

Laura Bowman

From: official information
Sent: Tuesday, 23 August 2022 7:58 am
To: 7(2)(a)
Cc: official information
Subject: Final Response - LGOIMA 269875 - 7(2)(a) - Information regarding Hamilton City Council third party association memberships
Attachments: LGOIMA 269875 - Professional memberships.xlsx
Importance: High

Kia Ora,

I refer to your **information request below**, Hamilton City Council is able to provide the following response.

Your Request:

Under the Local Government Official Information and Meetings Act I request the following information:

- The name of all third party associations or organisation that the Hamilton City Council belongs to.
- The date the Hamilton City Council joined the above association or organisation.
- The amount that Hamilton City Council pays in membership fees to the above association or organisation
- A breakdown of how that fee is calculated. i.e. is it based on staff numbers, Council turn over, or some other calculation
- The frequency of any payments to above association or organisation.
- The basis on which it was determined that it was appropriate for the council to join the above association or organisation.

Our Response:

Please see the attached spreadhseet for the information you have requested. The details provided are for the financial year 1 July 2021 to 30 June 2022.

Please note that in some instances we have recorded that date the Hamilton City Council joined the professional memberships as "unknown". This is because despite reasonable efforts to locate this information, it cannot be found. Therefore we are declining this part of the request per [s17\(e\) of LGOIMA](#).

You have the right to seek an investigation and review by the Ombudsman of this decision. Information about how to make a complaint is available at www.ombudsman.parliament.nz or freephone 0800 802 602.

Kind Regards,

Laura | Official Information Coordinator
Governance & Assurance Team | People and Organisational Performance
Email: officialinformation@hcc.govt.nz



**Hamilton
City Council**
Te kaunihera o Kirikiriroa

Hamilton City Council | Private Bag 3010 | Hamilton 3240 | [Hamilton City Council](#)

From: 7(2)(a)

Sent: Wednesday, 22 June 2022 7:44 pm

To: official information <officialinformation@hcc.govt.nz>

Subject: Hamilton City Council third party association memberships

Kia ora

Under the Local Government Official Information and Meetings Act I request the following information:

- The name of all third party associations or organisation that the Hamilton City Council belongs to.
- The date the Hamilton City Council joined the above association or organisation.
- The amount that Hamilton City Council pays in membership fees to the above association or organisation
- A break down of how that fee is calculated. i.e. is it based on staff numbers, Council turn over, or some other calculation
- The frequency of any payments to above association or organisation.
- The basis on which it was determined that it was appropriate for the council to join the above association or organisation.

7(2)(a)



Details provided are for the financial year 1 July 2021 to 30 June 2022

Staff Responsible	
Development Group	
Venues, Tourism and Major Events Group	
Community Group	
Cross-organisational - covers multiple groups	
People & Organisational Performance	
Growth Group	
CTT Group	

Name of organisation	Date Joined	Annual Amount paid	How is the fee calculated	Frequency of payment	Basis for joining
Engineering New Zealand	Unknown	2140	Fee is calculated depending on if a member is a member (https://www.engineeringnz.org/join-us/member/) or chartered Member (https://www.engineeringnz.org/join-us/chartered-member/). HCC has 5 staff memberships ranging in price from \$315-\$525	Annually	Industry membership for individuals.
Infrastructure New Zealand Inc	Unknown	10990	Corporate Membership for Engineers - FOR PUBLIC, PRIVATE AND THIRD SECTOR ORGANISATIONS OF MORE THAN 50 STAFF NZ\$10,990 (EX-GST)	Annually	Membership allows for direct access to industry resources, forums, training and development.
Institute of professional Engineers	Unknown	4270	Approx. 10 members	Annually	Industry membership for individuals.
Institute of Public Works Engineering Association	Unknown	2530	(Approx. 7 staff members) NZ Division Corporate Package which is made up of individual memberships (See above) - We have multiple memberships for HCC departments (Development, city waters, city delivery, city transportation) have membership. Discounts apply if there are 1 to 9 nominated members – full membership fees for all nominated members.10 to 30 nominated members – full membership fees less 5% for all nominated members.31 to 50 nominated members – full membership fees less 10% for all nominated members.51 and over nominated members – full membership fees less 15% for all nominated members	Annually	Industry membership for individuals
Institute of public works	Unknown	3593.38	e-book Subscription fee	Annually	Membership allows for direct access to industry resources, forums, training and development.

