00								
23/11/2019	CHNZ - Skills for Success - Wellington	W0218.0020.0342		\$1.00								
4/12/2019	Contra with Aswan Rahman (International Women's Day) - Hamilton	W0219.0020.0342		\$40.00								
6/12/2019	Refugee to High Density Housing summit	W0220.0020.0342		\$10.00								
26/12/2019	EdTech Safety - Claudelands Hamilton	W0221.0020.0342		\$10.00								
<b>TOTAL</b>				<b>\$ 1,992.00</b>								
Personal Development Summary up to \$6,000 per Annum												
Date(s)	Description	Purpose of Conference/Training (Relates to my Training Development Plan/Relates to my portfolio/Other - Explain)										
		Cost Code	Meetings/ Conferences/ Training/ Registration	Mileage (for Council business) (\$1025 max/year, 7% per)	Taxi/ Parking Any Council Business	Airfares	Accom.	Internet	Meals & Drinks	Other		
19-20/7/2020	Christchurch Trip - Cycleways Town Transport Meeting with WSP and Christchurch City Council transport and planning staff	W0216.0020.0342		\$43.50	\$738.01	\$216.32						
<b>TOTAL</b>	<b>\$ 698.20</b>			<b>\$ 6,690.20</b>								
Personal Development Summary up to \$4,000 per Annum												
Date(s)	Description	Purpose of Conference/Training (Relates to my Training Development Plan/Relates to my portfolio/Other - Explain)										
		Cost Code	Meetings/ Conferences/ Training/ Registration	Mileage (for Council business) (\$1025 max/year, 7% per)	Taxi/ Parking Any Council Business	Airfares	Accom.	Internet	Meals & Drinks	Other		
<b>TOTAL</b>	<b>\$ - - -</b>			<b>\$ - - -</b>								
Personal Development Summary up to \$6,000 per Annum												
Date(s)	Description	Purpose of Conference/Training (Relates to my Training Development Plan/Relates to my portfolio/Other - Explain)										
		Cost Code	Meetings/ Conferences/ Training/ Registration	Mileage (for Council business) (\$1025 max/year, 7% per)	Taxi/ Parking Any Council Business	Airfares	Accom.	Internet	Meals & Drinks	Other		
<b>TOTAL</b>	<b>\$ - - -</b>			<b>\$ - - -</b>								
Personal Development Summary up to \$2,000 per Annum												
Date(s)	Description	Purpose of Conference/Training (Relates to my Training Development Plan/Relates to my portfolio/Other - Explain)										
		Cost Code	Meetings/ Conferences/ Training/ Registration	Mileage (for Council business) (\$1025 max/year, 7% per)	Taxi/ Parking Any Council Business	Airfares	Accom.	Internet	Meals & Drinks	Other		
<b>TOTAL</b>	<b>\$ - - -</b>			<b>\$ - - -</b>								
Conference by Resolution - Elected Member has been delegated to attend on behalf of Council												
Date(s)	Date of Resolution	Description	Cost Code									
			Meetings/ Conferences/ Training/ Registration	Mileage (for Council business) (\$1025 max/year, 7% per)	Taxi/ Parking Any Council Business	Airfares	Accom.	Internet	Meals & Drinks	Other		
<b>TOTAL</b>	<b>\$ - - -</b>			<b>\$ - - -</b>								
Conference by Resolution - Elected Member has been delegated to attend on behalf of Council												
Date(s)	Date of Resolution	Description	Cost Code									
			Meetings/ Conferences/ Training/ Registration	Mileage (for Council business) (\$1025 max/year, 7% per)	Taxi/ Parking Any Council Business	Airfares	Accom.	Internet	Meals & Drinks	Other		
<b>TOTAL</b>	<b>\$ - - -</b>			<b>\$ - - -</b>								
Other EM Expenses												
Date(s)	Date of Resolution	Description	Cost Code									
			Meetings/ Conferences/ Training/ Registration	Mileage (for Council business) (\$1025 max/year, 7% per)	Taxi/ Parking Any Council Business	Airfares	Accom.	Internet	Meals & Drinks	Telephone	Training & Development	External Meetings & Forums
<b>TOTAL</b>	<b>\$ - - -</b>			<b>\$ - - -</b>								
Other EM Expenses												
Date(s)	Date of Resolution	Description	Cost Code									
			Meetings/ Conferences/ Training/ Registration	Mileage (for Council business) (\$1025 max/year, 7% per)	Taxi/ Parking Any Council Business	Airfares	Accom.	Internet	Meals & Drinks	Telephone	Training & Development	External Meetings & Forums
<b>TOTAL</b>	<b>\$ - - -</b>			<b>\$ - - -</b>								
Other EM Expenses												
Date(s)	Date of Resolution	Description	Cost Code									
			Meetings/ Conferences/ Training/ Registration	Mileage (for Council business) (\$1025 max/year, 7% per)	Taxi/ Parking Any Council Business	Airfares	Accom.	Internet	Meals & Drinks	Telephone	Training & Development	External Meetings & Forums
<b>TOTAL</b>	<b>\$ - - -</b>			<b>\$ - - -</b>								
2019-20 F YTD												
Date(s)	Date of Resolution	Description	Cost Code									
			Meetings/ Conferences/ Training/ Registration	Mileage (for Council business) (\$1025 max/year, 7% per)	Taxi/ Parking Any Council Business	Airfares	Accom.	Internet	Meals & Drinks	Telephone	Training & Development	External Meetings & Forums
<b>TOTAL</b>	<b>\$ - - -</b>			<b>\$ - - -</b>								
2020-21 F YTD												
Date(s)	Date of Resolution	Description	Cost Code									
			Meetings/ Conferences/ Training/ Registration	Mileage (for Council business) (\$1025 max/year, 7% per)	Taxi/ Parking Any Council Business	Airfares	Accom.	Internet	Meals & Drinks	Telephone	Training & Development	External Meetings & Forums
<b>TOTAL</b>	<b>\$ - - -</b>			<b>\$ - - -</b>								
2020-21 F YTD												
Date(s)	Date of Resolution	Description	Cost Code									
			Meetings/ Conferences/ Training/ Registration	Mileage (for Council business) (\$1025 max/year, 7% per)	Taxi/ Parking Any Council Business	Airfares	Accom.	Internet	Meals & Drinks	Telephone	Training & Development	External Meetings & Forums
<b>TOTAL</b>	<b>\$ - - -</b>			<b>\$ - - -</b>								
2021-22 F YTD												
Date(s)	Date of Resolution	Description	Cost Code									
			Meetings/ Conferences/ Training/ Registration	Mileage (for Council business) (\$1025 max/year, 7% per)	Taxi/ Parking Any Council Business	Airfares	Accom.	Internet	Meals & Drinks	Telephone	Training & Development	External Meetings & Forums
<b>TOTAL</b>	<b>\$ - - -</b>			<b>\$ - - -</b>								
2022-23 F YTD												
Date(s)	Date of Resolution	Description	Cost Code									
			Meetings/ Conferences/ Training/ Registration	Mileage (for Council business) (\$1025 max/year, 7% per)	Taxi/ Parking Any Council Business	Airfares	Accom.	Internet	Meals & Drinks	Telephone	Training & Development	External Meetings & Forums
<b>TOTAL</b>	<b>\$ - - -</b>			<b>\$ - - -</b>								

