

Laura Bowman

From: official information
Sent: Friday, 8 July 2022 1:10 pm
To: [REDACTED]
Cc: official information
Subject: FINAL RESPONSE: LGOIMA 264234 - [REDACTED] - Information re Credit Card purchases by Hamilton City Council staff last year
Attachments: Latest Version - LGOIMA 264234 - [REDACTED] RNZ.xlsx

Kia Ora,

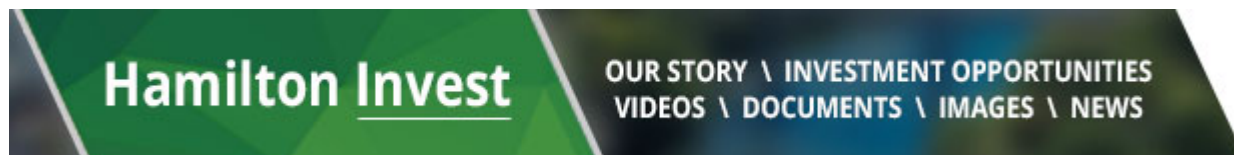
I refer to your **information request below**, Hamilton City Council is able to provide the following response.

Please find attached breakdown of Purchase Card expenses for 1 January 2021 to 31 December 2021.

You have the right to seek an investigation and review by the Ombudsman of this decision. Information about how to make a complaint is available at www.ombudsman.parliament.nz or freephone 0800 802 602.

Kind Regards,

Tatiyana
Official Information Team
Legal Services & Risk | People and Organisational Performance
Email: officialinformation@hcc.govt.nz



From: [REDACTED]
Sent: Thursday, 7 July 2022 12:21 pm
To: official information <officialinformation@hcc.govt.nz>
Cc: official information <officialinformation@hcc.govt.nz>
Subject: Re: Decision: LGOIMA 264234 - [REDACTED] - Information re Credit Card purchases by Hamilton City Council staff last year

Kia ora,
Thank you for the update today.

Speak soon,
[REDACTED]

Get [Outlook for iOS](#)

From: official information <officialinformation@hcc.govt.nz>
Sent: Thursday, July 7, 2022 12:12:57 PM
To: [REDACTED]
Cc: official information <officialinformation@hcc.govt.nz>

Subject: RE: Decision: LGOIMA 264234 - [REDACTED] - Information re Credit Card purchases by Hamilton City Council staff last year

Kia Ora [REDACTED]

I apologise for not having contacted you prior to the due date. This was an oversight on my part.

Unfortunately I am still waiting on figures for one of our groups.

I have received these today but will need the day to collate them and have them approved for release.

I aim to have the final response to you by close of business tomorrow. I apologise again for this delay and any inconvenience this has caused.

Many thanks,

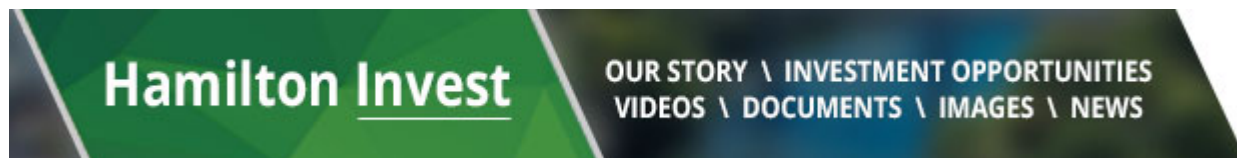
Tatiana Taunoa (*Pronouns: she/her*)

Official Information & Legal Support Advisor | Legal Services & Risk
People and Organisational Performance

DDI: [REDACTED] | Tatiana.Taunoa@hcc.govt.nz or officialinformation@hcc.govt.nz

Hamilton City Council | Private Bag 3010 | Hamilton 3240 | www.hamilton.govt.nz

 [Like us on Facebook](#)  [Follow us on Twitter](#)



From: [REDACTED]

Sent: Wednesday, 6 July 2022 11:47 am

To: official information <officialinformation@hcc.govt.nz>

Subject: Re: Decision: LGOIMA 264234 - [REDACTED] - Information re Credit Card purchases by Hamilton City Council staff last year

Kia ora,
can you please provide an update on the status of this?

[REDACTED]

On Fri, Jul 1, 2022 at 6:29 PM official information <officialinformation@hcc.govt.nz> wrote:

Kia Ora,

I refer to your official information request below.

Unfortunately I am still waiting on an approval, as per our internal LGOIMA process, before I can release this information.

I hope to have this approved for release by Close of Business – Tuesday 5 July 2022.

You have the right to seek an investigation and review by the Ombudsman of this decision. Information about how to make a complaint is available at www.ombudsman.parliament.nz or freephone 0800 802 602.

If you wish to discuss any aspect of your request with us, including this decision, please feel free to contact us.

Kind Regards,

Official Information Team

Legal Services & Risk | People and Organisational Performance

Email: officialinformation@hcc.govt.nz

In light of the new COVID-19 environment we now live in, the safety of our employees is paramount. We've made necessary changes to our working environment and operations that may result in limited availability of some of our staff members. We appreciate your patience during this time. Please allow some extra time for a response to your request as we are all doing our best to accommodate the new circumstances.