Institute of Managers and Leaders ANZ	Unknown	317.39	Membership fees depend on the member type - https://managersandleaders.co.nz/services/membership-community/	Annually	Membership allows for direct access to industry resources, forums, training and development.
NZ Green Building Council	2019	7165	Government Departments \$7,165	Annually	Membership allows for direct access to industry resources, forums, training and development.
NZ Parking Association	Unknown	350	NZPA Membership fee	Annually	Industry membership for individuals.
NZ Utilities Advisory Group Incorp.	Unknown	2000	Full corporate membership of NZUAG for 2021/22	Annually	Membership allows for direct access to industry resources, forums, training and development.
NZ Water And Wastes Assoc	Unknown	10420	We have 1 Corporate membership (Inc. 3 comp tickets), 16 additional members, 1 student - https://www.waternz.org.nz/Membership totalling \$4155. We paid \$765 for Water Services Managers Group Fee, \$3000 for WSMG Project Levy, \$2500 Water NZ - Water Utilities Association Levy	Annually	Membership allows for direct access to industry resources, forums, training and development.
Road Controlling Authorities Forum Inc	Unknown	1000	Subscription	Annually	Industry membership for individuals.
Safe Sustainable Transport Association	Unknown	900	SASTA membership renewal 2021/22 . 6 Subscriptions	Annually	Membership allows for direct access to industry resources, forums, training and development.
The National Business Review	Unknown	346.96	Membership	Annually	Membership allows for direct access to industry resources, forums, training and development.
TrafiNZ	Unknown	2000	Membership	Annually	Membership allows for direct access to industry resources, forums, training and development.
Volunteering Waikato	Unknown	330	Annual Subscription	Annually	Membership allows for direct access to industry resources, forums, training and development.
Water Industry Professionals	Unknown	1300	WIPA Annual admiration fee	Annually	Industry membership for individuals.
CAANZ Membership - H3	H3: On-going since 2016 - we hold 4 memberships	3500	CAANZ fee based on designation, as calculated by CAANZ	Annually	Industry membership for individuals.
Entertainment Venues Association of NZ (EVANZ)	Unknown	1455	Based on venue membership - H3 holds three memberships across Claudelands, FMG Stadium Waikato and Seddon Park.	Annually	Membership allows for direct access to industry resources, forums, training and development.

New Zealand Events Association (NZEa)	On-going	900	Based on the number of event professionals covered by the membership. H3 holds a 7-10 person membership.	Annually	Membership allows for direct access to industry resources, forums, training and development.
VMA - Venues Management Association (Asia and South Pacific))	On-going	1691.63	Based on number of event professionals covered by membership. H3 holds a 5 person membership.	Annually	Membership allows for direct access to industry resources, forums, training and development.
Hamilton and Waikato Tourism Limited - Business Events Waikato (BEW)	On-going	15,000	Based on partnership level selected. H3 holds a Platinum level membership.	Annually	Membership allows for direct access to industry resources, forums, training and development.
Conventions and Incentives Association (CINZ) and Business Events Industry Association (BEIA)	On-going	3500	Based on number of venues covered - H3 holds one membership for Claudelands (gold level).	Annually	Membership allows for direct access to industry resources, forums, training and development.
Entertainment Technology New Zealand (ETNZ)	On-going	648	Based on individual or organisation or venue membership. H3 holds a silver membership plus individual staff have bronze memberships.	Annually	Industry membership for individuals.
Australasian Cemeteries and Crematoria Association	approx. 20 years	548.54	Membership subscription	Annually	Membership allows for direct access to industry resources, forums, training and development.
Agri Media Ltd	Unknown	185	Membership subscription.	Annually	Membership allows for direct access to industry resources, forums, training and development.
Association Of Public Library Managers	Unknown	6591.2	Annual membership covering all Library Staff. Fee calculated by population.	Annually	Industry membership for individuals.
Association of zoo vet technicians (AZVT)	Unknown	103.67	Memberships - 2 staff	Annually	Industry membership for individuals.
Veterinary Council of New Zealand	Unknown	893.04	Individual - fee is for one vet. Fees calculated: Initial registration to practice in New Zealand (for Overseas applicants (approved qualifications) \$477 Annual payments include Register maintenance fee \$18 and Annual practising fee (to 31 March 2023) \$532 - (full year with early payment rebate of \$27) per Vet.	Annually	Industry membership for individuals.
BGANZ Subscription, NZ Subs	Unknown	2667.7	Memberships - 3 staff	Annually	Membership allows for direct access to industry resources, forums, training and development.
Funeral Directors Association of New Zealand	Unknown	206.24	Membership - 1 staff	Annually	Industry membership for individuals.
Facilities Management Association of New Zealand	Unknown	525	Membership - 2 staff	Annually	Industry membership for individuals.