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Personnel Development Summary up to \$10,000 per Annum							2019-2021 FYTD				
Date(s)	Description	Purpose of Conference/Training (Relates to my Training Development Plan/Narrative to my portfolio/Other - Explain)	Cost Code	Meetings Conferences Registration Fees	Meals & Lodging (Business travel business travel 75% per day)	Tax Refund (Business travel business travel 75% per day)	Airfares	Accom	Internet	Meals & Drinks	Off Site
18-17/07/2021	DNZN Conference - Bahrain	Relates to my portfolio	W2017 0320 0342	\$1,431.34							
18-17/07/2021	DNZN Conference - Bahrain	Relates to my portfolio	W2017 0320 0342		\$118.83	\$244.34	\$377.04				
19-26/07/2021	Christchurch Trip - Cycloways Tour/Transport, Meeting with WSP and	Relates to my portfolio	W2017 0320 0342			\$87.89	\$162.80	\$219.05		23.10	
	Christchurch City Council transport and planning staff	Relates to my portfolio									
<b>TOTAL</b>	<b>\$ 2,638.83</b>			<b>\$ 1,431.34</b>	<b>\$ -</b>	<b>\$ 174.72</b>	<b>\$ 406.54</b>	<b>\$ 596.04</b>	<b>\$ -</b>	<b>\$ 29.18</b>	

