

From: [Official Information](#)
To: [REDACTED]
Cc: [Official Information](#)
Subject: Final response - LGOIMA 447862 - [REDACTED] - Christmas staff event
Date: Friday, 24 January 2025 11:54:30 am
Attachments: [image001.png](#)
[image002.jpg](#)
[image003.jpg](#)

Kia ora,

We refer to your information request below. Hamilton City Council provides the following response.

Your request:

I am writing pursuant to the Local Government Official Information and Meetings Act 1987 (LGOIMA). I hereby formally request the following information concerning Council activities related to Christmas events for staff:

- 1 What arrangements, if any, were made by the Council for a Christmas party for staff during the most recent Christmas period?*
 - 2 What were the costs associated with such events, both to the Council and to staff?*
 - 3 Kindly provide details of the nature of these events, including what was provided as part of the celebrations.*
 - 4 Were there any separate Christmas parties held by specific departments or units within the Council?*
 - If so, how were these events funded?*
 - 5 Were any gifts or sponsorships offered to the Council or its staff by external vendors during the Christmas period?*
 - 6 Were there any costs borne by staff for participating in these Christmas events?*
 - 7 Lastly, was alcohol provided by the Council at any of these events?*
- I trust this request is clear. Should you require clarification or further information to proceed, do not hesitate to contact me via email. I look forward to your response within the timeframe specified under LGOIMA.*

Our response:

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1. **What arrangements, if any, were made by the Council for a Christmas party for staff during the most recent Christmas period?**

There was an end of year function organised for all staff which was held on 13 December at Claudelands Events Centre

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2. **What were the costs associated with such events, both to the Council and to staff?**

Total cost for the event was \$32600, staff partners were required to pay \$50 to attend. Individual drinks were paid for by attendees, aside from one welcome drink which was a total cost of was \$2106.26 (ex GST).

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3. **Kindly provide details of the nature of these events, including what was provided as part of the celebrations.**

The end of year function was a relaxed indoor/outdoor event which included music, food, drink, outdoor games and activities.

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4. **Were there any separate Christmas parties held by specific departments or units within the Council? If so, how were these events funded?**

There may have been, this is at the discretion of the Unit Manager and would have been at no cost to Council. Staff would have contributed to costs.

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5. **Were any gifts or sponsorships offered to the Council or its staff by external vendors during the Christmas period?**

No

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6. **Were there any costs borne by staff for participating in these Christmas events?**

For the all-staff function there were no costs to current employed staff. If groups or Units held their own events, then staff would have paid for these.

7. **Lastly, was alcohol provided by the Council at any of these events?**

Yes, at the whole staff end of year function attendees were offered one free drink. A bar was operating during the event for people to purchase their own drinks

You have the right to seek an investigation and review by the Ombudsman of this decision. Information about how to make a complaint is available at www.ombudsman.parliament.nz or freephone 0800 802 602.

Ngaa mihi

Keeley Faulkner

Official Information Advisor & Legal Support Officer

Legal services

Governance & Assurance Team | Partnerships, communication & Maaori

Email: officialinformation@hcc.govt.nz



Hamilton City Council | Private Bag 3010 | Hamilton 3240 | www.hamilton.govt.nz



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I support flexibility at work. While it suits me to send this email now, I don't expect a response outside of your own working hours.

From: noreply@hamilton.govt.nz <noreply@hamilton.govt.nz>

Sent: Monday, December 16, 2024 8:39 AM

To: Official Information <officialinformation@hcc.govt.nz>

Subject: OIA Request - HCC-OIA-241216-PQOZE



We've received a request for you.

This request was received on 16 December 2024 @ 8:38AM.

Here's your reference number and the request details:

UUID

HCC-OIA-241216-PQOZE

Name

[REDACTED]

Email

[REDACTED]

Phone number

0

Detailed description of request

Dear Hamilton City Council,

I am writing pursuant to the Local Government Official Information and Meetings Act 1987 (LGOIMA). I hereby formally request the following information concerning Council activities related to Christmas events for staff:

1 What arrangements, if any, were made by the Council for a Christmas party for staff during the most recent Christmas period?

2 What were the costs associated with such events, both to the Council and to staff?

3 Kindly provide details of the nature of these events, including what was provided as part of the celebrations.

4 Were there any separate Christmas parties held by

specific departments or units within the Council?

◦ If so, how were these events funded?

5 Were any gifts or sponsorships offered to the Council or its staff by external vendors during the Christmas period?

6 Were there any costs borne by staff for participating in these Christmas events?

7 Lastly, was alcohol provided by the Council at any of these events?

I trust this request is clear. Should you require clarification or further information to proceed, do not hesitate to contact me via email. I look forward to your response within the timeframe specified under LGOIMA.

Yours faithfully, 

Organisation

Attachments

Created

16 December 2024 @ 8:38AM

If you have any questions in the meantime, feel free to call us on [\(07\) 838 6699](tel:078386699) or [email our customer service team](#).

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Hamilton City Council
260 Anglesea Street
Hamilton 3204