International Plant Propagators Society	Unknown	311.96	Membership to the international plant propagator's society. (Nursery)	Annually	Industry membership for individuals.
International Zoo Educators Association	1/02/2022	86.18	Memberships valid for the calendar year. Fee based on individual membership US\$65 (category 2 country). IZE have adopted a sliding scale for membership fees based on categories developed by the World Bank.	Annually	Industry membership for individuals.
Library & Information Association NZ Aotearoa (LIANZA)	Unknown	1979.18	Institutional Membership fee is based on the number of FTE staff. We currently "Institutional 4 FTE <41-100" membership - https://lianza.org.nz/join-lianza/#institutional . We also pay for the Libraries Director to have personal LIANZA membership which is \$142.61	Annually	Industry membership for individuals.
New Zealand Gardens Trust	Unknown	795	Garden of Significance membership.	Annually	Membership allows for direct access to industry resources, forums, training and development.
New Zealand Institute of Animal Management	Unknown	2160	12 staff calculated at \$180.00 each total \$2,160.	Annually	Industry membership for individuals.
NZ Institute of Liquor Licensing Inspectors (NZILLI)	Unknown	120	Annual Membership - New Zealand Institute of Liquor Licensing Inspectors - 1 staff	Annually	Industry membership for individuals.
NZ Parks membership	Unknown	2000	Full Membership Subscription for the 2021/2022 year	Annually	Industry membership for individuals.
NZ Recreation Association (NZ)		2475	Multiple membership and we have a corporate membership. 22 Staff	Annually	Industry membership for individuals.
NZ Veterinary Nurse Association	2/08/2021	156.52	2x full membership for vet nurses.	Annually	Industry membership for individuals.
NZPCN - New Zealand Plant Conservation	Unknown	217.39	Corporate membership for Parks Unit, 8	Annually	Membership allows for direct access to industry resources, forums, training and development.
Philanthropy New Zealand	Unknown	510	Subscription	Annually	Membership allows for direct access to industry resources, forums, training and development.

Poolsafe	Unknown	1700	Fee structure is determined by an annual audit. If we meet all the PoolSafe standards in the first visit and no further follow up is required by the assessor then the cost is \$850 per facility. Hamilton Pools have two facilities - Waterworld and Gallagher Aquatic Centre. The price goes up if we fail a standard - https://www.nzrecreation.org.nz/Site/aquatics/poolsafe/poolsafe-membership.aspx	Annually	Membership allows for direct access to industry resources, forums, training and development.
Reference Publishing Co Ltd	Unknown	114	Subscription	Annually	Membership allows for direct access to industry resources, forums, training and development.
Roadshow Entertainment (NZ)Ltd	Unknown	300	Subscription	Annually	Membership allows for direct access to industry resources, forums, training and development.
Species 360	Unknown	6351.68	Membership	Annually	Membership allows for direct access to industry resources, forums, training and development.
Standards NZ MBIE T/As	Unknown	12276	Membership	Annually	Membership allows for direct access to industry resources, forums, training and development.
Sukiya Living Magazine	Unknown	72.58	Membership	Annually	Membership allows for direct access to industry resources, forums, training and development
Thomson Reuters	Unknown	1834.8	Membership	Annually	Membership allows for direct access to industry resources, forums, training and development.
Tourism Industry Association NZ Inc	Unknown	1250	Membership	Annually	Industry membership for individuals.
Tourism Association Aotearoa	Unknown	5477	Museum membership - fee is calculated based on number of staff and annual turnover	Annually	Membership allows for direct access to industry resources, forums, training and development.
Wildlife Disease Association (WDA)	Unknown	180.2	Membership	Annually	Membership allows for direct access to industry resources, forums, training and development.
World Association of Zoos and Aquariums	16-Mar-22	4148.69	Organisational membership - Hamilton Zoo is an Institutional member.	Annually	Membership allows for direct access to industry resources, forums, training and development.

