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**From:** official information  
**Sent:** Wednesday, 21 July 2021 17:19  
**To:** [REDACTED]  
**Cc:** official information  
**Subject:** RESPONSE: LGOIMA 21190 - [REDACTED] - Details regarding the Crosby Road Safety Improvement Project

Dear [REDACTED],

**RE: Details regarding the Crosby Road Safety improvement project. LGOIMA 21190**

Further to your email received on Friday 11 June 2021 requesting information on the details of the Crosby Road safety improvement project. Please find our response below.

Please note – all appendices relating to your request can be accessed via this link - [!\[\]\(c3d993ca47bfe2a953c700506ce31fa0\_img.jpg\) LGOIMA 21190 - Crosby Rd Safety Improvement Project](#)

This link is best accessed through Google Chrome. Additionally, please be aware – this link will expire 21 AUG 2021 so you will need to save these documents elsewhere for your own personal use.

**Request (1)**

Full Design Drawings for all proposed options (all revisions and stages)

**Response (1)**

Appendices 1 to 20 are sketches, concept plans and cycling concepts to date that have been designed for consultation and engagement purposes only.

Appendices 1 to 14 relate to when Crosby Road was identified as a speed management project.

Appendices 15 to 20 relate to the current project including cycling connectivity.

**Request (2)**

Road safety audit

**Response (2)**

A Road Safety Audit (RSA) was completed for Crosby Road in December 2018 under the Speed Management Project - Appendix 21.

A RSA has not been completed on the current options as they exist at concept stage only and are susceptible to change once community and stakeholder feedback is received. An RSA will be completed on the preliminary design of the preferred option only.

**Request (3)**

Risk Assessment / Register

**Response (3)**

Hamilton City Council does not hold this information. A risk assessment/register will be undertaken once a preferred option is identified.

**Request (4)**

**Response (4)**

Hamilton City Council does not hold this information. A safety in design assessment/register will be undertaken once a preferred option is identified.

**Request (5)**

All Traffic modelling reports specifically relating to Crosby Road and surrounds

**Response (5)**

Hamilton City Council does not hold this information. No traffic modelling was completed specifically relating to Crosby Road.

**Request (6)**

All discussions and correspondence regards the assessment of options and shortlisting down of each option.

**Response (6)**

An options assessment report was developed to assess the options and provide a route to shortlisting process via a Multi Criteria Analysis (MCA) process. The introduction section of the report also summarises the development of the project from a speed management project to a speed management plus active modes driven project. The MCA is available Appendix 22.

Initially, Crosby Road Minor Improvements related to Speed Management. After early feedback with advocacy groups, it was identified that the project should include a cycle option along with some crossing facilities, resulting in a change in the options. Further discussions and correspondence is available in Appendices 23 to 47

**Request (7)**

Approval and review processes and signoffs carried out.

**Response (7)**

The draft MCA report (Appendix 22) was reviewed and discussed at an internal workshop on 4 December 2020 (Minutes available Appendix 23), that recommended the following:

*"Based on the evaluation and discussions, both options meet project objectives with a very small margin between total scores. It is therefore recommended that both options are presented to Councillors, key stakeholders and the community, respectively, for their feedback and steer in which option shall be taken forward to detailed design and construction. The Communication and Engagement Plan (Appendix 48) will provide details how the above will be effectively managed going forward."*

Elected Members were briefed at the 17 March 2021 [Elected Member Briefing](#), requesting approval to proceed to presenting two options to the community and stakeholders. Elected Members agreed to proceed to consultation phase. The summary of community feedback and recommendations is scheduled to be presented back to Elected Members at the 17 August 2021 Infrastructure Operations Council Meeting. Elected Members will decide if the project will proceed and which option.

**Request (8)**

Details of procurement of all consultants and service providers engaged to date (how were service providers procured, and how does this demonstrate value for money, and compliance with procurement policy)

**Response (8)**

Stantec is the consultant engaged for Crosby Road. Consultant services were procured using our Professional Services Panel (PSP). The PSP is designed to be cost efficient for all participating Councils, with agreed set rates against the

market value. Consultants and service providers are required to demonstrate appropriate skills and compliance with the procurement policy (Appendix 49). Providing specific information of Stantec's application to PSP is commercially sensitive, therefore will not be provided.

