

From: [Official Information](#)
To: **s7(2)(a)** wottonkearney.com
Cc: [Official Information](#)
Subject: Final response - LGOIMA 344045 - **s7(2)(a)** / Wotton + Kearney - all liability policy documents for 2010 - 2023
Date: Monday, 11 September 2023 1:51:06 pm
Attachments: [image001.png](#)
[image002.jpg](#)
[image003.jpg](#)

Kia ora,

We refer to your information request below. Hamilton City Council provides the following response.

Your request:

Any and all information/documents held by the Council related to the Council's arranging, placement, holding and/or understanding of liability insurance with any brokers, and/or Local Government Mutual Funds Trustee Limited (Riskpool) and/or insurers for each of the years 2010 – 2023. For the avoidance of doubt, the information/documents requested include:

- (a) liability policy documents for the years 2010-2023; and*
- (b) any file notes and correspondence related to the Council's arranging, placement, holding and/or understanding of these liability policy documents, including internal correspondence, correspondence with the Council's broker(s), and direct correspondence with insurers.*

Our response:

We have reached out to you for clarification to reduce the amount of correspondence to review otherwise we will be adding a charge to your request. We have not heard back from you in the time given.

We are unfortunately refusing your request in accordance with S17(f) of LGOIMA – substantial collation.

You can make a new request for information, please keep in mind the number of documents that were in scope for this request and consider narrowing the focus. If you are unsure of how to do so (e.g. by time range/staff member/topic) please let us know. Staff are very happy to talk with you to try and assist.

You have the right to seek an investigation and review by the Ombudsman of this decision. Information about how to make a complaint is available at www.ombudsman.parliament.nz or freephone 0800 802 602.

Ngaa mihi
Keeley Faulkner
Official Information Coordinator
Governance & Assurance Team | Business Services
Email: officialinformation@hcc.govt.nz



Hamilton City Council | Private Bag 3010 | Hamilton 3240 | www.hamilton.govt.nz

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I support flexibility at work. While it suits me to send this email now, I don't expect a response outside of your own working hours.

From: Official Information <officialinformation@hcc.govt.nz>

Sent: Monday, 4 September 2023 2:45 pm

To: **s7(2)(a)** @wottonkearney.com

Cc: Official Information <officialinformation@hcc.govt.nz>

Subject: CM: LGOIMA 344045 - **s7(2)(a)** / Wotton + Kearney - all liability policy documents for 2010 - 2023

Kia ora,

We refer to your information request below. Hamilton City Council provides the following response.

Your request:

Any and all information/documents held by the Council related to the Council's arranging, placement, holding and/or understanding of liability insurance with any brokers, and/or Local Government Mutual Funds Trustee Limited (Riskpool) and/or insurers for each of the years 2010 – 2023. For the avoidance of doubt, the information/documents requested include:

- (a) liability policy documents for the years 2010-2023; and*
- (b) any file notes and correspondence related to the Council's arranging, placement, holding and/or understanding of these liability policy documents, including internal correspondence, correspondence with the Council's broker(s), and direct correspondence with insurers.*

Our response:

As per below we have reached out to you for clarification to reduce the amount of documents that will need to be reviewed.

If we do not hear back by **11 September 2023**, we will unfortunately be refusing your request in

accordance with S17(f) of LGOIMA – substantial collation.

You have the right to seek an investigation and review by the Ombudsman of this decision. Information about how to make a complaint is available at www.ombudsman.parliament.nz or freephone 0800 802 602.

Ngaa mihi

Keeley Faulkner

Official Information Coordinator

Governance & Assurance Team | Business Services

Email: officialinformation@hcc.govt.nz



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I support flexibility at work. While it suits me to send this email now, I don't expect a response outside of your own working hours.

From: Official Information <officialinformation@hcc.govt.nz>

Sent: Tuesday, 22 August 2023 4:07 pm

To: [REDACTED]@wottonkearney.com

Cc: Official Information <officialinformation@hcc.govt.nz>

Subject: CM: LGOIMA 344045 - **s7(2)(a)** Wotton + Kearney - all liability policy documents for 2010 - 2023

Kia Ora

I refer to your official information request dated 17 August 2023 concerning liability policy documents.

Hamilton City Council is able to provide some information which is readily available. Each year, we publicly report premiums and other commentary to the Strategic Risk and Assurance Committee. The last three years of reports are provided below:

- [Agenda of Strategic Risk and Assurance Committee - Wednesday, 14 December 2022 \(storage.googleapis.com\)](#) – page 127-131
- [Agenda of Strategic Risk and Assurance Committee - Thursday, 18 November 2021 \(storage.googleapis.com\)](#) – page 87-90
- [Agenda of Strategic Risk and Assurance Committee - Friday, 4 December 2020](#)

As currently framed, the information you have requested will involve substantial collation, as Council purchases a number of different liability policies.

Due to the substantial amount of work that would be required we would like to confirm the scope of your request and whether this can be narrowed (please refer to [section 17\(f\)](#) and [17B](#) of the Local Government Official Information and Meetings Act 1987 (LGOIMA).

This could mean considering:

- What type of Liability policies are you referring to?
- Narrowing the scope of time for the information requested.

Council has the ability to decline your request in full or part due to substantial collation under section 17(f) of the LGOIMA, however we would like to work with you to see if the scope of your request can be narrowed.

Can you please respond to the OIA team via this email address on the above by 29 August 2023.

You have the right to seek an investigation and review by the Ombudsman of this decision. Information about how to make a complaint is available at www.ombudsman.parliament.nz or freephone 0800 802 602.

Ngaa mihi

Keeley Faulkner

Official Information Coordinator

Governance & Assurance Team | Business Services

Email: officialinformation@hcc.govt.nz



Hamilton City Council | Private Bag 3010 | Hamilton 3240 | [Hamilton City Council](#)

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From: noreply@hamilton.govt.nz <noreply@hamilton.govt.nz>

Sent: Thursday, 17 August 2023 2:15 pm
To: Official Information <officialinformation@hcc.govt.nz>
Subject: CM: OIA Request - HCC-OIA-230817-QRYQE



We've received a request for you.

This request was received on 17 August 2023 @ 2:15PM.

Here's your reference number and the request details:

UUID

HCC-OIA-230817-QRYQE

Name

s7(2)(a) c/o Wotton + Kearney

Email

s7(2)(a) @wottonkearney.com

Phone number

s7(2)(a) -

Detailed description of request

Request for Information under Local Government Official Information Meetings Act 1987. See attached document.

Organisation

Wotton + Kearney

Attachments

20230817-Hamilton-City-Council-LGOIMA-Request.pdf -
[Download File](#)

Created

17 August 2023 @ 2:15PM

If you have any questions in the meantime, feel free to call us on [\(07\) 838 6699](tel:(07)8386699) or [email our customer service team](#).

260 Anglesea Street
Hamilton 3204