Women Empowerment Principles	Unknown	500	Annual Donation.	Annually	Membership provides a support network to share ideas and collaborate.
Zoos and Aquariums Association Australasia (ZAA)	2008	12821	Zoo and Aquarium Association is the regional organisation for zoos in the Australasian region. ZAA manages the coordination of breeding programmes and sets the level of professional standards and practice for members. ZAA requires its members to undergo an accreditation process to demonstrate the facility is meeting a high standard of positive animal welfare.	Annually	Membership allows for direct access to industry resources, forums, training and development.
Community Housing Aotearoa	Oct-19	\$250	membership	Annually	Membership allows for direct access to industry resources, forums, training and development.
Tourism Association Aotearoa	Unknown	5477	Museum and Hamilton Gardens. Fee is calculated based on number of staff and annual turnover	Annually	Membership allows for direct access to industry resources, forums, training and development.
HWT Convention bureau Associate partner/silver partner	Unknown	10600	Museum and Hamilton Gardens memberships.	Annually	Membership allows for direct access to industry resources, forums, training and development.
Gardens ECNI- Explore Central North Island	Unknown	2000	Membership	annually	Membership allows for direct access to industry resources, forums, training and development.
Sanctuaries of New Zealand (SONZI)	2022	Free	Membership is open to individuals, sanctuaries, and related organisations	Annually	Membership allows for direct access to industry resources, forums, training and development.
NZ Register of Exercise Professionals (REPS)	2022	295	The fee to register an exercise facility is based on the number of exercise professionals only operating from the facility). The annual fee ranges from \$195 for small (up to 9 exercise professionals), \$295 medium (10-14), or \$495 for a large facility (15 or more exercise professionals) + GST. Club Aqua at Waterworld is a medium sized facility.	Annually	Industry membership for individuals.
Museum Aotearoa	Unknown	4877	membership	Annually	Membership allows for direct access to industry resources, forums, training and development.

Our Community Pty	Unknown	19,500	Membership	Annually	Membership allows for direct access to industry resources, forums, training and development.
Australasian Performing Rights Association T/A APRA	At least 2014	24,240.35	Based on a calculation of the number of residents - HCC pays for a population for year ending 30 June 2021. Figure is ex GST and is split across 10 different work orders for 2022/23 licence. 0-24,999 = \$0.1301 per resident fee 25,000 - 99,999 = \$0.1431 resident fee 100,000-600,000 = \$0.1562 resident fee	Annually	Membership allows for Council to fulfill its duties.
CAANZ Membership	Unknown	10306.07		Annually	Industry membership for individuals.
Infor Public Sector User Forum	Unknown	1421	Corporate Subscription	Annually	Membership allows for direct access to industry resources, forums, training and development.
Institute of Directors	Unknown	956.52	2 Memberships	Annually	Industry membership for individuals.
Project Mgmt. Institute	Unknown	551.7	2 Memberships (\$272.67 and \$279.03)	Annually	Membership allows for direct access to industry resources, forums, training and development.
Qualmark	Unknown	No cost	Membership	Annually	Membership allows for direct access to industry resources, forums, training and development.
International Association for Public Participation	Unknown	Cost of event registrations	Conferences	Annually	Membership allows for direct access to industry resources, forums, training and development.
Site safe NZ.	Unknown	678	membership	Annually	Membership allows for direct access to industry resources, forums, training and development.
UN Women	Unknown	500	Annual membership	Annually	Membership allows for direct access to industry resources, forums, training and development.
Equal Employment Opportunities Trust	Unknown	2950	Corporate membership	Annually	Membership allows for direct access to industry resources, forums, training and development.
Megabits Trust	Unknown	1086	Vectorworks Services Select Annual Maintenance Co	Annually	Membership allows for direct access to industry resources, forums, training and development.

Ministry of Business Innovation	Unknown	5180.91	Remuneration authority levies	Annually	Membership allows for direct access to industry resources, forums, training and development.
New Zealand Law Society	Unknown	2858	2 memberships to the NZ Law Society.	Annually	Industry membership for individuals.
New Zealand Local Government	Unknown	88021.03	Local Government New Zealand Te Kahui Kaunihera o Aotearoa membership.	Annually	Membership allows for direct access to industry resources, forums, training and development.
NZ Institute Of Landscape Architects Inc	Unknown	539.13		Annually	Industry membership for individuals.
NZ Payroll PR actioners Association	Unknown	900.02	Membership	Annually	Membership allows for direct access to industry resources, forums, training and development.
Quotable Value NZ Ltd	Unknown	201.74	Single user access 6 March 2022-6 March 2023	Annually	Membership allows for direct access to industry resources, forums, training and development.
The Recruitment, Consulting & Staffing Association (RCSA)	Unknown	2608.41	Group membership	Annually	Membership allows for direct access to industry resources, forums, training and development.
RISKNZ INCORPORATED	Unknown	200	Subscription	Annually	Membership allows for direct access to industry resources, forums, training and development.
Site Safe New Zealand	Unknown	678	Year 5 Membership 21 - 50 Employees	Annually	Industry membership for individuals.
The Growth Faculty-OnDemand Club	Unknown	389.57	Membership	Annually	Membership allows for direct access to industry resources, forums, training and development.
The Institute of Professional Auditors	Unknown	350	Membership	Annually	Industry membership for individuals.
Administrative Professionals of NZ (AapNZ)	Unknown	1270.1	Multiple staff memberships	Annually	Industry membership for individuals.
Association of Building Compliance	Unknown	250	Multiple staff memberships (varying categories)	Annually	Industry membership for individuals.
Building Officials' Institute Of NZ Inc	Unknown	16445.41	Multiple staff memberships	Annually	Membership allows for direct access to industry resources, forums, training and development.
Hauraki District Council	Unknown	2250	2021 Zone Two Subscription fee	Annually	Membership allows for direct access to industry resources, forums, training and development.
NZ Institute Of Environmental Health Inc	Unknown	855	Professional membership - 5 staff	Annually	Industry membership for individuals.