**Request (9)**

Total amount of time and money spent to date on consultants and service providers, including breakdown of everything done.

**Response (9)**

The Crosby Road Safety Project is part of the Eastern Pathways Project and total staff time is not available for the Crosby Road project.

The currently engaged consultants have a totalled 502 hours split over the initial Crosby Road speed management and current speed management with active mode project. Current spend for professional services to date is \$65,221, which is inclusive of consultant hours and subconsultant's fees for topographical survey. This project remains ongoing. Further breakdown of spend of money with consultants is commercially sensitive to our service providers, therefore will not be provided.

**Request (10)**

Demonstration of "value for money" in work done to date.

**Response (10)**

In procuring Stantec, our procurement process has evaluated value for money. The PSP is designed to be cost efficient for all participating Councils, with agreed set rates against the market value. Consultants and service providers are required to demonstrate appropriate skills and compliance with the procurement policy (Appendix 49).

Whilst this project is in the early stages of development, we expect there to be opportunities to review efficiencies as the project progresses.

If you have any concerns with the decision referred to in this response, you have the right to request an investigation and review by the Ombudsman under section 27(3) of the Local Government Official Information and Meetings Act 1987.

For your information, the Ombudsman's contact details are:

**Email:** [info@ombudsman.parliament.nz](mailto:info@ombudsman.parliament.nz)

**Post:** PO Box 10152, Wellington 6143

**Telephone:** 0800 802 602

Kind regards,

**Tatiyana Taunoa** (*Pronouns: she/her*)

Official Information & Legal Support Advisor | Legal Services & Risk

People and Organisational Performance

DDI: +6478386455 | [Tatiyana.Taunoa@hcc.govt.nz](mailto:Tatiyana.Taunoa@hcc.govt.nz) or [officialinformation@hcc.govt.nz](mailto:officialinformation@hcc.govt.nz)

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**From:** official information <officialinformation@hcc.govt.nz>

**Sent:** Friday, 11 June 2021 2:56 pm

**To:** [REDACTED]

**Cc:** official information <officialinformation@hcc.govt.nz>

**Subject:** LGOIMA 21190 - [REDACTED] - Details regarding the Crosby Road Safety Improvement Project

Kia Ora,

I write to acknowledge your information request of Friday 11 June 2021 as below.

Please be advised that your request has been passed on to the relevant team within Council and you will be informed of the outcome.

The Local Government Official Information and Meetings Act 1987 requires that we advise you of our decision on whether the Council will provide the requested information as soon as reasonably practicable, and no later than 20 working days after the day we received your request. We will respond to you no later than Friday 9 July 2021.

Kind Regards,

**Tatiyana** | Official Information & Legal Support Advisor  
Legal Services & Risk | People and Organisational Performance  
Email: [officialinformation@hcc.govt.nz](mailto:officialinformation@hcc.govt.nz)



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**From:** Hamilton City Council <[do.not.reply@hcc.govt.nz](mailto:do.not.reply@hcc.govt.nz)>

**Sent:** Friday, 11 June 2021 8:14 am

**To:** official information <[officialinformation@hcc.govt.nz](mailto:officialinformation@hcc.govt.nz)>

**Subject:** HCC Website - Official Information Request ref: HCC-QF-210611-4UI29-QQS

## HCC Website - Official Information Request

**Reference:** HCC-QF-210611-4UI29-QQS

**Attachment:** not attached

Name: [REDACTED]

Email address: [REDACTED]

Phone number: [REDACTED]

**Detailed Description of Request**

Crosby Road Safety Improvement Project:

Please provide the following information in the all revisions to date, approved and unapproved.

Full Design Drawings for all proposed options (all revisions and stages)

Road Safety Audit

Risk Assessment / Register

Safety in Design Assessment / Register

All Traffic modelling reports specifically relating to Crosby Road and surrounds

All discussions and correspondence regards the assessment of options and shortlisting down of each option.

Approval and review processes and signoffs carried out.

Details of procurement of all consultants and service providers engaged to date (how were service providers procured, and how does this demonstrate value for money, and compliance with procurement policy)

Total amount of time and money spent to date on consultants and service providers, including breakdown of everything done

Demonstration of "value for money" in work done to date.

**Organisation:** not supplied