Personal Development Summary up to \$5,000 per Annum			2021-22 FTY									
Date(s)	Description	Purpose of Conference/Training (Relates to My Training Development Plan/Relates to My Personal/Other - Explain)	Cost Code	Meetings/Conferences/Training/Registration	Message (For Council Business)	Tax Exempt (For Any Council Business)	Airlines	Accom	Internet	Meals & Drinks	Off	
<b>TOTAL:</b>	<b>\$</b>	<b>-</b>		<b>\$</b>	<b>-</b>	<b>\$</b>	<b>-</b>	<b>\$</b>	<b>-</b>	<b>\$</b>	<b>-</b>	

Other EXP Expenses										2019-2021 YTD					
Date	Date of Resolution	Description	Conferred by Resolution	Cost Code	Meetings, Conferences, Training, Registration	Meals for Council (S1825 max/year, max/year, Business)	Taxi, Parking Any Council Business	Airline	Accom.	Internal communication allowance (S1825, per year)	Meals & Drinks	Phone	Training & Development	External Meetings & Forums	Other
2/4/2022		Bus/Parking/Evening Meal (Housing Symposium)		W/2617/2021.0871			\$60.00			\$31.30					
<b>TOTAL</b>					\$ - \$ - \$ -	\$ 69.00 \$ -	\$ - \$ -	\$ - \$ -	\$ 33.30 \$ -	\$ - \$ -	\$ - \$ -	\$ - \$ -	\$ - \$ -	\$ - \$ -	

Other HR Expenses										2023/24 YTD					
Date(s)	Day(s)	Description	Conferenc e by Resolution	Cost Code	Meeting/s Conference/Training/Regulation	Mileage	Taxi/Parking	Airfare	Accom	Internal Comm	Meals & Drinks	Travel	Training & Development	External Meetings & Events	Other
18/07/2023		Barham/Christoph Trip (Pen)		H291 (002,001,001)											
28/07/2023		Christoph E-Bike Repair		H291 (002,003,001)			\$50.00								\$57.96
18/07/2023		Christoph Trip - Fare from Auckland to Hamilton 19km		H291 (002,001,001)			\$89.81								
18/07/2023		Christoph Trip Dinner		H291 (002,001,001)										\$16.50	
28/07/2023		Christoph Trip Breakfast		H291 (002,001,001)										\$26.50	
28/07/2023		Christoph Trip Lunch		H291 (002,001,001)										\$14.12	
<b>GRAND TOTAL</b>										\$ -	\$ 90.81	\$ 55.00	\$ -	\$ -	\$ 76.96
<b>GRAND TOTAL</b>										\$ -	\$ -	\$ -	\$ -	\$ -	\$ 77.96

Personal Development Summary Up to \$6,000 per Aman								2019 - 20 FYTD				
Date(s)	Description	Purpose of Conference Training (Relates to my Training Development Plan/Relates to my portfolio/Other -Explain)	Cost Code	Meetings/ Conferences/ Registration	Mileage (Business/ Personal/ Any Other Business)	Testimony (Business/ Any Other Business)	Airfare	Accom.	Internet	Meals & Drinks	Other	
1/19/2020	Green Speak Walkto - Hamilton		W2619.2020.0342	\$20.00								
1/19/2020	Green Speak Walkto - Guelph		W2619.2020.0342	\$20.00								
1/20/2020	Green Speak Walkto - International Women's Day - Hamilton		W2619.2020.0342	\$20.00								
<b>Subtotal</b>	<b>1</b>			<b>\$ 40.00</b>								

Conference by Resolution		2020-21 FYTD									
Date	Date of Resolution	Description	Cost Code	Meetings & Training Registration	Mileage (for Council business) (\$185 max/year, 78c per km)	Text Messages Any Council Business	Airfares	Accom	Internet	Meals & Drinks	Other
<b>TOTAL</b>	\$ - -		\$ - -		\$ - -		\$ - -	\$ - -	\$ - -	\$ - -	

Cr Dave Macpherson

Other E&I Expenses											2015-16 YTD						
Date(s)	Date of Resolution	Description			Conferences by Resolution	Cost Code	Meetings/Conferences/Training/Registration	Message (for Council Committees) (\$1625 max/year, 70¢ per line)	Taxi/Parking/Any Business	Airlines	Accom.	Internet (maximum \$4500 conference/allowance per year)	Meals & Drinks	Responses	Training & Development	External Meetings & Forums	Other