NZ Planning Institute	Unknown	8034.06	Multiple staff memberships dependant on Planning level across Building and Planning Guidance teams	Annually	Industry membership for individuals.
NZ Society Of Local Government Managers (now called Taituara)	Unknown	25114.87	Online resource subscription and 10 individual memberships to Taituara - Local Government Professionals Aotearoa.	Annually	Membership allows for direct access to industry resources, forums, training and development.
New Zealand Trade and Industry Waters Forum.	Unknown	720	Membership - 6 staff	Annually	Membership allows for direct access to industry resources, forums, training and development.
Community Housing Aotearoa	Unknown	250	Membership - 1 staff	Annually	Membership allows for direct access to industry resources, forums, training and development.
Property Council NZ	Unknown	2000		Annually	Membership allows for direct access to industry resources, forums, training and development.
The Resource Management Law Association	Unknown	1211.29	Multiple staff memberships \$199 annual membership (\$129 student Young RMLA, \$15 student)	Annually	Membership allows for direct access to industry resources, forums, training and development.
VIEW Premium one year subscription	Unknown	95.65	1 x 1 year Premium subscription	Annually	Membership allows for direct access to industry resources, forums, training and development.
Urban Design Forum Incorporate	Unknown	255	3 x Staff memberships @ \$85 pp	Annually	Membership allows for direct access to industry resources, forums, training and development.
Waikato Chamber Of Commerce	Unknown	1200	Corporate membership fee	Annually	Membership allows for direct access to industry resources, forums, training and development.
Waikato Registered Master Builders	Unknown	350	1 x annual membership	Annually	Industry membership for individuals.
Heritage NZ	Unknown	\$435	membership	Annually	Membership allows for direct access to industry resources, forums, training and development.
NZ Archaeological Association	Unknown	\$1,200	2 x \$600 annual memberships (subscription to database)	Annually	Membership allows for direct access to industry resources, forums, training and development.
Business Leaders Health And Safety Forum	Unknown	4250	Category 3 membership	Annually	Industry membership for individuals.
International Institute of Business Analysis IIBA	Unknown	3051.77	Corporate Membership	Annually	Membership allows for direct access to industry resources, forums, training and development.

Human Resources Institute Of NZ	Unknown	4550.75	HR Foundation membership. 13 HR team members.	Annually	Industry membership for individuals.
NZ Institute Of Safety Management -	Unknown	339.13	Professional accreditation - 2 staff	Annually	Industry membership for individuals.
PM Rebels Membership	Person 1 24/10/21 Person2 13/01/22	879.19	Per Person - this figure is for two.	Annually	Membership allows for direct access to industry resources, forums, training and development.
Association of Local Government Information Management	Founded in 1975, HCC involved from the beginning	Annual Membership Renewal \$4,156.73 Webinar Subscription Service \$2,063	Bandings are small, medium and large councils. HCC is a large council. This is a single membership fee that covers all HCC employees	Annually	Membership allows for direct access to industry resources, forums, training and development.
Chadha software Technologies - Knowledge Base	Aug-16	1215.78 (USD so no GST)	10 admin users and unlimited Readers	Annually	Membership allows for direct access to industry resources, forums, training and development.
International Business Analyst Association Global Corporate	Dec-21	3051.77	no information	Annually	Membership allows for direct access to industry resources, forums, training and development.
Learning Planet	Dec-15	\$4,200	Up to 35 users	Annually	Membership allows for direct access to industry resources, forums, training and development.
Recruitment, Consulting and Staffing Association. (RSAC)	Unknown	1089	membership	Annually	Membership allows for direct access to industry resources, forums, training and development.
Contact Centre Institute of NZ	Unknown	863	Membership	Annually	Membership allows for direct access to industry resources, forums, training and development.