From: [REDACTED]
Sent: Friday, 17 June 2022 6:04 pm
To: official information <officialinformation@hcc.govt.nz>
Cc: official information <officialinformation@hcc.govt.nz>
Subject: Re: Decision: LGOIMA 264234 - [REDACTED] - Information re Credit Card purchases by Hamilton City Council staff last year

Kia Ora,
Ngaa mihi! Thank you for letting me know.
Mauri ora
[REDACTED]

Get [Outlook for iOS](#)

From: official information <officialinformation@hcc.govt.nz>
Sent: Friday, June 17, 2022 4:51:30 PM
To: [REDACTED]
Cc: official information <officialinformation@hcc.govt.nz>
Subject: Decision: LGOIMA 264234 - [REDACTED] - Information re Credit Card purchases by Hamilton City Council staff last year

Kia Ora,

I refer to your **information request below**, Hamilton City Council is able to provide the following response.

Hamilton City Council is formally advising you that we are happy to provide the information which you have requested. However, this will take some time to complete compilation of information for your request.

Please bear with us as we complete your request. This information will be provided to you no later than 1 July 2022.

You have the right to seek an investigation and review by the Ombudsman of this decision. Information about how to make a complaint is available at www.ombudsman.parliament.nz or freephone 0800 802 602.

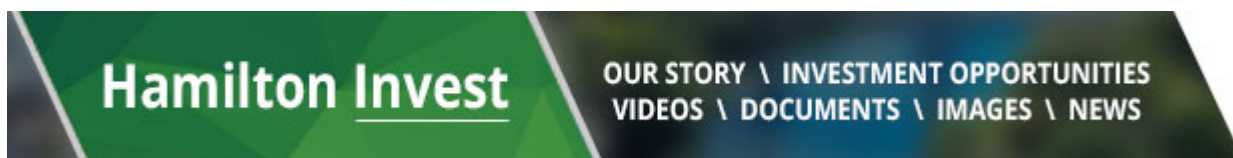
Kind Regards,

Tatiyana

Official Information Team

Legal Services & Risk | People and Organisational Performance

Email: officialinformation@hcc.govt.nz



From: official information <officialinformation@hcc.govt.nz>

Sent: Monday, 9 May 2022 10:57 am

To: [REDACTED]

Cc: official information <officialinformation@hcc.govt.nz>

Subject: Clarification: LGOIMA 264234 - [REDACTED] - Information re Credit Card purchases by Hamilton City Council staff last year

Kia Ora,

As per our right under LGOIMA – we are requesting clarification around your request.

Thank you for your request, attached below. Can you please confirm if you are requesting all Purchase Card figures for the Hamilton City Council Staff for 2021.

Please note, under LGOIMA 13 (7) and (8) – our deadline date will be extended from the date that you reply to this request for clarification.

You have the right to seek an investigation and review by the Ombudsman of this decision. Information about how to make a complaint is available at www.ombudsman.parliament.nz or freephone 0800 802 602.

Kind Regards,

Laura | Official Information Coordinator

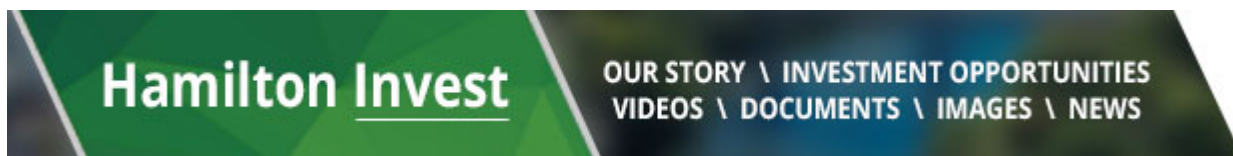
Legal Services & Risk | People and Organisational Performance

Email: officialinformation@hcc.govt.nz



Hamilton City Council | Private Bag 3010 | Hamilton 3240 | www.hamilton.govt.nz

[Like us on Facebook](#) [Follow us on Twitter](#)



From: Hamilton City Council <do.not.reply@hcc.govt.nz>
Sent: Sunday, 8 May 2022 2:41 pm
To: official information <officialinformation@hcc.govt.nz>
Subject: HCC Website - Official Information Request ref: HCC-QF-220508-8KQ2X-NYS

HCC Website - Official Information Request

Reference: HCC-QF-220508-8KQ2X-NYS
Attachment: not attached

Name: [REDACTED]

Email address: [REDACTED]

Phone number: [REDACTED]

Detailed Description of Request

I would like all information pertaining to credit card purchases by Hamilton City Council staff last year.