Gr Bob Pasco

Personal Development Summary up to £5,000 per Annum								2019-2021 YTD			
Category	Description	Purpose of Conference/Training (Relates to my Training Development Plan/Relates to my portfolio/Other - Explain)	Cost Code	Meeting/ Conference/ Training/ Registration	Manager (for Committee/ Business)	Tax/ Parking (for Committee/ Business)	Actual	Alloc	Internal	Meals & Drinks	Other
184201000	12.12.12 Update - Relata				\$11,351.42						
248220200	Relata Business Network - Hamilton		W1115.02020.0342		\$11,351.42						
248110200	Relata Business Pre-Confidence Workshops - Hamilton		W1115.02020.0349		\$302.00						

Conference by Resolution			2021-22 FY YTD								
Date(s)	Date of Resolution	Description	Cost Code	Meeting Conferences/ Training/ Registration	Message (\$100 Count per message)	Parking Any Business Council	Airlines	Accom	Internet	Meals & Drinks	Other

Other EM Expenses										2021-22 FY YTD				
Date(s)	Date of Resolution	Description	Cost Code	Conferees & by Resolution	Meeting/ Conference/ Training/ Registration	Meals (for Council \$1825 max/year max/year)	Tax Parking Any Business	Arts/ Azum	Interest (maximum \$400 compensation allowance)	Meals & Drivng	Phone/ Postage	Training & Development	External Meetings & Forums	Other

Cr Kesh Naidoo-Rauf

Personal Development Summary up to \$4,000 per Annum							2010 - 2014 FY1 YTD				
Date(s)	Description	Purpose of Conference/Training (Relates to my Training/Development Plan/Relates to my portfolio/Other -Explain)	Cost Code	Meetings/ Conferences/ Training/ Registration	Meals for (Per Diem) Council Business (\$1825 max/year, incl. meals)	Taxi/ Parking for (Per Diem) Council Business	Attire	Accom.	Interests	Meals & Drinks	Other
19/11/2019	Elected Member Induction Workshop - Hamilton		W2618.0020.0342	\$500.00							
4/03/2020	Zonta club Arun Rahman (International Women's Day) - Hamilton		W2618.0020.0342	\$40.00							

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Personal Development Summary up to \$6,000 per Annum										2021-22 F110				
Date(s)	Description	Purpose of Conference/Training (Relates to My Training Development Plan/Relates to my portfolio/Other- Explain)			Cost Code	Meeting/ Training/ Registration	Mileage (for Council business only \$18.25 max/year)		Taxi/ Parking	Rooms	Accom	Internet	Meals & Drunks	Other
<b>TOTAL</b>	<b>\$</b>	<b>-\$</b>	<b>-\$</b>	<b>-\$</b>	<b>\$</b>	<b>-\$</b>	<b>-\$</b>	<b>-\$</b>	<b>-\$</b>	<b>\$</b>	<b>-\$</b>	<b>-\$</b>	<b>-\$</b>	

2021-2022 FYTD												
Conference		Date of Resolution		Description	Cost Code	Meetings & Conferences/Training/Registration	Mileage (for Council business) (\$1825 max/year 75¢ per km)					
							Parking Any Council Business	Referrals	Accom	Internet	Meals & Drinks	Other
<b>TOTAL</b>	\$	-	-		\$	\$	-	\$	\$	\$	\$	\$

Personal Development Summary up to \$6,000 per Account

Cr Mark Donovan

Personal Development Summary up to \$4,000 per Annum										2021-22 FT YTD			
Date(s)	Description	Purpose of Conference/Training (Relates to my Training Development Plan/Relates to my portfolio/Other- Explain)	Cost Code	Meeting/ Conference/Training Registration	Mileage (Business/Personal)	Taxi/ Parking (Business/Personal)	Airfare	Accom	Internet	Meals & Drinks	Other		
18/11/2021	RIMA Commissioner Training	Hasn't taken place yet due to Covid	W0251.0000.0042	\$ 1,093.00									
<b>TOTAL</b>		<b>\$ 1,093.00</b>		<b>\$ 1,093.00</b>									

Confidence by Resolution		2021-22 FYTD									
Date(s)	Date of Resolution	Description	Cost Code	Meetings (Responsible, Training, Registration)	Message (for Parking, Council, Business, Other)	Tax	Airlines	Accom	Internet	Meals & Drinks	Other
18/11/2021		RMA Commissioner Training "Heart" taken place yet due to Covid	W2615.02020.0343		W1197.00						
		<b>TOTAL:</b>	<b>1,000.00</b>		<b>1,000.00</b>						