Organisation: Pacific Media Network (also Radio NZ)

	Capital Development	Chief Executive	City Safety	Community Group	Community Services	Customer, Technology & Transformation	Facilities	Governance	Infrastructure Operations	Parks & Recreation	People & Organisation Performance	Planning & Development	Rubbish & Recycling	Special Projects	Strategic Property	Strategy & Communications (including council run events)	Transportation	Venues, Tourism and Major Events Group	Visitor Destinations	Water Services	Grand Total
Advertising & Marketing			\$386	\$78	\$3,266			\$1,912		\$2,498	\$2,054	\$2,256			\$57	\$14,659	\$1,817	\$22,446	\$11,061	\$3,534	\$66,025
Animal Purchases				\$70	\$216					\$178	\$6	\$40									\$510
Books, Periodicals & Publications		\$213	\$28									\$1,184				\$1,333	\$54			\$688	\$3,500
Consultants					\$395					\$304						\$493			\$261		\$1,453
Consumables	\$13		\$3,896		\$18,450			\$188		\$1,881	\$541					\$2,599		\$29	\$8,324	\$10	\$35,931
Contractors							\$19												\$275	\$371	\$665
COS - Materials										\$392										\$258	\$650
Councillor Conferences								\$5,372													\$5,372
Councillor Conferences by Resolution								\$1,432													\$1,432
Equipment Purchases	\$1,876	\$369	\$2,096		\$4,226	\$558	\$463	\$1,347		\$18,904	\$1,762	\$217		\$130		\$280	\$177	\$9,244	\$21,668	\$60	\$63,376
Event Expenses	\$21							\$1,272								\$5,271	\$521	\$224			\$7,309
External Meetings & Forums		\$342		\$540	\$242			\$24				\$5,037				\$3,282		\$2,603		\$870	\$12,940
External Plant, Vehicle & Equipment Hire																		\$178	\$93		\$271
Externally Contracted Staff		\$70																			\$70
Food & Catering Costs	\$595	\$249	\$68	\$286	\$392			\$1,531		\$951	\$1,322	\$539		\$118		\$2,366		\$8,230	\$1,207	\$475	\$18,328
Fuel				\$83						\$74								\$2,437	\$174	\$380	\$3,148
Gas Charges																			\$63		\$63
Health & Safety		\$13	\$1,649	\$3,944	\$270					\$3,313	\$3,860	\$25				\$849	\$52	\$4,247	\$1,917	\$4,605	\$24,745
Koha / Gifts				\$39				\$455			\$207								\$2,786		\$3,487
Materials		\$69	\$630				\$34,645			\$3,957						\$290	\$69	\$3,148	\$7,772	\$198	\$50,778
Membership		\$694								\$567	\$2,638										\$3,899
Operating Leases					\$261																\$261
Postage, Courier & Freight	\$90				\$374															\$187	\$651
Printing	\$31			\$60	\$217						\$523									\$1,232	\$2,063
Professional Membership	\$6,591					\$1,007	\$160	\$557			\$9,509	\$1,985		\$474		\$694			\$2,248		\$23,225
Protective Clothing & Accessories	\$273		\$348		\$2,873					\$2,021	\$326										\$5,841
Recoverable Expenses																		\$63	\$17		\$80
Recruitment											\$1,916							\$26	\$1,617		\$3,559
Service Providers	\$8		\$1,581		\$15,954	\$1,518				\$1,005			\$3,649			\$11,680	\$705	\$6,507	\$20,313	\$2,603	\$65,521
Software Licenses	\$871				\$653	\$30,955			\$59	\$466	\$10,064					\$2,787	\$511	\$13,038	\$2,750	\$918	\$63,072
Sponsorship											\$500										\$500
Staff Gifts	\$96		\$87	\$505	\$173					\$27	\$563					\$139	\$97				\$1,686
Staff Rewards/Recognition	\$501		\$670	\$138	\$50	\$416	\$23	\$130	\$130	\$403	\$7,186	\$128				\$1,017	\$979	\$6,994	\$61	\$348	\$19,175
Staff Welfare	\$284	\$698	\$53	\$1,631	\$70		\$57		\$375		\$2,274			\$70		\$814		\$1,200	\$17		\$7,542
Stationery & Office Consumables	\$32	\$322	\$84	\$36		\$982	\$265	\$3,228		\$164	\$1,986	\$332		\$77		\$140	\$123	\$585	\$212		\$8,567
Stock Purchases																			\$5,052		\$5,052
Telephone Charges										\$29									\$43	\$35	\$107
Training & Development	\$6,577	\$1,401	\$3,540	\$4,200	\$2,957	\$194		\$2,695	\$3,478	\$1,011	\$20,762	\$3,079		\$244		\$2,044	\$2,270	\$9,117	\$767	\$1,817	\$66,151
Travel & Accommodation	\$998	\$230		\$603	\$928	\$209		\$785		\$172	\$1,758	\$338		\$105		\$570	\$174	\$1,930	\$82	\$191	\$9,075
Uniforms / Clothes Purchased			\$1,658							\$71									\$548	\$1,662	\$3,392
Vehicle Registration & RUC										\$4								\$254			\$258
Vehicle Repairs & Maintenance							\$355			\$72				\$92							\$519
Vet Expenses			\$137																\$2,058		\$2,195
Grand Total	\$18,855	\$4,670	\$16,912	\$12,214	\$51,966	\$35,839	\$35,827	\$20,531	\$4,599	\$38,462	\$69,755	\$15,160	\$3,649	\$1,311	\$57	\$51,309	\$7,548	\$95,834	\$91,136	\$17,361	\$592,994